

Apply for a school

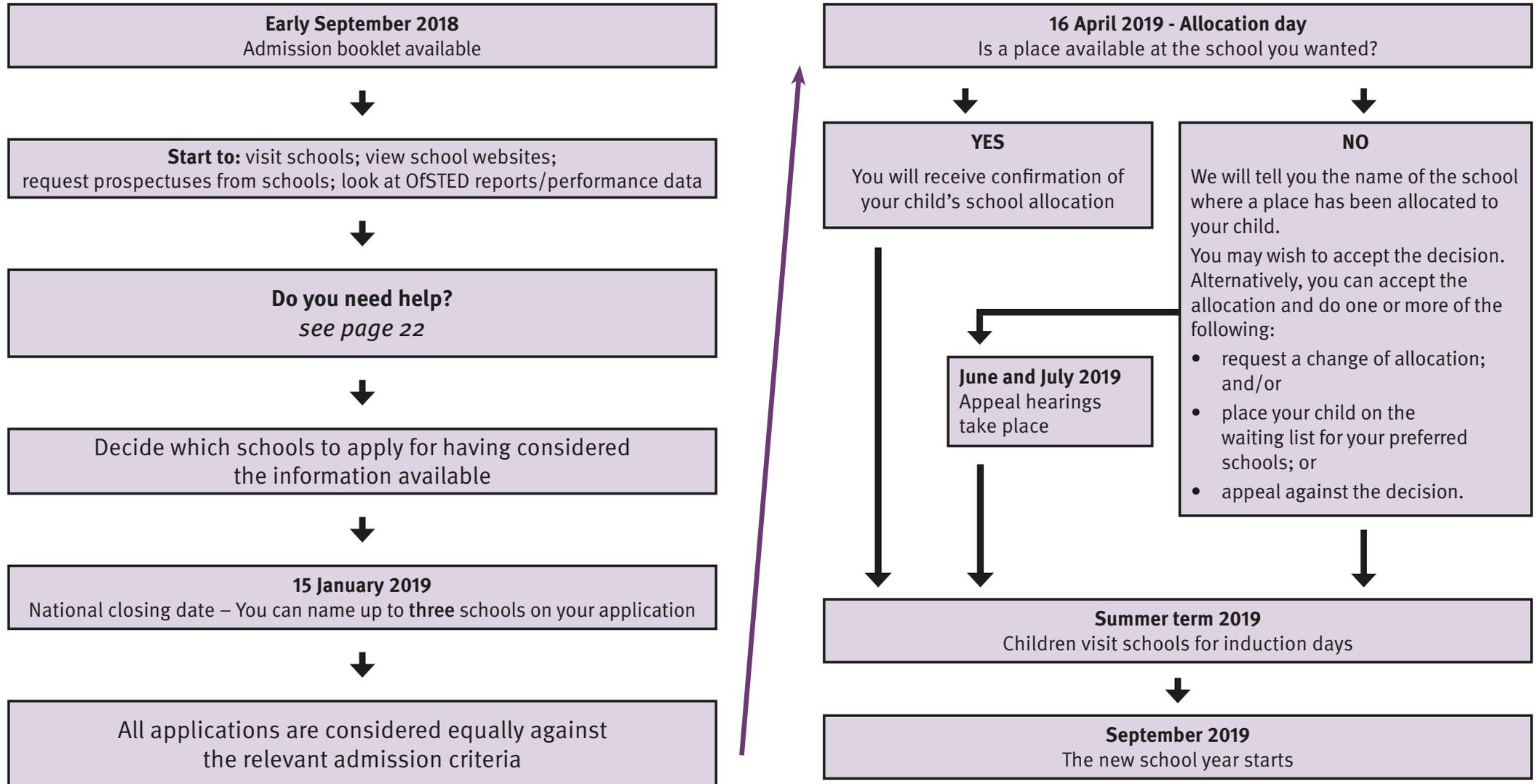
2019-2020

East Sussex
County Council

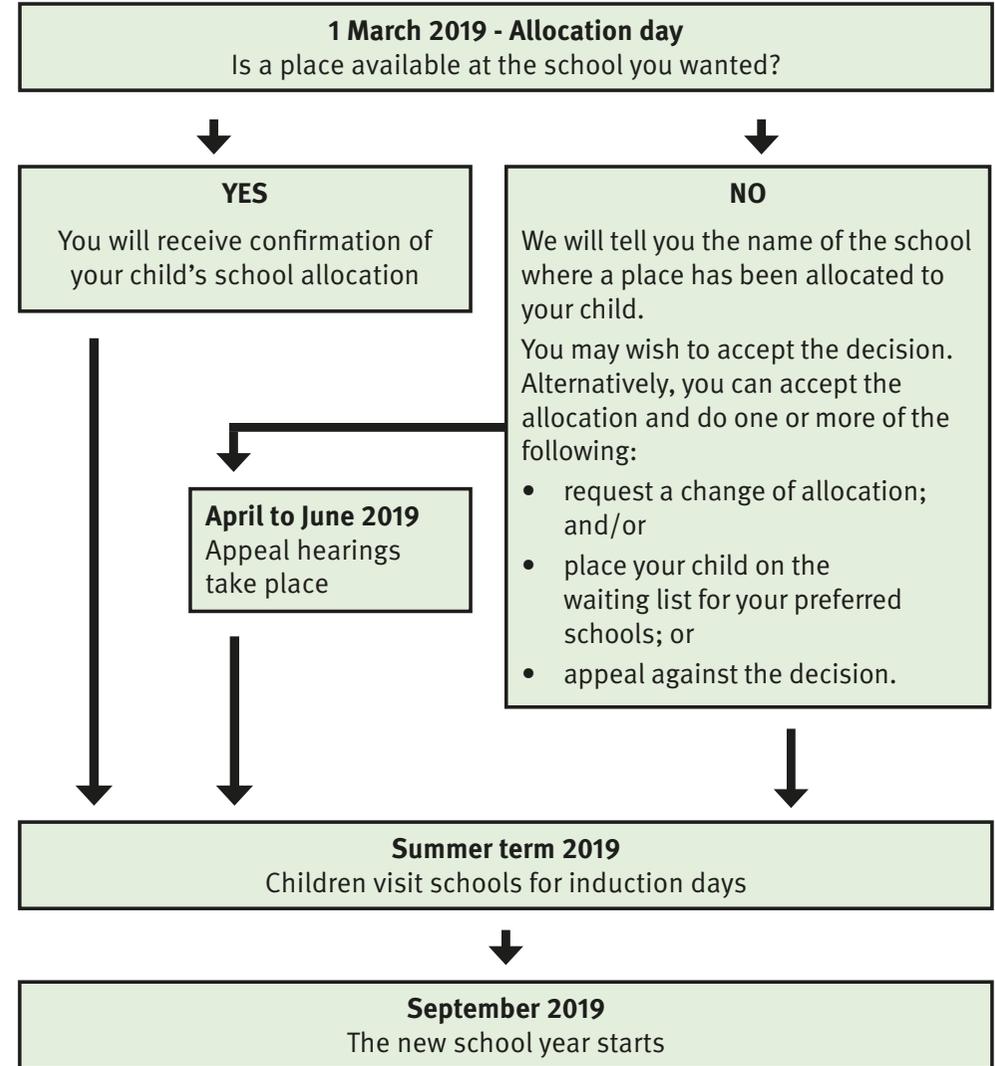
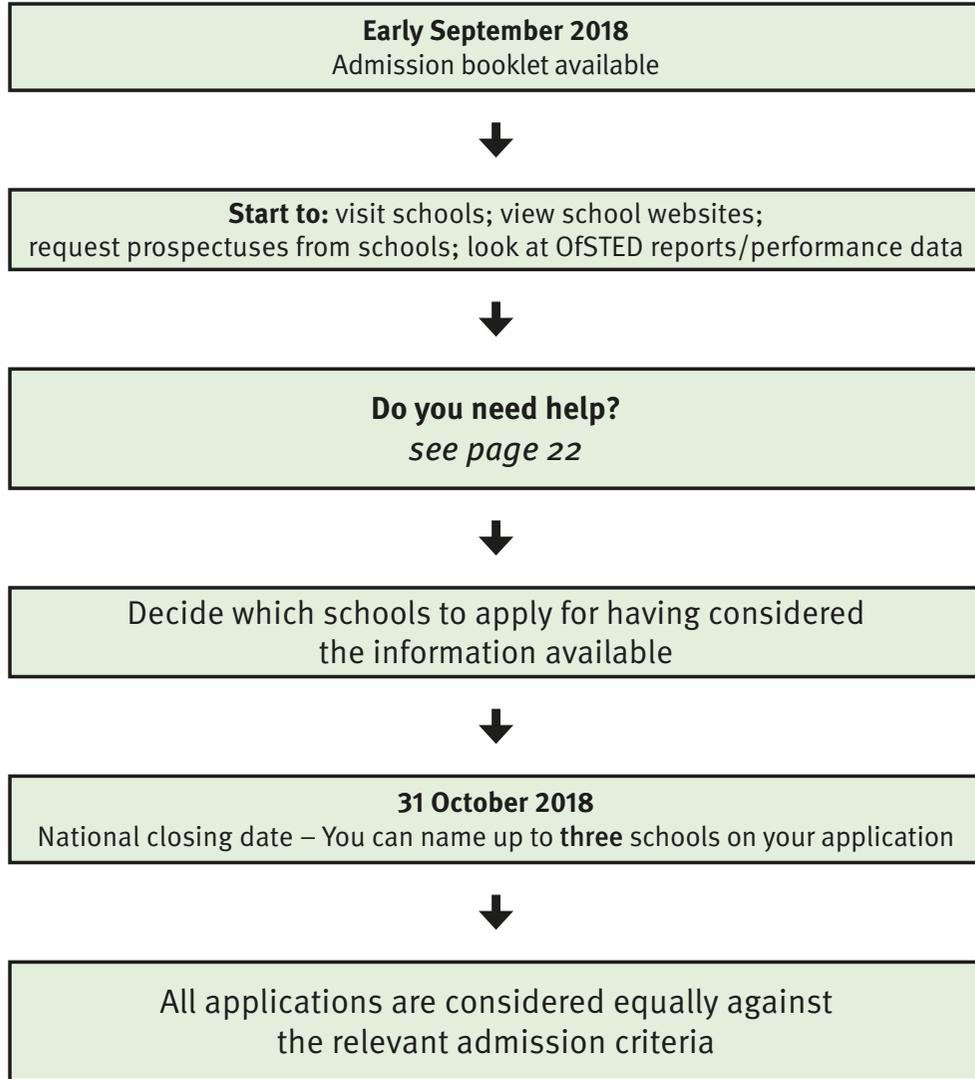


eastsussex.gov.uk/schools

Primary/junior applications: step-by-step guide



Secondary applications: step-by-step guide



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The information in this booklet is correct as at the time of publication (September 2018)

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Introduction

Message from the Director of Children's Services



Dear parent/carer

Deciding on a school is an exciting and sometimes daunting process for parents and children alike. It is a big step in children's lives and we understand the importance of making a well informed decision about the school you would like your child to attend.

All the information you need is in this booklet. Please read it carefully as it explains how and when to apply for places and how your application is dealt with. You might also find it helpful to visit schools to see what they can offer and talk to the teachers as schools are constantly developing and changing.

All schools produce a prospectus that contains useful information for parents. You can ask the school to send you a copy or you can collect one when you visit. There is a diverse range of schools to choose from, including Community and Voluntary Controlled schools, Voluntary Aided church schools, Academies, and a Free school. Whatever the type of school your child attends, the County Council is committed to securing the best possible experience and outcomes for all East Sussex children.

Please bear in mind that you have the right to express a preference for a school which is not the same as choosing the school where your child will attend. Sometimes there are more applications for a school than there are places available. When this happens, places will be offered by referring to the admissions criteria and some applications will be unsuccessful.

Admissions criteria are a set of rules which are used to allocate places when schools have too many requests for places. Criteria changes from school-to-school and sometimes even year on year so you will need to understand the rules for the schools you prefer as it will help you assess how likely it is that your child will get a place.

It's certainly possible the arrangements have changed since sending another child in your family to school and this may affect the outcome of your application. So, whichever school(s) you prefer, please ensure you are fully aware of the policies before applying.

Once you have decided which schools you like, please make sure you apply by the stated closing date to give you the best chance of securing a place at your preferred school.

By applying on time, you will know that your application will be considered alongside all other applications for that school. If your application is late, there is a risk that your preferred school would have already been filled.

Finally, I wish your child every success in an East Sussex school.

Stuart Gallimore
Director, Children's Services

Types of schools in East Sussex

This section lists the various types of schools available. All are subject to inspections by Ofsted and offer education for children of all abilities (apart from special schools). We do not have any grammar schools and no schools select children by academic ability or aptitude.

Academy schools (A)

Academies are all-ability schools set up by sponsors from business, faith or voluntary groups. They are not maintained by the local authority. They are independent schools funded by central government. The Academy Trust set their own admission arrangements and decide how pupils are admitted.

Community schools (C) and voluntary controlled schools (VC)

The local authority (East Sussex County Council) is responsible for school admissions and decides how pupils are admitted. Community and voluntary controlled schools are managed by the head teacher and governors in partnership with the local authority. Voluntary controlled schools have links to the Church of England.

Free schools (F)

Free schools are non-profit making, independent, state-funded schools for children of all abilities. The governors set their own admission arrangements and decide how pupils are admitted and what they are taught.

Trust schools (T)

Trust schools are run by their own governing body but have formed a charitable trust with an external partner – for example, a business or educational charity – aiming to raise standards. The governors set their own admission arrangements and decide how pupils are admitted.

Voluntary aided church schools (VA)

Voluntary aided church schools are responsible for setting their own admission arrangements and deciding how pupils are admitted. The governing body contributes to building and maintenance costs.

In many cases the governors ask parents to complete a supplementary information form (SIF) in addition to the school application form. This extra information enables schools to rank applications correctly against their admissions criteria.

Priority is normally given where parents can demonstrate a commitment to the religious faith of the school. Please bear this in mind if you decide to name a VA church school as one of your preferences.

Special schools and specialist facilities

We are fully committed to inclusion and many children with specific difficulties attend their local mainstream school. Children whose needs cannot be met in a mainstream setting have their educational needs met in a special needs facility or a special school. The placement would normally be named in the child's Education, Health and Care Plan (EHCP).

For more information on which schools have a special facility and what type of provision is offered, see the sections on primary and secondary schools starting on pages 30 and 47 respectively. For Special Schools see page 51.

Starting school for the first time

► Compulsory school age and flexible attendance options

Children reach compulsory school age at the start of the school term following their fifth birthday. However, all children can start school in the September following their fourth birthday.

All children are entitled to attend full-time but there are flexible options for parents who do not feel their child is ready for full-time attendance. Children may attend part-time until they reach compulsory school age or you can defer entry until later in the school year but not beyond compulsory school age and not beyond **6 April 2020**. If your child does not start school by this date you will need to re-apply for a school place. Please discuss your options with the head teacher once the school place has been offered as their advice may ease any concerns you may have.

Guide to when children may attend or must attend school on a full-time basis			
Child's 5 th birthday between	Start of Term 1 (Autumn term)	Start of Term 3 (Spring term)	Start of Term 5 (Summer term)
1 September 2019 - 31 December 2019	may attend full or part time	must attend full time	must attend full time
1 January 2020 - 31 March 2020	may attend full or part time	may attend full or part time	must attend full time
1 April 2020 - 31 August 2020	may attend full or part time	may attend full or part time	may attend full or part time

Children whose fifth birthday falls after 31 August 2020 **will not**, under any circumstances, be admitted to school in the 2019-20 school year.

► Requests for deferred admission for summer born children

Summer born children (born between 1 April and 31 August) do not reach compulsory school age until the September after their fifth birthday, at which point they would normally join Year 1. However, some parents may request their child be admitted out of their normal age group and start in Reception rather than Year 1 when they reach school age. We call this *deferred admission* – visit eastsussex.gov.uk/summerborn for further information.

If you request deferred admission for your child you **must**:

- Apply for a school place for your child's normal age group by **15 January 2019**.
- At the same time, print off and complete the *deferral* application form (available at eastsussex.gov.uk/summerborn) and hand a copy in to each school for which you are making a request. Once complete, send a copy to admissions@eastsussex.gov.uk by the closing date above.

We need one form for each school because it is for each admissions authority to reach a decision. At local authority controlled schools, a decision will be made on the information provided in consultation with the relevant head teacher. If there are exceptional reasons why you cannot make your request by the closing date, late requests will be considered up until 31 March but this is the final deadline.

A response will be sent to you on or before **16 April 2019**.

If your request is **agreed**, the application for starting school in September 2019 will be withdrawn and you will need to apply for a school place by the closing date next year. Please be aware you will not necessarily be offered a place at your preferred school, and if the school you are offered has a different admission authority they may not agree to allow your child to start in Reception at that point.

If your request is **refused**, you cannot appeal against this decision but you will need to decide whether to accept the offer of a place for the normal age group or decline it. If you decline the offer, you will need to make an In-year application (*see page 16*) in time for your child to join Year 1 for the start of the 2020-21 school year.

Whether your child enters Reception or Year 1 they must attend full-time if they have reached compulsory school age.

Special Educational Needs (SEN)

►What is SEN?

A child or young person has SEN if they have a learning difficulty or disability which requires special educational provision to be made for him or her.

This could arise from a disability that prevents or hinders him or her from making use of facilities generally provided for others of the same age or significantly greater difficulty in learning than the majority of others of the same age.

►How are children and young people with SEN supported?

The vast majority of pupils with some form of special educational need can have their needs fully met in a mainstream school so that they can be educated and make friends in their local community. School staff are experienced in monitoring a child's educational development and will be able to arrange appropriate support in a variety of ways, such as:

- access to different books or equipment;
- small group work;
- specific programmes of learning; and
- support from a teaching assistant.

There is a range of support services available, for example, where English is not the first language or for those who are too unwell to attend school. Schools will be able to offer you guidance or put you in touch with the relevant service.

►Application process

If your child has special educational needs but does not have an Education, Health and Care Plan, you will need to follow the application process in this guide. Schools admit children according to the published criteria and must not consider a child's special educational needs when deciding whether to offer a place.

Different arrangements apply for those with an Education, Health and Care Plan. You should tell your Assessment and Planning Officer which school you would like your child to attend and they will then explain the next steps.

►Further information?

If you need to contact us about special educational needs, or think your child may need extra help when they start school, please contact our Assessment and Planning team at sen.caseworkassistants@eastsussex.gov.uk



Find out about schools

► Information gathering

You will probably have an idea of some of the things about a school that are going to be important to you and your child. You may have talked to other parents whose children already attend a particular school. Their ideas and opinions may be helpful, but you should always base a decision about schools on your own judgement. It is important, therefore, to find out as much as you can about individual schools and you may wish to consider the points in this section when deciding which school you would like your child to attend.

► School visits

We suggest you look round schools to see what they have to offer and get a general impression. Schools organise open days or arrange visits for parents to view schools and meet staff. Before you go, it might be useful to think of some questions to ask during your visit.

Please contact the schools of interest to you for more information. Contact details start on **page 30**.

► School prospectus

Every school produces a prospectus each year containing information about the school, such as school policies, after-school activities, curriculum matters and performance related results. A prospectus can also give you an idea of a school's character and aims. Prospectuses are available at all schools, free of charge.

► Inspection reports

The Office for Standards in Education (Ofsted) regularly inspects schools. You can get a copy of a school's most recent inspection report from the school on request. Alternatively, inspection reports are available online at ofsted.gov.uk where you can find more information about the inspection process.

► Performance data

Schools provide results of their own National Curriculum testing in their prospectus. The Department for Education (DfE) publishes national achievement and attainment tables each year and these can be found online at education.gov.uk

A variety of factors need taking into account when comparing results between schools as pupils differ in terms of ability, background etc. Test results are only a 'snapshot' of a given age group and should not be seen in isolation from other strengths a school has to offer.

► School websites

Many schools have their own website and individual web addresses are listed in the school details later in the booklet. You can also search for school details on our website at eastsussex.gov.uk/findaschool



Understand the admissions process

Once you have visited schools and decided which ones to apply for, you will need to consider a number of other factors which will have a bearing on whether your application will be successful. We recommend you read this section with care.

► Co-ordinated admissions at the normal age of transfer

We are required to operate co-ordinated admission schemes for primary and secondary admissions. The schemes ensure the sharing of information between all admissions authorities in the county, as well as close liaison with neighbouring authorities. Co-ordination means that all applications are treated fairly and ensures that each child is only allocated one school place.

► A preference, not a choice

You do not have the right to choose your child's school. You have the right to state a preference for the school you would like your child to attend. The ability to meet with your wishes will depend on demand for places at individual schools. If a school receives more applications than it has places, the admissions criteria for the school will decide which children will be offered places.

► The allocation procedure

Each school has a set of rules (known as admission criteria) to be able to rank children in the order they will be offered places if a school attracts more applications than places. As all preferences have to be treated equally, this could mean that some places are allocated to second and third preference applicants, whilst first preferences are refused because they have a lower priority in the criteria.

It is essential that you take a look at the admission criteria for the schools you prefer as it will help you assess how likely it is that your child will get a place. The admission criteria differ between schools and are set out in separate sections from **page 52**.

The relevant criteria are applied individually to each of your preferences. If your child meets the criteria for a place at more than one of the schools named on your application, the highest ranked school will be offered.

If your child meets the criteria for a place at only one of your preferred schools then that school will be allocated. If none of the schools named on your application can be offered, a place will be allocated for your child at the nearest school to your home with a place available. Only one school place will be offered on the allocation day.

Here's an example to describe how the process might work.

Barry lives in the area served by School Y. His parents prefer him to attend School X. They fill in the application form as follows:

- Preference 1 - School X
- Preference 2 - School Y
- Preference 3 - School Z

School X receives more applications than places and the admissions criteria has to be applied. The school is filled with children living inside the school's area and Barry's address falls outside of the school's area. This means a place cannot be offered as he falls into a lower priority. However, Barry meets the criteria for a place at both School Y and School Z. A place will be offered at School Y because it featured as a higher preference.

► Compelling reasons

Although community and voluntary controlled schools do **not** have criteria which refer to a child's exceptional medical or social needs, a number of admissions authorities do.

Parents applying under such a criterion must be supported by documentary evidence (such as a letter from a doctor or social worker). Any evidence must conclusively show that only the preferred school can meet the child's needs and that other schools are unsuitable.

Decisions can only be based on the information you supply. It is important, therefore, that you provide the information you want to be considered *before* decisions are reached. If you supply additional information after schools have been filled, it will be left for an appeals panel to decide the outcome (*see School admission appeals on page 15*).

Please note that a child's ability or aptitude in a particular subject does not represent a compelling reason.

► Other relevant information

- **The admission number**

The number of places available at each school is known as the 'admission number'. Admission numbers are linked to a school's accommodation and its organisation. Keeping to admission numbers ensures that children receive an effective education and correct levels of support.

Normally, it is only possible to refuse an application if the number of applications exceed the admission number. The admission number is therefore an important factor in the process. The proposed admission number for each school is given in the school details.

We are committed to meeting parents' wishes but places at schools are limited. We will not overcrowd a school if there are vacancies at other schools and we will not create additional places unless there is a shortage of school places to meet a local need.

- **Children with an Education, Health and Care Plan**

Children with an Education, Health and Care Plan have priority for school places. Once a school is named in the Plan, that school must admit the child. This will reduce the number of places available for other children.

- **The infant class size law**

The law requires children aged 5, 6 and 7 to be taught in classes of no more than 30 pupils to one school teacher. Admission numbers at the majority of schools admitting Reception age pupils have been set to ensure compliance with the class size law (*see Appeals and the infant class size law on page 15*).

- **Twins and children from multiple births**

Where the admission of both twins or all siblings from a multiple birth would cause a community or voluntary controlled school to rise above its admission number, both twins or all the siblings will be admitted. Where the admission of the additional child or children from multiple births would result in the admission number rising above 30 (or multiples of 30), the additional child/children are permitted exceptions to the Infant Class Size legislation throughout the infant phase or until the number in the year group reduces to the admission number. At own admission authority schools it is likely that both twins or all the siblings will be admitted but this is not always the case.



Apply for a school 2019-2020

►The importance of where you live

Each East Sussex address will fall into an area served by a certain school or set of schools. Where you live can make a difference to the outcome of your application. Generally speaking, the closer you live to your preferred school, the better your chances of getting a place. Living in a community area does not guarantee a place at a particular school and sometimes your 'community area' school may not actually be your nearest school. Some own admission authority schools do not use areas to decide applications. Please check the school's admission criteria if you are in any doubt.

Maps showing the community areas start on *page 24 for primary school areas and page 45 for secondary schools*.

If you are unclear which community area your address falls into, please contact the Admissions Team.

You must state your child's home address which should be a residential property that is your child's only or main residence and not an address at which he or she might sometimes stay or sleep.

If your child regularly stays with another parent or relative and therefore has more than one address, the school place will be allocated based on the address at which your child spends the majority of weekday nights during term time.

If you give two addresses, we will decide which address should be used as the main residence for the purpose of processing your application because we only accept one current address. Evidence may be required to confirm the address given and we reserve the right to check the information you supply.

If you have any questions about addresses please contact the Admissions Team who will be happy to discuss this with you **before** you apply.

• Moving house

We are not able to hold back places at any schools for children moving house after the allocation of places. So if you move locally or into East Sussex late on in the process, your child will be allocated a place at the nearest school with spaces if your preferred school is full.

We will only use a new address for the purpose of allocating a school place when contracts have been exchanged or when a tenancy agreement (usually of 12 months) has been signed. Until such evidence can be provided, we will process your application based on your existing address.

We may also ask for additional evidence to confirm a move has taken place. This may include getting you to provide a copy of a council tax or utility bill for your new address and/or evidence that you will not be returning to your previous address.

►Demand in the previous school year

To help you assess your chances of getting your preferred school we have given details about the number of preferences stated for each school last year. **For community and voluntary controlled schools**, we have given details of how the places were allocated against the admission criteria.

If we had to restrict entry to a school by adopting the tiebreaker, we have given the distance (in metres) of the last child gaining a place within that admission priority. You will need to note that the level of preferences a school receives can vary greatly from year to year, so the historical information given should only be used as a guide. The detail can be found in the sections on **primary** and **secondary** schools.

For schools where decisions are made by the governors, you will need to obtain this information from the school.

►Getting to and from school

In most cases, it is for you to decide how your child gets to and from school so it is important that you consider the journey when applying for schools. If it is not possible to walk to school because of the distance involved, you may wish to consider using public transport or car sharing. Most schools have school travel plans and are working with parents to reduce the use of the car.

We recommend you read the section on school transport (*pages 18-20*) which explains the circumstances where help with transport may be given. Our full transport policy can be found online at eastsussex.gov.uk/schooltransport

How to apply

Once you have studied the various admission policies and looked around schools, you will be ready to apply. Before you do, there are some important things to be aware of.

- **School places cannot be guaranteed**

As the admissions criteria decides which children are offered places, no guarantee can be given. The law allows a preference and not a choice.

Whichever schools you prefer, you must name them as one of your preferences as a school can only be considered for your child if it features on your application.

You should ensure you apply by the closing date (**see page 13**) and give full details about your child's brothers and sisters. Your application may be affected if you fail to do this.

If your preferences cannot be met, your child will be allocated the closest alternative school that has vacancies after taking account of other parents' wishes. This may be some distance from your home.

- **Use all of your preferences**

You can name up to three schools on your application. Although many parents put down just one school, we recommend second and third preferences are added in case your first preference cannot be offered. This will increase your chances of being allocated a place at a school you will be happy with. Sometimes it is not possible to offer a place at any of the preferred schools.

► Apply online

By far the safest and quickest way to apply for a school is online at eastsussex.gov.uk/admissions Step-by-step instructions will guide you through the process. After you have checked the details you have entered, please remember to **submit** your application.

Applying online means:

- your application is safe;
- you can apply 24 hours a day, seven days a week;
- you can be sure your application has been received; and
- a decision can be emailed to you.

You can apply online from **12 September 2018**. Once you have registered with the system you can 'sign in' to view your account at a later date.

If you need to send us additional information such as a signed tenancy agreement, please indicate in the 'other reasons' section that evidence is on its way. You should clearly mark your child's name and date of birth on the top of the supporting documentation before sending it to us.

Many own admission authority schools require the completion of a supplementary information form (SIF). This will help them to rank your application correctly. Schools requiring the completion of a SIF will need to receive the completed SIF by their closing date.

Schools requiring a supplementary information form are indicated in the online system and in the criteria pages starting on **page 52** although we suggest that you check this requirement with the school in question. A supplementary information form on its own is not a valid application.

► Paper application forms

If you cannot apply online, you may print and complete the application form found at the end. Notes to help you fill in the form are on **page 96**. Your completed form should be returned to the address specified.

If we receive more than one application for the same child before the closing date, we will use the latest application submitted.

Please do not name the same school more than once as only different preferences count.

Apply for a school 2019-2020

► Applications from inside East Sussex

If you live in East Sussex you must apply through us as your 'home' authority. This rule applies whichever type of school you prefer including schools outside of the county. Applications that include schools in two or even three other admission authorities outside of East Sussex are allowed.

If you do not name a school local to your home as one of your preferences and your preferences cannot be offered due to oversubscription (for example, a grammar school), the school offered to your child may be a considerable distance from your home. Please bear this in mind when making your selections.

Once you've applied we will pass the details of your application to the appropriate admissions authority for them to apply their own admissions criteria. You must not apply direct to schools (unless it is to join an existing age group) and any applications made in this way are invalid.

Websites of neighbouring local authorities are given on *page 17*.

► Applications from outside of East Sussex

If you live outside East Sussex and are interested in your child attending a school in East Sussex, you must apply through the local authority in which you live. Your authority will then pass us details of your application for us to consider. Your 'home' authority will be responsible for letting you know the outcome of your application.



When to apply

► National closing dates

Parents/carers are responsible for making sure that the application form is returned by these dates.

- **Secondary – 31 October 2018**
- **Primary/Junior – 15 January 2019**

► Late applications

If you apply after the national closing dates without a good reason it will be dealt with after the 'on time' applications have been processed. If schools are filled by those who applied on time, it is most likely that we will have to offer another school which still has places. This may not be your community area school nor the same school as a brother or sister. Not knowing about the closing date or forgetting to submit your online application are not good reasons for applying late.

If you have a good reason for applying late (e.g. you move house) your case will be considered as on time provided a) the application is received by **1 February 2019 (secondary)** and by **29 March 2019 (primary)** and b) at the same time you supply independent supporting evidence as to why you applied late.

In the case of a house move we will require a solicitor's letter confirming exchange of contracts, or a signed tenancy agreement clearly showing the move took place after the closing date. If there is no proof, or we do not consider the reason valid, the application will be treated as late. There is no separate right of appeal against a decision which deems an application as on time or late.

The above applies to community and voluntary controlled schools and own admission authority schools may consider late applications differently.

All applications received by **1 February 2019 (secondary)** and by **29 March 2019 (primary)** you will get a decision at the same time as those who applied on time (*see National offer dates on page 14*).

Here's an example to describe what might happen if you apply late:

Britney is due to start school for the first time. Her parents want her to attend School A as her brother already goes there. Her parents forget to apply and do not realise their mistake until they hear other parents talking about which schools they've applied for.

They complete the online application on **10 April**. This means Britney's form is late and cannot be considered until after all of the children whose parents applied on time. By the time Britney's form is considered, all the places at School A have been offered to other children and Britney is offered a place at School B, which is the nearest school to her home which still has space. Her parents do not receive their decision at the same time as other parents and will have to wait some time to find out where Britney will be going to school.

► Requests for a change of preference after the closing date

We do not have to agree to a change of preference(s) from those given on the original application. However, a change of circumstances may mean your original preferences are impractical. A new stated preference will not necessarily enable a place to be allocated because that school may already be oversubscribed by 'on time' applications. If a change of preference is accepted but it is not possible to allocate that preference, you can appeal and/or ask for your child's name to be placed on the waiting list (*see pages 14-15 for more details*).

If you wish to add a preference or revise your preference order, please put your request in an email to admissions@eastsussex.gov.uk explaining the basis for the change. We are not obliged to accept your request and will not do so without a good reason. By this we mean a situation which could not have been foreseen.

Each request will be carefully considered and we will let you know if we agree to your request.

► Parents not completing applications

The responsibility for finding out about schools and applying for places rests with parents/carers. If you do not apply for a school your child will not be allocated a place.

Decision dates

► National offer dates

- Secondary - 1 March 2019
- Primary/Junior - 16 April 2019

Please do not contact the Admissions Team for an early decision as it will not be made available under any circumstances.

► Letting you know

Decisions are sent by email on the offer day. If we are unable to email you, we will post you the decision letter. Online applicants have the ability to view the decision online. Each child is allocated one school place.

► Next steps

• Accept the place allocated

If you want to accept your child's place you should complete and return the acceptance form (available online or by request) to the head teacher of the allocated school.

If you do not accept the place within 14 days, schools may send you a reminder to fill in the form. If you no longer wish to send your child to the school allocated (for example, because you are moving away) please let us or the school know in writing.

• Request a change of school

We can look into changing your child's allocated school provided the alternative school has vacancies. Please put your request in an email to allocationchange@eastsussex.gov.uk giving the reasons and naming the school you wish to be considered. Such requests do not carry a right of appeal. If we are able to meet with your wishes, the original placement will be withdrawn as **children can only have one school place at any one time**. Please do not restate schools you've already been considered for as you can pursue places for preferred schools through an appeal or from the waiting list.

• Place your child on a waiting list

Children can be placed on a waiting list for any school that has not been offered but was named on the application form. At community and voluntary controlled schools, waiting lists are held by the Admissions Team. At schools where the governors are responsible for making the school offer, lists are maintained at school level.

Waiting lists for children starting or transferring school in September 2019 will be maintained until Christmas 2019. Waiting lists to join an existing year group run until the end of the term in which the application is processed. Waiting list requests must be renewed at three points during the school year (at Christmas, Easter and summer holiday) otherwise names will be removed.

Waiting lists must follow a school's admissions priorities and cannot be run on a 'first come, first served' basis. As a result, a child's position can change as other pupils join or leave the list. If a vacancy occurs you will be notified in writing and your child's original allocation will automatically be withdrawn **as children can only have one school place at one time**. This will only apply until children start school. During term time you will be given 10 school days to accept or refuse the place offered.

You should therefore consider carefully before requesting to go on the waiting list or submitting a change of allocation request. If you subsequently wish to withdraw from a waiting list, or a change of allocation request then you must do so in writing to admissions@eastsussex.gov.uk the moment you no longer wish to pursue a place at an alternative school to the school offered to your child.

• Appeal for your preferred school (*see page 15*)

► Withdrawing places

If our decision to allocate a place at a school is based on incorrect information (for example, a wrong address or date of birth has been given) the place may be withdrawn.

School admission appeals

► Considering making a school appeal?

If you did not get the school place you want for your child, you can appeal to an independent appeal panel. Before making an appeal you may wish to consider the other options open to you. These include adding your child to the waiting list for your preferred school and requesting a change of allocated school (*see page 14*).

If you are considering appealing for a place for your child at an infant school, we recommend you read the 'Appeals and infant class size law' paragraph (opposite) as **99%** of appeals for Reception classes (where the infant class size limit applied) were unsuccessful in the county in the 2017/18 school year.

► The appeals process

Appeal Panels can overturn the decision of an admission authority to refuse your child a place at your preferred school. If having considered your options you decide to make an appeal, the school place already allocated to your child will not be affected.

Please note:

- You can only appeal for a school named on your application. Appeals for schools not named on your original application will not be heard.
- You will need to put in writing the reasons why you are appealing and supply any additional supporting evidence you would like the panel to take into account.
- You will also be given the opportunity to explain in person to the panel the reasons for your appeal.

Appeals for community and voluntary controlled schools are arranged by East Sussex County Council and you can appeal online by visiting eastsussex.gov.uk/schoolappeals

Appeals for VA church schools and foundation trust schools are administered by the governing body of the school concerned and you will need to contact the relevant school for details. For appeals to academy and Free schools, please contact us or the school concerned to find out how to appeal.

► Appeals and the infant class size law

Classes containing infant aged children are limited by law to a maximum of 30 pupils. Because of this, the grounds upon which a panel can uphold an appeal where the legal limit has been reached are restricted and appeals are likely to be refused.

These restrictions mean the panel can only uphold an appeal where:

- a) it finds that the admission of additional children would not breach the infant class size limit; or
- b) it finds that the admission arrangements did not comply with admissions law or were not correctly and impartially applied and the child would have been offered a place if the arrangements had complied or had been correctly and impartially applied; or
- c) it decides that the decision to refuse admission was not one which a reasonable admission authority would have made in the circumstances of the case.

For more information on appeal panel decisions, appeal deadlines and general appeal advice, please go to eastsussex.gov.uk/schoolappeals

► Appeal panel decisions

If your appeal is successful, the decision is binding on the admission authority and the school concerned. If your appeal is unsuccessful, you do not have a right to a second appeal for the same school in the same school year.

Apply during the school year

► In-year admissions

An in-year admission is defined as *the admission of a pupil to a school which takes place outside of the normal entry times*. This includes pupils changing schools, pupils coming from a different country or from other parts of the UK, pupils returning to a school from living elsewhere or those who have not been in school. You can ask for your child to change schools at any stage in your child's education.

► Application process

You should apply online at www.eastsussex.gov.uk/admissions

Your application will be shared with your preferred school(s) so they can reach a decision for you. You will be asked to provide the name of your child's current school or the school he/she last attended. If you can't find the details of that school, skip to the next part of the application by leaving the field blank.

• House moves

School places cannot be reserved but we can advise you which schools have places at the time a place is required.

You may apply before you move but you will probably need to give evidence of your move such as a signed tenancy agreement or a copy of exchange of contracts.

We aim to process requests within 15 school days of receipt. If you apply too far in advance of needing a place, we will not process your request until nearer to your preferred start date. If a place cannot be offered at one of your preferred schools, we will allocate the closest school to your home with a place.

• Change of school requests

You may be thinking of changing schools because your child is not getting on at their current school. Before you apply, we strongly recommend that you discuss the matter with the headteacher and staff of your child's current school to try and improve things. Changing school can have a negative impact on learning and friendship groups.

If your preferred school is full or if there are other legal reasons for refusing your request, we may suggest that your child remain at their present school if this is reasonable or offer a place at another school if spaces exist.

• Applications for September entry

Applications for the start of the school year can be made from 1 June onwards. Unfortunately, we cannot guarantee that decisions can be made on every application before schools close due to the unpredictable volume of applications that are received and you may not get a decision until after schools return in September.

► Making an appeal

You have the right to appeal for any of the schools named on your application. We will let you know all about the process for appeals for community and voluntary controlled schools should it be necessary. If you are refused admission to a school where the governors are responsible for admission, they will tell you about your appeal rights.

For more information visit eastsussex.gov.uk/schoolappeals

► Fair Access Protocol

We are legally required to operate a **Fair Access Protocol (FAP)** to ensure that all vulnerable children who are without a school place are offered a place as quickly as possible. The FAP aims to ensure that all schools admit a proportionate number of children deemed vulnerable. To achieve this aim, it may be necessary to admit such children to schools that are already full and ahead of other pupils on a waiting list. The FAP only applies to in-year admissions.

Apply for a school 2019-2020

► Private fostering

Private fostering is when a child or young person under 16 years old (or under 18 if disabled) goes to live with someone for 28 days or more by private arrangement (without the involvement of a local authority) with someone who is not their:

- Parent
- Guardian or a person with parental responsibility
- Close relative (brother, sister, aunt, uncle, grandparent or step parent).

Private foster carers might be:

- Friends of the child's family
- Someone willing to care for the child of a family they don't know; or
- Relatives not mentioned in the list above, for example a cousin or great aunt.

If your child is being privately fostered or you are a private foster carer, the law says you must tell us about it. You do not need to worry if you have been privately fostering and have not informed us, as you were unaware of the need to inform the local authority. Action is not taken against those who have acted in good faith.

If you are in any doubt about whether or not what you are doing is private fostering, please call us for advice on 01323 464222. For the purpose of admission applications, only a person with parental responsibility can apply so you may have to request that the parent submits the application. If this is not possible please contact the Admissions Team as it is important an application is still made.

► Requests to be educated out of age group

Where a parent wishes to apply for a school place in year for a child out of their chronological age group they should request this in the 'other reasons' field in the application. They should also email admissions@eastsussex.gov.uk giving reasons for this, together with any supporting information (eg evidence from the previous school that the child has been educated out of year group until now). The admission authority for the school will then reach a decision as to whether or not this is in the best interests of the child.

In cases where the child has already been educated out of year group previously in a school in England and Wales which follows the National Curriculum, we will work on the assumption that this should continue, unless there is a clear reason why it should not. If the child has been educated in a different system, we will take advice from relevant professionals and the Headteachers of the preferred schools in order to make a decision. This could lead to delays in allocating a school place and you should be prepared for this if you move into the area in this situation. It will be for own authority schools to reach a decision on your request.

► Applications to own admission authority schools

Many own admission authority schools require the completion of a supplementary information form (SIF), which will help them to rank your application correctly. We have indicated those schools where they require a SIF in the section on admission criteria although we suggest that you check this requirement with the school in question.

► Applications for schools outside East Sussex

You will need to check the in-year admissions arrangements and apply direct to the local authority where the school is situated. They will consider your request and let you know the decision.

► Neighbouring local authorities

Kent

Phone: 03000 412121
www.kent.gov.uk

Brighton & Hove

Phone: 01273 293653
www.brighton-hove.gov.uk

Surrey

Phone: 0300 200 1004
www.surreycc.gov.uk

West Sussex

Phone: 03330 142903
www.westsussex.gov.uk

School transport

In general, most children do not qualify for help with home to school transport and parents are responsible for making the travel arrangements and meeting the cost. However, some children will be entitled to free home to school transport.

This section gives useful travel information to those who have to make their own arrangements and it explains when support is available.

► Planning the journey to school

To help you make decisions about the school journey we have produced the following helpful leaflets:

Travelling to primary school – provides useful information about walking, cycling and using public transport for the school journey, along with guidance on the seat belt law, parking enforcement and car sharing.

Travelling to secondary school – provides useful information about school transport, travelling by public transport and the concessionary fares available along with information about walking and cycling, and the road safety training available.

You can order the above leaflets by phoning 01273 336515 or by sending an email to schooltravelplans@eastsussex.gov.uk

Additional public transport information regarding bus and rail routes, timetables and a journey planner can be found at eastsussex.gov.uk/roadsandtransport/public

► Vacant Seats Scheme

Requests are sometimes received from parents who wish their children to use a particular school coach. If places exist, a travel permit may be purchased. The charges are as follows:

Secondary school children – The cost from September 2018 is £135 per term (based on the six term year). A second or subsequent child from the same family is charged £101.25 for the same period.

Primary school children – The cost from September 2018 is £67.50 per term (based on the six term year). A second or subsequent child from the same family is charged £50.60 for the same period.

These charges are subject to review and may increase from September 2019. Payment must be made in advance of travel. Please be aware that vacant seats cannot be guaranteed and parents should not rely on places always being available as priority is given to children who qualify for free transport. Occasionally vacant seats have to be withdrawn at short notice. **Details of the Vacant Seats Scheme are online at eastsussex.gov.uk/roadsandtransport/public**



Apply for a school 2019-2020

► Qualifying for free home to school transport

The following paragraphs explain when transport support can be given. If your child does not meet the eligibility requirements, for example you choose a school which is not the nearest or designated to serve your address, you will be expected to arrange and pay for your child's home to school transport. You can view the full policy online at eastsussex.gov.uk/schooltransport

Statutory walking distance

Many people enjoy taking their child to school; however, we will provide free transport between home and school if your child is eight years of age or over and lives more than three miles (4828 metres) from the **designated*** school, or two miles (3218 metres) if your child is under eight years of age. Distances are measured by the shortest available walking route using our Geographical Information System (GIS).

*** The designated school is the school suitable to your child which serves your area, or if there is more than one school, the nearest suitable school to your home where a place is available.**

The maps on pages **24, 26, 28 (primary) and 45 (secondary)** show the community areas across the county.

Route safety

Assessments do not determine whether a route is “safe” or “dangerous”. All roads may be thought of as presenting some element of road safety risk, whether they are heavily trafficked urban routes, or more lightly trafficked rural routes. Instead, the assessment determines whether transport should be provided because a child's **only** walking route presents particular road safety hazards.

Where the suitability of a route is questioned, the Road Safety Team will look at the relationship between pedestrians and traffic and will make a formal assessment based on national guidance. Issues surrounding personal security do not form part of the assessment and it is assumed the child is accompanied by a responsible adult. There is no requirement for a route to be lit and temporary closures such as road works or flooding are not taken into account. If alternative routes are available within the statutory walking distance then assistance will not be granted.

Parents are responsible for ensuring their child has suitable clothes and equipment for the journey (for example, boots, wet weather clothes, reflective bands, torch, etc) and national guidance is quite clear that conditions such as muddy footpaths or lack of street lighting do not mean that a route is not available. Indeed, the following will normally be considered available at all times for the home to school journey; crossing fields, wooded areas, bridleways, public footpaths and public rights of way.

Extended rights eligibility

Children entitled to free school meals or whose parents are in receipt of maximum Working Tax Credit (WTC) will qualify for free transport in the following circumstances.

- **Primary age pupils** – Children who qualify for assistance until age eight because their **designated*** school is more than two miles but less than three miles from their home, will continue to receive transport help if they are from a low income family.
- **Secondary age pupils** – Children from low income families will qualify for free transport to one of their three nearest schools from where they live, provided the school attended is more than two miles but less than six miles from home. Distances up to two miles are measured by using the shortest available walking route whereas the six mile upper limit uses roads only.
- **Attendance at VA church schools (secondary)** – Children from low income families attending the nearest church school on grounds of religion or belief qualify for free transport to that school if it is more than 2 miles but less than 15 miles from home. Confirmation of baptismal status or support from the parish priest/minister is required.
- **Attendance at selective schools (secondary)** – Children from low income families attending the nearest selective school qualify for free transport to that school if it is more than 2 miles but less than 15 miles from home. (A ‘selective school’ admits students on the basis of some sort of selection criteria, usually academic)
- **Attendance at VA church schools (primary)** – There is **no** transport assistance if you choose to send your child to a church primary school for religious reasons.

If you believe that your child is entitled to extended rights transport due to family income, download an application from eastsussex.gov.uk/schooltransport

Apply for a school 2019-2020

Pupils unable to walk to school

Some children with SEN and/or a disability may not reasonably be expected to walk even relatively short distances to school. Similarly, children with a mobility problem (including temporary medical conditions) may also be unable to walk to school.

To qualify for help, your child must be attending the **designated*** school. We will need to see medical evidence from a consultant or GP who must confirm your child's medical condition and that your child cannot reasonably walk to school. Please note that a fee may be charged for supplying the medical evidence and you would need to pay any costs. We will also need to know how long transport assistance is required and an indication of what type of travel is appropriate. If transport assistance is agreed, your case will be reviewed regularly.

For more advice email medical.transport@eastsussex.gov.uk

Disabled parents/carers of primary school children

If you are prevented from walking or accompanying your children because of a disability, we may be able to assist with travel costs.

To receive help, your child/children must be attending the **designated*** school and, in deciding whether to assist, account will be taken of the distance to school. Where the distance is relatively short, assistance may not be agreed, especially for a child in Year 5 or 6.

You will need to complete an application form and attach medical evidence from a consultant or doctor which must not be older than three months from the date of application. Please note that a fee may be charged for supplying the medical evidence and you would need to pay any costs. Transport cannot be arranged until the medical evidence is provided. If transport assistance is agreed, your case will be reviewed regularly.

Transport assistance is not provided when parents are not available to accompany their child to school for other reasons. For more advice email medical.transport@eastsussex.gov.uk

► Travel assistance for eligible children

In most cases, we provide transport to get pupils between home and school at the beginning and end of the school day. This is done by supplying a ticket for use on public services or by allocating a seat on a hired vehicle.

If there is no suitable public service or hired vehicle, parents willing to make their own arrangements receive help with the cost of **two** return journeys per day. This is based on the distance between home and school. Payment is made on a family basis at the rate of 25p per mile since the cost will be the same whether a parent takes one child or more.

Mileage payments are not given to parents who prefer to make their own arrangements where there is a suitable public service or hired vehicle.

We may offer a personal travel budget for qualifying children and young people with an Education, Health and Care Plan. Travel budgets are offered at the Council's discretion when they represent a cost-effective alternative to the provision of transport. Find more details at

eastsussex.gov.uk/SENDtravel

► When transport is not supplied

It is the responsibility of parents/carers to arrange and pay for transport outside the normal school day. For example, we do not provide transport for:

- Breakfast or after school clubs
- Parents evenings
- Fixed term exclusions
- School trips/educational visits
- Specific exam timetables
- Extra curricular activities
- Pre course visits or 'taster' days
- Off site educational placements
- Work experience/work placement
- Medical appointments

It is our policy to withdraw any transport that has been issued in error.

► How to appeal

Where applications for transport are refused, parents may appeal to the Discretionary Transport Appeal Panel. This panel comprises a small group of elected County Councillors who consider applications that fall outside of the stated policy or where parents are unhappy with the transport provided. Assistance is only agreed in the most exceptional circumstances. The panel's decision is final and there is no further appeal locally.

Parents will need to fill in an application form and supply any supporting evidence. Visit eastsussex.gov.uk/schooltransport for more details.

Support in further education

► Financial support from schools and colleges

There are two types of bursary available to help 16-19 year-olds continue in full-time education.

Vulnerable student bursary

Students can receive up to £1,200 if they're in or recently left local authority care, they get Income Support or Universal Credit in their own right, they get Disability Living Allowance (DLA) and either Employment and Support Allowance (ESA) or Universal Credit or they get Personal Independence Payment (PIP) and either ESA or Universal Credit.

Discretionary bursary

Schools and colleges have their own criteria for discretionary bursaries. They'll look at individual circumstances including family income.

► Help with travel for young people with special educational needs and disabilities (SEND)

In exceptional cases, students with learning difficulties or disabilities, or their parents or carers may apply for travel assistance. Each case will be considered by the council's SEND Travel Panel, and support will usually only be considered further if all the following criteria are satisfied:

1. The student must be attending an appropriate funded full-time course at the nearest or most accessible school or college to their home. If an alternative equivalent course is offered by an FE provider nearer to their home, the student will not be eligible for support.
2. The Council may fund transport to a college placement up to the academic year in which a young person reaches a maximum of 25 years of age.
3. The student must be travelling over three miles to their nearest appropriate provider, unless their learning difficulties or disability means they are unable to travel this distance either walking or on public transport (specific and up to date evidence from relevant health and/or educational appropriate professionals supporting the student will be required to assist the decision) and there is not a parent/carer who could make themselves available to take them.

If a student is able to be considered for travel assistance, factors the Council will take into account when determining whether a student is eligible for assistance may include, but are not limited to, the following:

1. The student is unable to travel to their placement by public transport, either unaccompanied or accompanied by a responsible adult (specific and up to date evidence from relevant health and/or educational appropriate professionals supporting the student will be required).
2. The family does not have access to a suitable vehicle, which may include a Motability vehicle, to transport the student to school or college.
3. The length or complexity of the journey and whether parents or carers could reasonably be expected to provide transport or act as a chaperone themselves. If parents/carers or other family members are not available this should be fully explained in the application. It is unlikely that broader family caring responsibilities will be considered as exceptional circumstances.
4. The student has been assessed by the Authority as requiring an escort, or as a 'high needs' case.
5. Other circumstances relevant to each case.

In all cases where assistance is agreed, a contribution towards the cost of travel is required for all 16-19 year olds. The charge in 2018/2019 is £646. Transport will not be arranged until payment in advance has been made.

Low income families* will be asked to contribute £323 per academic year. (*Low income is the same as extended rights eligibility cases on **page 19**). The annual contribution level will be reviewed each year.

The type of travel assistance provided will be the most cost-effective available to the Council at the time, appropriate to the student's needs. This may be one of the following:

a) A place on a contracted vehicle b) A Personal Travel Budget (PTB)

Please note that taxis will usually only be provided in the most exceptional cases, and for students with severe disabilities and/or the most complex health needs. This may not be a door-to-door service.

Travel assistance is reviewed annually or sooner following a house move, change in placement or course, or a change in the student's needs. For more information and how to apply, visit eastsussex.gov.uk/SENDtravel

Need help?

All the information you need is in this booklet and online at eastsussex.gov.uk If you need further advice contact the Admissions Team.

►The Admissions Team can:

- answer detailed enquiries on the admissions process;
- discuss your application;
- let you know about home to school transport; and
- process applications for free school meals.

Phone: 0300 33 09 472 between 10am-3pm Monday-Friday

Email: admissions@eastsussex.gov.uk

Post:

The Admissions Team
Children's Services
East Sussex County Council
County Hall
St Anne's Crescent
Lewes BN7 1UE

►Independent advice on state education

Ace Education Advice

Website: www.ace-ed.org.uk

Phone: 0300 0115 142

Privacy notice

►Overview

This Privacy notice covers the allocation of school places and the provision of free school transport.

East Sussex County Council takes data protection seriously. Please be assured that your information will be used appropriately in line with data protection legislation, will be stored securely and will not be processed unless the requirements for fair and lawful processing can be met.

►What information is being used?

East Sussex County Council (ESCC) collects the following information in order to allocate school places and to assess any entitlement to transport services.

- Child's name and date of birth
- Gender
- Child's home address
- Details of school aged brothers or sisters
- If the child is 'Looked after' or 'Previously looked after'
- If the child has an EHCP
- Parent's name
- Parent's address
- Parent's contact details

►How will your information be used?

1.) To allow the council to administer school admissions policies to ensure children are correctly allocated school places in accordance with our statutory duties.



Apply for a school 2019-2020

2.) To allow the council to assess school transport eligibility in line with statutory duties and council policy to the benefit of pupils.

We aim to maintain high standards, adopt best practice for our record keeping and regularly check and report on how we are doing. Your information is never sold for direct marketing purposes.

Our staff are trained to handle your information correctly and protect your confidentiality and privacy.

Your information is not processed outside of the European Economic Area.

► What is the legal basis for processing your information?

The purpose of providing the information allows the allocation of school places to individual children in response to parents'/carers' applications.

► How long your information will be kept for?

The information provided as part of the school application process will be retained for seven years from the start of the school year to which the application is made.

► Sharing your information

Information will only be shared with those involved in the application process or to provide transport services.

Any sharing of personal data is always made:

- on case-by-case basis
- using the minimum personal data necessary
- with the appropriate security controls in place
- in line with legislation.

Information is only shared with those agencies and bodies who have a “need to know” or where you have consented to the sharing of your personal data to such persons.

We may use the information we hold about you to assist in the detection and prevention of crime or fraud. We may also share this information with other bodies that inspect and manage public funds.

► Use of third party organisations

East Sussex County Council may share your information with trusted external organisations to process your data on our behalf. It is necessary to share information with schools that are an admission authority in their own right and neighbouring local authorities. Any organisation commissioned by the Council will be under contractual obligation to comply with data protection legislation

► Your rights

Under data protection legislation, you have the right:

- to be informed why, where and how we use your information
- to ask for access to your information
- to ask for your information to be corrected if it is inaccurate or incomplete
- to ask for your information to be deleted or removed where there is no need for us to continue processing it
- to ask us to restrict the use of your information
- to ask us to copy or transfer your information from one IT system to another in a safe and secure way, without impacting the quality of the information
- to object to how your information is used
- to challenge any decisions made without human intervention (automated decision making)

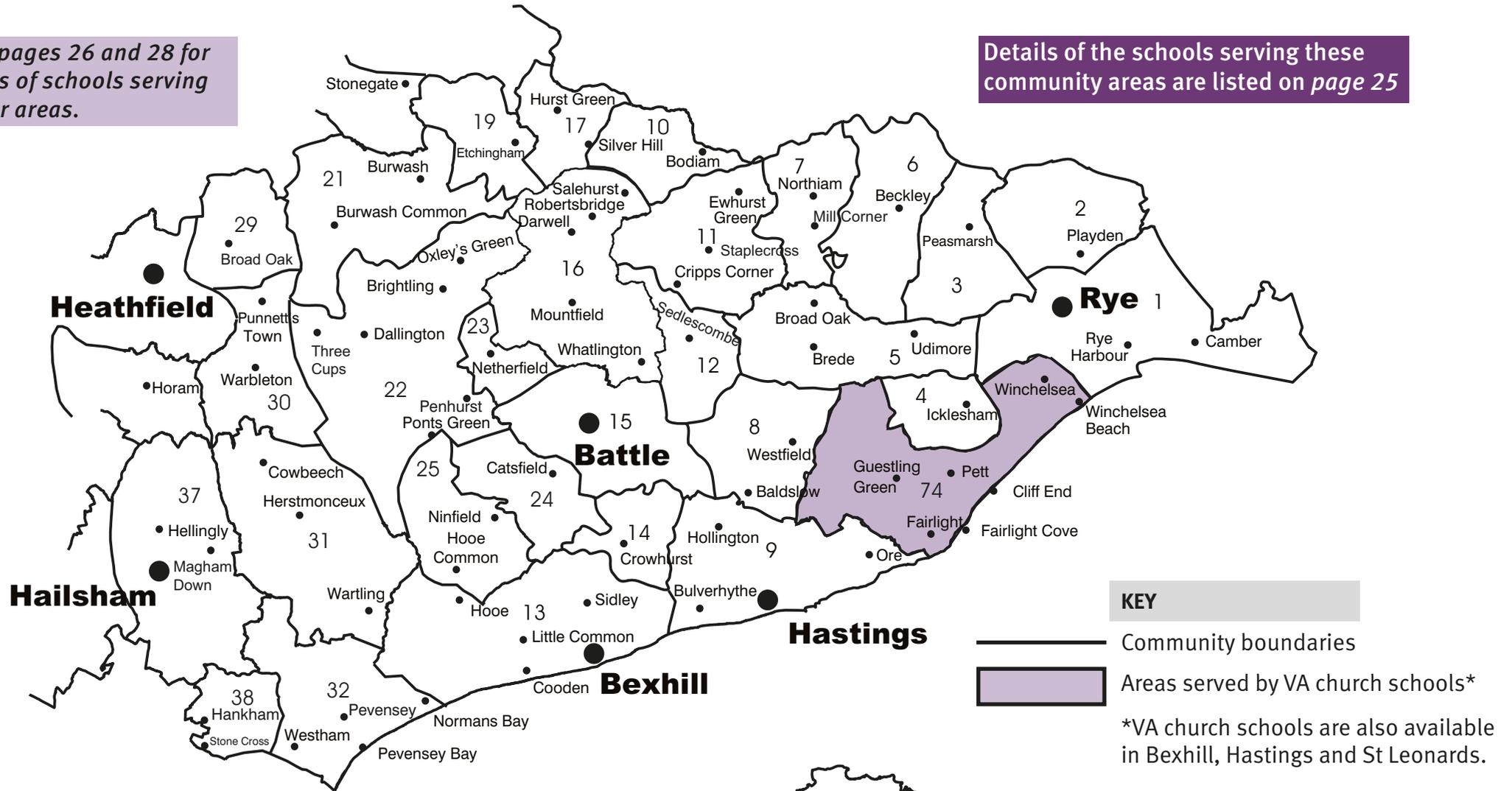
To find out more or how to complain please go to

eastsussex.gov.uk/privacy/school-admissions-and-transport

Community area map for primary schools (1)

See pages 26 and 28 for maps of schools serving other areas.

Details of the schools serving these community areas are listed on page 25



Community areas for primary schools (1)

The map on **page 24** represents the area served by the schools listed below. The number links a particular school or groups of schools to that area. In large towns, there are several schools available. Detailed school information can be found from **page 30** onwards where schools are listed alphabetically by town and then by rural area.

Area	Schools
1	Rye Community Primary Academy
2	St Michael's Church of England Primary School, Playden
3	Peasmarsh Church of England Primary School
4	Icklesham Church of England Primary School
5	Brede Primary School
6	Beckley Church of England Primary School
7	Northiam Church of England Primary School
8	Westfield School
9	Hastings and St Leonards primary schools
10	Bodiam Church of England Primary School
11	Staplecross Methodist Primary School
12	Sedlescombe Church of England Primary School
13	Bexhill primary schools
14	Crowhurst Church of England Primary School
15	Battle and Langton Church of England Primary School
16	Salehurst Church of England Primary School
17	Hurst Green Church of England Primary School
19	Etchingam Church of England Primary School
21	Burwash Church of England School
22	Dallington Church of England Primary School
23	Netherfield Church of England Primary School
24	Catsfield Church of England Primary School
25	Ninfield Church of England Primary School

Own admission authorities may not use community areas. If you are in any doubt, please enquire at the individual school.

Area	Schools
29	Broad Oak Community Primary School
30	Punnetts Town Community Primary School
31	Herstmonceux Church of England Primary School
32	Pevensey and Westham Church of England Primary School
37	Hailsham primary schools
38	Hankham Primary and Stone Cross School
Areas where the local school is a VA church school and the governors are responsible for admissions are shaded on the map:	
74	Guestling–Bradshaw Church of England Primary School St Thomas' Church of England Primary School, Winchelsea

More detailed maps are available on request from the Admissions Team – phone 0300 33 09 472

Linked infant and junior schools

(9) Hastings community area:

Dudley Infant Academy—All Saints CE Junior Academy

Community areas for primary schools (2)

The map on **page 26** represents the area served by the schools listed below. The number links a particular school or groups of schools to that area. In large towns, there are several schools available. Detailed school information can be found from **page 30** where schools are listed alphabetically by town and then by rural area.

Area	Schools
35	Heathfield primary schools
36	Maynards Green Community Primary School
39	Polegate School and Willingdon Primary
40	Eastbourne primary schools
45	East Hoathly Church of England Primary School
46	Chiddingly Primary School
47	Laughton Community Primary School
48	Park Mead Primary School
49	Alfriston School
50	Seaford primary schools
56	Uckfield primary schools
57	Newick Church of England Primary School
58	Chailey St Peter's Church of England Primary School
59	Barcombe Church of England Primary School
60	Wivelsfield Primary School
61	Hamsey Community Primary School
62	Plumpton Primary School
63	Ditchling (St Margaret's) Church of England Primary School
64	Ringmer Primary School
65	Lewes primary schools
66	Iford and Kingston Church of England Primary School
67	Firle Church of England Primary School
68	Newhaven primary schools

Own admission authorities may not use community areas. If you are in any doubt, please enquire at the individual school.

Area	Schools
69	Meridian and Telscombe Cliffs primary schools
70	Meridian, Telscombe Cliffs and Peacehaven Heights primary
Areas where the local school is a VA church school and the governors are responsible for admissions are shaded on the map:	
73	Blackboys Church of England Primary School Framfield Church of England Primary School Little Horsted Church of England Primary School St Mark's Church of England Primary School, Hadlow Down

More detailed maps are available on request from the Admissions Team – phone 0300 33 09 472

Linked infant and junior schools

(40) Eastbourne community area:

Motcombe Community School—Ocklynge Junior School
Parkland Infant School—Parkland Junior School
Pashley Down Infant School—Ocklynge Junior School
Roselands Infant School—Stafford Junior School
St Andrew's CE Infant School—Tollgate Community Junior School
West Rise Community Infant School—West Rise Junior School

Community areas for primary schools (3)

The map on **page 28** represents the area served by the schools listed below. The number links a particular school or groups of schools to that area. In large towns, there are several schools available. Detailed school information can be found from **page 30** where schools are listed alphabetically by town and then by rural area.

Area	Schools
18	Ticehurst and Flimwell Church of England Primary School
19	Etchingam Church of England Primary School
20	Stonegate Church of England Primary School
21	Burwash Church of England School
26	Wadhurst Church of England Primary School
27	Frant Church of England Primary School
28	Mayfield Church of England Primary School
29	Broad Oak Community Primary School
33	Rotherfield Primary School
34	Five Ashes Church of England Primary School
41	St Michael's Primary School, Withyham
42	Crowborough primary schools
43	High Hurstwood Church of England Primary School
44	Buxted Church of England Primary School
51	Forest Row Church of England Primary School
52	Nutley Church of England Primary School
53	Danehill Church of England Primary School
54	Bonnars Church of England Primary School, Maresfield
55	Fletching Church of England Primary School

Own admission authorities may not use community areas. If you are in any doubt, please enquire at the individual school.

Area	Schools
Areas where the local school is a VA church school and the governors are responsible for admissions are shaded on the map	
71	St Mary the Virgin Church of England Primary School, Hartfield
72	Mark Cross Church of England Primary School
75	Groombridge St Thomas' CE Primary School

More detailed maps are available on request from the Admissions Team – phone 0300 33 09 472

Primary schools information

This section lists the names and types of all primary, infant and junior schools. Each school's address, telephone number and a contact name is given together with the number of places available for **September 2019**. Where applicable, we have given details about special facilities housed within a school and what educational need they cater for.

Please remember that the admissions criteria varies from school to school and you should look at and understand the criteria for the schools of interest to you.

What happened in 2018 – 2019 and how the places were allocated*

We have recorded the number of applications each school received last year and hope that this information assists you in deciding which school(s) to apply for.

For local authority controlled schools, we have given the number of pupils allocated under each admissions priority. If the tiebreaker was applied, we have stated the distance that relates to the furthest child allocated a place at the school within that admission priority. *The distance is a hyperlink so you can see the tiebreaker area on a map.* The criteria and tiebreaker for local authority controlled schools is explained on **page 68** for infant and primary schools and **page 69** for junior schools.

Primary schools (age range in brackets)	Admissions 2019-2020			What happened in 2018-2019		
School details A (Academy) C (Community) F (Free) SP (Special Facility) T (Trust) VA (Voluntary Aided) VC (Voluntary Controlled)	Head of school	Predicted Roll 2019-2020	Admission number 2019-2020	Admission number	First/Total preferences by closing date	*How the places were allocated on 16 April 2018 (see admission criteria on page 68)
Bexhill						
All Saints Church of England Primary School (2-11) VC All Saints Lane, Bexhill, TN39 5HA, ☎ 01424 219083 🌐 www.allsaintsbexhill.org	Ms S Forbes	210	30	30	34/51	Priority 2=17 Priority 3=13 distance 427m
Chantry Community Primary School (4-11) C Barrack Road, Bexhill, TN40 2AT, ☎ 01424 211696 🌐 www.chantry.eschools.co.uk	Mrs R Reed	209	30	30	36/105	Priority 2=13 Priority 3=17 distance 889m
Glenleigh Park Primary Academy (4-11) A Gunters Lane, Bexhill, TN39 4ED ☎ 01424 213611 🌐 www.glenleighparkprimaryacademy.org	Mrs D Redman	367	75	75	34/66	Information available from the school
King Offa Primary Academy (4-11) A Down Road, Bexhill, TN39 4HS, ☎ 01424 211548 🌐 www.kingoffaprimariyacademy.org	Mr J Freeston	438	60	60	61/122	Information available from the school
Little Common School (4-11) C Shepherds Close, Bexhill, TN39 4SQ, ☎ 01424 842297 🌐 www.littlecommon.e-sussex.sch.uk	Mrs L Appleby	591	90	90	72/105	Priority 2=35 Priority 3=44 Priority 5=2
Pebsham Primary Academy (4-11) A Hastings Road, Bexhill, TN40 2PU, ☎ 01424 215175 🌐 www.pebsham-tkat.org	Mrs R Martin	190	30	30	21/34	Information available from the school
St Mary Magdalene Catholic Primary School (4-11) VA Hastings Road, Bexhill, TN40 2ND, ☎ 01424 735810 🌐 www.stmarymags.co.uk	Miss S Vanderschelden	228	30	30	23/51	Information available from the school
St Peter and St Paul Church of England Primary School (4-11) VA Buckhurst Road, Bexhill, TN40 1QE, ☎ 01424 211073 🌐 www.stpeterandstpaulprimary.co.uk	Mrs A Hamill	420	60	60	85/124	Information available from the school

Apply for a school 2019-2020

Primary schools (age range in brackets)	Admissions 2019-2020			What happened in 2018-2019		
School details A (Academy) C (Community) F (Free) SP (Special Facility) T (Trust) VA (Voluntary Aided) VC (Voluntary Controlled)	Head of school	Predicted Roll 2019-2020	Admission number 2019-2020	Admission number	First/Total preferences by closing date	*How the places were allocated on 16 April 2018 (see admission criteria on page 68)
Crowborough						
Ashdown Primary School (4-11) C Infants: Luxford Road, Crowborough, TN6 2HW, ☎ 01892 655846 Juniors: Herne Road, Crowborough, TN6 2NT 🌐 www.ashdown.e-sussex.sch.uk	Mrs K Owbridge	425	60	60	71/122	Priority 2=32 Priority 3=28 distance 792m
Jarvis Brook School (4-11) A Hadlow Down Road, Jarvis Brook, Crowborough, TN6 3RG ☎ 01892 653033 🌐 www.jarvisbrookschoo.co.uk	Mrs J Zadeh	173	30	30	19/40	Information available from the school
St John's Church of England Primary School (4-11) VA School Lane, Crowborough, TN6 1SD, ☎ 01892 661189 🌐 www.stjohnsprimary.org	Mrs L Cooper	210	30	30	26/59	Information available from the school
St Mary's Catholic Primary School (4-11) VA Chapel Green, Crowborough, TN6 2LB, ☎ 01892 655291 🌐 www.stmarysrc.e-sussex.sch.uk	Mrs M Cowler	212	30	30	41/81	Information available from the school
Sir Henry Fermor Church of England Primary Academy (4-11) A Crowborough Hill, Crowborough, TN6 2SD, ☎ 01892 652405 🌐 www.fermorschool.org.uk	Mr R Sutton-Smith	341	60	60	26/57	Information available from the school
Eastbourne (including Polegate and Willingdon)						
Bourne Primary School (4-11) C Melbourne Road, Eastbourne, BN22 8BE, ☎ 01323 724729 🌐 www.bourne.e-sussex.sch.uk	Mr J Maxwell	426	60	60	46/68	Priority 2=21 Priority 3=39
The Cavendish School (2-16) A Eldon Road, Eastbourne, BN21 1UE, ☎ 01323 731340 🌐 www.cavendishschool.net	Mr P Marchant	390	60	60	73/211	Information available from the school
Gildredge House School (4-19) F Compton Place Road, Eastbourne BN20 8AB ☎ 01323 400650 🌐 www.gildredgehouse.org.uk	Mr S Reeves	420	56	60	97/219	Information available from the school
Heron Park Primary Academy (4-11) A Dallington Road, Eastbourne, BN22 9EE ☎ 01323 502525 🌐 www.heronparkprimaryacademy.org	Mrs A Wilson (Acting)	388	60	60	40/59	Information available from the school
Langney Primary Academy (2-11) A Chailey Close, Eastbourne, BN23 7EA, ☎ 01323 762177 🌐 www.langney.e-sussex.sch.uk	Mr B Bowles	518	60	60	53/146	Priority 2=34 Priority 3=26 distance 1759m
Motcombe Community School (4-7) C Macmillan Drive, Eastbourne, BN21 1SN, ☎ 01323 728901 🌐 www.motcombe.e-sussex.sch.uk	Mrs T Robinson	329	120	120	59/228	Priority 2=25 Priority 3=73 Priority 4=1 Priority 5=4

Linked to Ocklynge Junior School - p32

Apply for a school 2019-2020

Primary schools (age range in brackets)	Admissions 2019-2020		What happened in 2018-2019			
School details A (Academy) C (Community) F (Free) SP (Special Facility) T (Trust) VA (Voluntary Aided) VC (Voluntary Controlled)	Head of school	Predicted Roll 2019-2020	Admission number 2019-2020	Admission number	First/Total preferences by closing date	*How the places were allocated on 16 April 2018 (see admission criteria on page 68)
Oakwood Primary Academy (4-11) A Magnolia Drive, Eastbourne, BN22 0SS, ☎ 01323 501251 🌐 www.oakwoodprimaryacademy.org	Mrs J Foyle	346	60	60	36/58	Information available from the school
Ocklynge Junior School (7-11) A Victoria Drive, Eastbourne, BN20 8XN, ☎ 01323 725839 🌐 www.ocklynge.e-sussex.sch.uk	Mr J Reynard	790	210	210	196/226	Information available from the school
Parkland Infant School (4-7) A Brassey Avenue, Eastbourne, BN22 9QJ, ☎ 01323 502862 🌐 www.theparklandfederation.org	Mrs S Simpson Linked to Parkland Junior School	179	60	60	72/108	Information available from the school
Parkland Junior School (7-11) A Brassey Avenue, Eastbourne, BN22 9QJ ☎ 01323 502620 🌐 www.theparklandfederation.org	Mrs S Simpson	239	60	60	59/85	Information available from the school
Pashley Down Infant School (4-7) C Beechy Avenue, Eastbourne, BN20 8NX ☎ 01323 730719	Ms H Godding Linked to Ocklynge Junior School	269	90	90	81/184	EHCP=1 Priority 1=1 Priority 2=26 Priority 3=62 distance 3111m
Polegate School (2-11) C Oakleaf Drive, Polegate, BN26 6PT, ☎ 01323 482404 🌐 www.polegateschool.co.uk	Mrs C Martin-O'Donoghue	532	90	60	70/151	Priority 2=20 Priority 3=54 Priority 5=14
Roselands Infant School (4-7) C Woodgate Road, Eastbourne, BN22 8PD, ☎ 01323 726764 🌐 www.roselands-stafford.org	Mrs C Willis Linked to Stafford Junior School	269	90	90	93/199	Priority 1=1 Priority 2=35 Priority 3=54 distance 1094m
St Andrew's Church of England Infant School (4-7) VC Winchelsea Road, Eastbourne, BN22 7PP, ☎ 01323 724749 🌐 www.st-andrews-inf.e-sussex.sch.uk	Mrs C Meakins Linked to Tollgate Junior School - p33	299	90	90	82/190	EHCP=1 Priority 2=18 Priority 3=71 distance 2677m
St John's Meads Church of England Primary School (4-11) VA Rowsley Road, Eastbourne, BN20 7XS, ☎ 01323 730255 🌐 www.meads.e-sussex.sch.uk	Mrs K Weeks	218	30	30	29/57	Information available from the school
St Thomas à Becket Catholic Primary School (4-11) VA 3-7 Tutts Barn Lane, Eastbourne, BN22 8XT, ☎ 01323 737221 🌐 www.stthomasbecketcatholicsschool.co.uk	Mrs R Turner	464	60	60	57/97	Information available from the school
Shinewater Primary School (2-11) A Milfoil Drive, Eastbourne, BN23 8ED, ☎ 01323 762129 🌐 www.shinewater.e-sussex.sch.uk	Mrs N Kaufmann/ Mrs M Burbidge (Acting)	373	60	60	23/38	Information available from the school

Apply for a school 2019-2020

Primary schools (age range in brackets)	Admissions 2019-2020			What happened in 2018-2019		
School details A (Academy) C (Community) F (Free) SP (Special Facility) T (Trust) VA (Voluntary Aided) VC (Voluntary Controlled)	Head of school	Predicted Roll 2019-2020	Admission number 2019-2020	Admission number	First/Total preferences by closing date	*How the places were allocated on 16 April 2018 (see admission criteria on page 68)
Stafford Junior School (7-11) C Ringwood Road, Eastbourne, BN22 8UA, ☎ 01323 733434 🌐 www.roselands-stafford.org	Mr M Walton	355	90	90	89/142	<i>EHCP=1 Priority 1=1 Priority 2=25 Priority 3=57 Priority 4=6 see page 69</i>
The Haven Voluntary Aided CE/Methodist Primary School (4-11) VA Atlantic Drive, Eastbourne, BN23 5SW ☎ 01323 471781 🌐 www.thehaven.e-sussex.sch.uk	Mrs S Trathen	438	60	60	59/108	Information available from the school
Tollgate Community Junior School (7-11) C Winston Crescent, Eastbourne, BN23 6NL, ☎ 01323 723298 🌐 www.tollgate-jun.e-sussex.sch.uk	Mr S Dennis	391	90	90	85/144	<i>EHCP=2 Priority 1=1 Priority 2=26 Priority 3=57 Priority 4=5 see page 69</i>
West Rise Community Infant School (4-7) C Chaffinch Road, Eastbourne, BN23 7SL, ☎ 01323 764062 🌐 www.westriseinf.co.uk	Mrs L Weir	270	90	90	132/274	Priority 2=33 Priority 3=57 distance 904m
West Rise Junior School (7-11) C Chaffinch Road, Eastbourne, BN23 7SL, ☎ 01323 764037 🌐 www.westrise-jun.e-sussex.sch.uk	Mr M Fairclough	362	90	90	96/140	<i>EHCP=2 Priority 1=2 Priority 2=30 see page 69 Priority 3=56 distance 2915m</i>
Willingdon Primary School (4-11) C SP (Hearing Impairment) Rapsons Road, Willingdon, Eastbourne, BN20 9RJ ☎ 01323 482619 🌐 www.our-school.net	Mrs K Twiselton	455	60	60	76/148	Priority 1=1 Priority 2=37 Priority 3=22 distance 953m
Hailsham						
Burfield Academy (4-11) A Oaklands Way, Hailsham, BN27 3NW ☎ 01323 819309 🌐 www.burfieldacademy.org	Mrs D Hughes	141	30	30	27/49	Information available from the school
Grovelands Community School (4-11) T Dunbar Drive, Hailsham, BN27 3UW, ☎ 01323 840062 🌐 www.grovelands-school.co.uk	Mr J Goulding	630	90	90	80/134	Information available from the school
Hailsham Community College (4-19) A Land to the east of Park Road and to the south of New Road Nearest postal address BN27 4EW, ☎ 01323 841468	Mr P Matthews	60	60			Opening in September 2019
Hawkes Farm Academy (4-11) A Hawks Road, Hailsham, BN27 1ND, ☎ 01323 841466 🌐 www.hawkesfarmacademy.org	Mr J Meek	415	60	60	52/113	Information available from the school
Hellingly Community Primary School (4-11) C North Street, Hailsham, BN27 4DS, ☎ 01323 844346 🌐 www.hellingly.e-sussex.sch.uk	Mrs C Crawford	239	30	30	37/107	Priority 2=12 Priority 3=18 distance 1947m

Apply for a school 2019-2020

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School details A (Academy) C (Community) F (Free) SP (Special Facility) T (Trust) VA (Voluntary Aided) VC (Voluntary Controlled)	Head of school	Predicted Roll 2019-2020	Admission number 2019-2020	Admission number	First/Total preferences by closing date	*How the places were allocated on 16 April 2018 (see admission criteria on page 68)
Phoenix Academy (4-11) A Marshfoot Lane, Hailsham, BN27 2PH, ☎ 01323 841420 🌐 www.phoenixstepacademy.org	Mr A Evans	154	30	30	9/15	Information available from the school
White House Academy (4-11) A Marshfoot Lane, Hailsham, BN27 2FB, ☎ 01323 841615 🌐 www.whitehouse-academy.org	Mr A Evans (Acting)	175	30	30	19/33	Information available from the school
Hastings/St Leonards						
All Saints Church of England Junior Academy (7-11) A Githa Road, Hastings, TN35 5JU, ☎ 01424 421397 🌐 www.allsaintscejunioracademy.org	Ms K Hurd	233	60	60	54/54	Information available from the school
ARK Blacklands Primary Academy (4-11) A Osborne Close, Hastings, TN34 2HU, ☎ 01424 429279 🌐 www.arkblacklandsprimary.org	Ms N Rankin	591	90	90	100/170	Information available from the school
ARK Castledown Community Primary (4-11) A Priory Road, Hastings, TN34 3QT, ☎ 01424 444046 🌐 www.arkcastledown.org	Ms C Phillip	364	60	60	34/55	Information available from the school
ARK Little Ridge Primary Academy (4-11) A SP (Speech & Language) Little Ridge Avenue, St Leonards, TN37 7LR ☎ 01424 752266 🌐 www.arklittleridgeprimary.org	Mr M Rankin	423	60	60	82/136	Information available from the school
The Baird Primary Academy (4-11) A Parker Road, Hastings, TN34 3TH, ☎ 01424 425670 🌐 www.thebairdprimaryacademy.org.uk	Mr J Smith	414	60	60	43/70	Information available from the school
Christ Church CE Primary and Nursery Academy (4-11) A Woodland Vale Road, St Leonards, TN37 6JJ ☎ 01424 422953 🌐 www.christchurch.academy	Mrs A Hanney	407	60	60	49/92	Information available from the school
Churchwood Community Primary Academy (4-11) A Church-in-the-Wood Lane, St Leonards, TN38 9PB ☎ 01424 852326 🌐 www.churchwoodcp.e-sussex.sch.uk	Mrs T Curl	207	30	30	34/66	Information available from the school
Dudley Infant Academy (4-7) A Harold Road, Hastings, TN35 5NJ, ☎ 01424 422981 🌐 www.dudleyinfantacademy.org.uk	Mrs F Robinson	175	60	60	45/73	Information available from the school
	Linked to All Saints CE Junior Academy					
Hollington Primary Academy (4-11) A Hollington Old Lane, St Leonards, TN38 9DS, ☎ 01424 851783 🌐 www.hollingtonprimaryacademy.org.uk	Mrs J Reece	379	60	60	45/75	Information available from the school
Ore Village Primary Academy (4-11) A Rye Road, Hastings, TN35 5DB, ☎ 01424 422979 🌐 www.orevillageprimary.co.uk	Mr D Vallier	279	60	60	21/34	Information available from the school

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School details A (Academy) C (Community) F (Free) SP (Special Facility) T (Trust) VA (Voluntary Aided) VC (Voluntary Controlled)	Head of school	Predicted Roll 2019-2020	Admission number 2019-2020	Admission number	First/Total preferences by closing date	*How the places were allocated on 16 April 2018 (see admission criteria on page 68)
Robsack Wood Community Primary Academy (4-11) A Whatlington Way, St Leonards, TN38 9TE, ☎ 01424 853521 🌐 www.robsack-wood.e-sussex.sch.uk	Miss C Thayre	422	60	60	60/113	Information available from the school
Sacred Heart Catholic Primary School (4-11) VA Old London Road, Hastings, TN35 5NA, ☎ 01424 429494 🌐 www.sacredhearthastings.co.uk	Mr J Hellett	244	30	30	42/70	Information available from the school
St Leonards Church of England Primary Academy (4-11) A Collinswood Drive, St Leonards, TN38 0NX, ☎ 01424 422950 🌐 www.stleonards-ce.e-sussex.sch.uk	Ms M Burgess	399	60	60	45/75	Information available from the school
St Mary Star of the Sea Catholic Primary School (4-11) VA Magdalen Road, St Leonards, TN37 6EU, ☎ 01424 427801 🌐 www.st-mary-star.e-sussex.sch.uk	Mrs C Rapley	216	30	30	13/47	Information available from the school
St Paul's Church of England Primary Academy (2-11) A Horntyte Road, St Leonards, TN37 6RT, ☎ 01424 424530 🌐 www.st-pauls-ce.eschools.co.uk	Mr R White	623	90	90	86/173	Information available from the school
Sandown Primary School (2-11) C The Ridge, Hastings, TN34 2AA, ☎ 01424 436983 🌐 www.sandown.school	Mr C Lindsay	473	60	60	93/145	Priority 1=1 Priority 2=41 Priority 3=18 distance 660m
Silverdale Primary Academy (4-11) A Perth Road, St Leonards, TN37 7EA, ☎ 01424 448100 🌐 www.silverdaleprimaryacademy.org.uk	Ms L Miles	623	90	90	108/188	Information available from the school
West St Leonards Primary Academy (4-11) A SP (Physical & Moderate Learning Difficulty) Harley Shute Road, St Leonards, TN38 8BX, ☎ 01424 422080 🌐 www.weststleonardsprimaryacademy.org.uk	Mrs F Robinson	415	60	60	46/80	Information available from the school
Heathfield						
All Saints and St Richard's CE Primary School (4-11) VA School Hill, Heathfield, TN21 9AE, ☎ 01435 863466 🌐 www.assr.org.uk	Ms A Vance	103	20	20	13/30	Information available from the school
Cross-in-Hand Church of England Primary School (4-11) VC Sheepsetting Lane, Heathfield, TN21 0XG, ☎ 01435 862941 🌐 www.crossinhandschool.co.uk	Mrs S Massheder	261	60	60	34/51	Priority 2=18 Priority 3=15 Priority 4=1 Priority 5=5
Parkside Community Primary School (4-11) C Beechwood Lane, Heathfield, TN21 8QQ, ☎ 01435 864577 🌐 www.parksideprimary.org	Mr R Blakeley	209	30	30	29/70	Priority 2=12 Priority 3=18 distance 1598m

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School details A (Academy) C (Community) F (Free) SP (Special Facility) T (Trust) VA (Voluntary Aided) VC (Voluntary Controlled)	Head of school	Predicted Roll 2019-2020	Admission number 2019-2020	Admission number	First/Total preferences by closing date	*How the places were allocated on 16 April 2018 (see admission criteria on page 68)
Lewes						
St Pancras Catholic Primary School (4-11) VA De Montfort Road, Lewes, BN7 1SR, ☎ 01273 473017 ✓ www.st-pancras.e-sussex.sch.uk	Mrs M Lord	106	20	20	12/20	Information available from the school
South Malling Church of England Primary School (4-11) VC Church Lane, Lewes, BN7 2HS, ☎ 01273 473016 ✓ www.southmalling.e-sussex.sch.uk	Mrs J O'Donoghue	230	30	30	23/43	Priority 1=1 Priority 2=6 Priority 3=17
Southover Church of England Primary School (4-11) VC Potters Lane, Lewes, BN7 1JP, ☎ 01273 473015 ✓ www.thelifecloud.net/schools/SouthoverCEPrimary	Mr N Fadden	346	60	60	31/87	Priority 2=13 Priority 3=16 Priority 4=1 Priority 5=2
Wallands Community Primary School (4-11) C SP (Speech & Language) Gundreda Road, Lewes, BN7 1PU, ☎ 01273 472776 ✓ www.wallandsschool.org	Ms D Collis	369	60	60	40/61	Priority 2=21 Priority 3=19 Priority 5=2
Western Road Community Primary School (4-11) T Southover High Street, Lewes, BN7 1JB, ☎ 01273 473013 ✓ www.westernroad.e-sussex.sch.uk	Mr M Montebello	200	30	30	26/81	Information available from the school
Newhaven						
Breakwater Academy (4-11) A Valley Road, Newhaven, BN9 9UT, ☎ 01273 514300 ✓ www.breakwateracademy.org	Mr I Rogers	206	30	30	16/40	Information available from the school
Denton Community School (4-11) C Acacia Road, Newhaven, BN9 0JQ, ☎ 01273 513377 ✓ www.dentonprimaryschool.co.uk	Mr G Walsh	242	30	30	41/77	Priority 1=1 Priority 2=14 Priority 3=16 distance 581m
Harbour Primary and Nursery School (4-11) C Church Hill, Newhaven, BN9 9LX, ☎ 01273 514532 ✓ www.harbourprimary.co.uk	Mrs C Terrey	423	60	60	75/120	Priority 2=21 Priority 3=39 distance 521m
High Cliff Academy (4-11) A Southdown Road, Newhaven, BN9 9FD, ☎ 01273 041471 ✓ www.highcliffacademy.org	Miss A Kilgariff	159	30	30	20/52	Information available from the school

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School details A (Academy) C (Community) F (Free) SP (Special Facility) T (Trust) VA (Voluntary Aided) VC (Voluntary Controlled)	Head of school	Predicted Roll 2019-2020	Admission number 2019-2020	Admission number	First/Total preferences by closing date	*How the places were allocated on 16 April 2018 (see admission criteria on page 68)
Peacehaven/Telscombe Cliffs						
Meridian Primary School (4-11) C Roderick Avenue North, Peacehaven, BN10 8BZ ☎ 01273 584212 🌐 www.meridianschool.co.uk	Ms C Westcott	435	60	60	56/116	Priority 2=31 Priority 3=29 distance 1574m
Peacehaven Heights Primary School (4-11) C Roderick Avenue, Peacehaven, BN10 8UZ, ☎ 01273 583310 🌐 www.peacehavenheights.co.uk	Ms S Silvester	416	60	60	86/136	Priority 2=31 Priority 3=29 distance 887m
Telscombe Cliffs Community Primary School (2-11) C Telscombe Cliffs Way, Peacehaven, BN10 7DE, ☎ 01273 583113 🌐 www.telscombecliffsprimary.co.uk	Mrs C Allison	619	90	90	69/169	Priority 2=33 Priority 3=56 Priority 4=1 Priority 5=1
Rye						
Rye Community Primary Academy (4-11) A The Grove, Rye, TN31 7ND, ☎ 01797 222825 🌐 www.ryeprimary.e-sussex.sch.uk	Miss K Martin (Acting)	365	60	60	53/62	Information available from the school
Seaford						
Annecy Catholic Primary School (4-11) VA Sutton Avenue, Seaford, BN25 4LF, ☎ 01323 894892 🌐 www.annecy.e-sussex.sch.uk	Mr P Gallagher (Acting)	155	30	30	14/21	Information available from the school
Chyngton School (4-11) C Millberg Road, Seaford, BN25 3ST, ☎ 01323 893281 🌐 www.chyngton-primary.e-sussex.sch.uk	Mr R Tollyfield	389	60	60	34/87	Priority 1=1 Priority 2=22 Priority 3=14 Priority 5=4
Cradle Hill Community Primary School (4-11) C Lexden Road, Seaford, BN25 3BA, ☎ 01323 892773 🌐 www.cradlehill.e-sussex.sch.uk	Mrs A Keith	560	90	90	84/151	Priority 2=41 Priority 3=44 Priority 5=5 distance 5188m
Seaford Primary School (4-11) C Wilkinson Way, Seaford, BN25 2JF, ☎ 01323 893450 🌐 www.seafordprimary.e-sussex.sch.uk	Mr C Davey	475	60	60	73/132	Priority 1=1 Priority 2=27 Priority 3=32 distance 953m

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School details A (Academy) C (Community) F (Free) SP (Special Facility) T (Trust) VA (Voluntary Aided) VC (Voluntary Controlled)	Head of school	Predicted Roll 2019-2020	Admission number 2019-2020	Admission number	First/Total preferences by closing date	*How the places were allocated on 16 April 2018 (see admission criteria on page 68)
Uckfield						
Harlands Primary School (4-11) C Mallard Drive, Uckfield, TN22 5PW, ☎ 01825 764244 🌐 www.harlands.e-sussex.sch.uk	Mrs L Michie	204	30	30	31/55	Priority 2=13 Priority 3=17 distance 598m
Holy Cross Church of England Primary School (4-11) VA Belmont Road, Uckfield, TN22 1BP, ☎ 01825 762336 🌐 www.holycross.e-sussex.sch.uk	Mrs C Dart	91	30	30	11/33	Information available from the school
Little Horsted Church of England Primary School (4-11) VA Little Horsted, Uckfield, TN22 5TS, ☎ 01825 750380 🌐 www.thelifecloud.net/schools/LittleHorstedCESchool	Dr M Davies	111	15	15	14/36	Information available from the school
Manor Primary School (4-11) C SP (Autism & Hearing Impairment) Downsview Crescent, Uckfield, TN22 1UB, ☎ 01825 763041 🌐 www.manor.e-sussex.sch.uk	Mrs M Coleman	406	60	60	72/102	Priority 1=1 Priority 2=26 Priority 3=33 distance 732m
Rocks Park Primary School (4-11) C Lashbrooks Road, Uckfield, TN22 2AY, ☎ 01825 762827 🌐 www.rockspark.e-sussex.sch.uk	Mr A Best	210	30	30	29/77	Priority 2=15 Priority 3=15 distance 651m
St Philip's Catholic Primary School (4-11) VA New Town, Uckfield, TN22 5DJ, ☎ 01825 762032 🌐 www.stphilips.e-sussex.sch.uk	Mrs J Sanchez	187	30	30	25/37	Information available from the school
Rural primary schools						
Alfriston School (4-11) C North Road, Polegate, BN26 5XB, ☎ 01323 870203 🌐 www.alfriston.e-sussex.sch.uk	Ms L Hudson	106	15	15	13/28	Priority 2=5 Priority 3=6 Priority 4=1 Priority 5=3
Barcombe Church of England Primary School (4-11) VC School Path, Lewes, BN8 5DN, ☎ 01273 400287 🌐 www.barcombe.e-sussex.sch.uk	Mr S James (Executive Head)	134	20	20	22/40	Priority 2=8 Priority 3=8 Priority 5=4 distance 4473m
Battle and Langton Church of England Primary School (4-11) VC Market Road, Battle, TN33 0HQ, ☎ 01424 775987 🌐 www.battlelangtonprimarschool.co.uk	Mr S Hughes	427	60	60	44/70	Priority 1=1 Priority 2=23 Priority 3=13 Priority 4=1 Priority 5=11
Beckley Church of England Primary School (4-11) VC Main Street, Rye, TN31 6RN, ☎ 01797 260324 🌐 www.beckley.e-sussex.sch.uk	Mr S Thurston	99	15	15	12/21	Priority 2=6 Priority 3=3 Priority 4=1 Priority 5=2
Blackboys Church of England Primary School (4-11) VA School Lane, Uckfield, TN22 5LL, ☎ 01825 890423 🌐 www.blackboys.e-sussex.sch.uk	Mr G Sullivan	123	20	20	23/55	Information available from the school

Apply for a school 2019-2020

Primary schools (age range in brackets)	Admissions 2019-2020			What happened in 2018-2019		
School details A (Academy) C (Community) F (Free) SP (Special Facility) T (Trust) VA (Voluntary Aided) VC (Voluntary Controlled)	Head of school	Predicted Roll 2019-2020	Admission number 2019-2020	Admission number	First/Total preferences by closing date	*How the places were allocated on 16 April 2018 (see admission criteria on page 68)
Bodiam Church of England Primary School (4-11) VC Bodiam, Robertsbridge, TN32 5UH, ☎ 01580 830342 🌐 www.bodiamceschool.co.uk	Mrs M Williams	105	15	15	13/28	Priority 2=8 Priority 3=1 Priority 4=2 Priority 5=3
Bonnars Church of England Primary School (4-11) VC High Street, Maresfield, Uckfield, TN22 2EG, ☎ 01825 762381 🌐 www.bonnars.e-sussex.sch.uk	Mrs E Wilson	109	15	15	24/36	Priority 2=10 Priority 3=8 Priority 5=2 distance 1245m
Brede Primary School (4-11) C Udimore Road, Broad Oak, Rye, TN31 6DG, ☎ 01424 882393 🌐 www.brede.e-sussex.sch.uk	Mrs N Cummins	135	20	20	19/26	Priority 2=9 Priority 3=6 Priority 5=4
Broad Oak Community Primary School (4-11) C Scotsford Road, Heathfield, TN21 8UD, ☎ 01435 862951 🌐 www.broadoak.e-sussex.sch.uk	Mrs C Kinsella	93	20	20	2/7	Priority 2=1 Priority 5=1
Burwash Church of England Primary School (4-11) VC School Hill, Burwash, Etchingham, TN19 7DZ, ☎ 01435 882440 🌐 www.burwash.e-sussex.sch.uk	Mrs D Gilbert	166	25	25	17/33	Priority 2=11 Priority 3=5 Priority 4=1 Priority 5=2
Buxted Church of England Primary School (4-11) VC Hurstwood Road, Buxted, Uckfield, TN22 4BB, ☎ 01825 733185 🌐 www.school-portal.co.uk/Grouphomepage.asp?Groupid=394047	Mrs H Simpson	180	25	25	32/71	Priority 2=12 Priority 3=12 Priority 5=1 distance 1444m
Catsfield Church of England Primary School (4-11) VC Church Road, Catsfield, Battle, TN33 9DP, ☎ 01424 892247 🌐 www.catsfieldcep.e-sussex.sch.uk	Mrs C Garland	107	15	15	16/46	Priority 2=3 Priority 3=5 Priority 5=7 distance 6294m
Chailey St Peter's CE Primary School (4-11) VC East Grinstead Road, North Chailey, Lewes, BN8 4DB ☎ 01825 722939 🌐 www.st-peters.eschools.co.uk	Ms G Morrow	152	20	20	16/26	Priority 2=8 Priority 3=6 Priority 5=3
Chiddingly Primary School (4-11) C Muddles Green, Chiddingly, BN8 6HN, ☎ 01825 872307 🌐 www.chiddingly.pioneerfederation.co.uk	Mr J Procter	106	15	15	14/32	Priority 2=10 Priority 3=2 Priority 5=3 distance 7059m
Crowhurst Church of England Primary School (4-11) VC Forewood Lane, Battle, TN33 9AJ, ☎ 01424 830324 🌐 www.school-portal.co.uk/GroupHomePage.asp?GroupID=394069	Mr A Jervis	108	15	15	7/29	Priority 2=4 Priority 5=6
Dallington Church of England Primary School (4-11) VC The Street, Dallington, Heathfield, TN21 9NH, ☎ 01435 830335 🌐 www.dallington.e-sussex.sch.uk	Mr P Cox	103	15	15	10/16	Priority 1=1 Priority 2=6 Priority 3=1 Priority 5=4
Danehill Church of England Primary School (4-11) VC School Lane, Haywards Heath, RH17 7JB, ☎ 01825 790388 🌐 www.danehillcepschool.org	Ms E Overton	87	12	12	16/31	Priority 2=6 Priority 3=6

Apply for a school 2019-2020

Primary schools (age range in brackets)	Admissions 2019-2020			What happened in 2018-2019		
School details A (Academy) C (Community) F (Free) SP (Special Facility) T (Trust) VA (Voluntary Aided) VC (Voluntary Controlled)	Head of school	Predicted Roll 2019-2020	Admission number 2019-2020	Admission number	First/Total preferences by closing date	*How the places were allocated on 16 April 2018 (see admission criteria on page 68)
Ditchling (St Margaret's) Church of England Primary School (2-11) VC Lewes Road, Hassocks, BN6 8TU, ☎ 01273 844130 🌐 www.ditchlingprimary.co.uk	Mrs S Thompson	149	24	24	14/57	Priority 2=7 Priority 3=6 Priority 5=4
East Hoathly Church of England Primary School (2-11) VC Church Marks Lane, East Hoathly, Lewes, BN8 6EQ ☎ 01825 840247 🌐 www.easthoathly.pioneerfederation.co.uk	Mr J Procter	98	15	15	14/22	Priority 2=4 Priority 3=10 Priority 5=1
Etchingam Church of England Primary School (4-11) VC Parsonage Croft, High Street, Etchingam TN19 7BY, ☎ 01580 819218 🌐 www.etchingham.e-sussex.sch.uk	Mrs M Williams	105	15	15	20/40	Priority 2=6 Priority 3=2 Priority 5=7 distance 4632m
Firle Church of England Primary School (4-11) VC Firle, Lewes, BN8 6LF, ☎ 01273 858260 🌐 www.firleschool.co.uk	Mrs R West	79	15	15	5/9	Priority 2=2 Priority 3=2 Priority 5=1
Five Ashes Church of England Primary School (4-11) VC Five Ashes, Mayfield, TN20 6HY, ☎ 01825 830395 🌐 www.fiveashes.esussex.dbprimary.com/esussex/primary/fiveashes	Mrs A Newington	45	10	10	8/18	EHCP=1 Priority 2=6 Priority 3=2
Fletching Church of England Primary School (4-11) VC Fletching, Uckfield, TN22 3SP, ☎ 01825 722356 🌐 www.fletchingschool.org	Mrs G White	60	15	15	6/13	Priority 2=2 Priority 3=3 Priority 4=1 Priority 5=4
Forest Row Church of England Primary School (4-11) VC School Lane, Forest Row, RH18 5DZ, ☎ 01342 823380 🌐 www.forestrow.e-sussex.sch.uk	Mrs A Williams	182	30	45	20/34	Priority 2=12 Priority 3=11 Priority 5=3
Framfield Church of England Primary School (4-11) VA The Street, Framfield, Uckfield, TN22 5NR, ☎ 01825 890258 🌐 www.framfieldcep.e-sussex.sch.uk	Mrs L Pestell	98	15	15	12/35	Information available from the school
Frant Church of England Primary School (4-11) VC High Street, Frant, Tunbridge Wells, TN3 9DT, ☎ 01892 750243 🌐 www.frantcep.e-sussex.sch.uk	Mrs D Bennett (Executive)	106	15	15	16/32	Priority 2=5 Priority 3=7 Priority 4=2 Priority 5=1 distance 1970m
Groombridge St Thomas' C E Primary School (4-11) VA Corseley Rd, Groombridge, Tunbridge Wells, TN3 9SF, ☎ 01892 864305 🌐 www.groombridgest-thomas.e-sussex.sch.uk	Miss A Nicholls	203	30	30	17/43	Information available from the school
Guestling-Bradshaw Church of England Primary School (4-11) VA Guestling, Hastings, TN35 4LS, ☎ 01424 812279 🌐 www.guestling.esussex.dbprimary.com/esussex/primary/guestling	Mr N Cline	217	30	30	31/63	Information available from the school
Hamsey Community Primary School (4-11) C Cooksbridge, Lewes, BN8 4SJ, ☎ 01273 400370 🌐 www.hamsey.e-sussex.sch.uk	Mrs G Roxburgh	82	15	15	7/21	Priority 2=5 Priority 3=1 Priority 5=1
Hankham Primary School (4-11) C Hankham Street, Hankham, Pevensey, BN24 5AY, ☎ 01323 763265 🌐 www.hankham.e-sussex.sch.uk	Mrs S Timlin	144	20	20	11/65	Priority 2=7 Priority 3=2 Priority 5=11

Apply for a school 2019-2020

Primary schools (age range in brackets)	Admissions 2019-2020			What happened in 2018-2019		
School details A (Academy) C (Community) F (Free) SP (Special Facility) T (Trust) VA (Voluntary Aided) VC (Voluntary Controlled)	Head of school	Predicted Roll 2019-2020	Admission number 2019-2020	Admission number	First/Total preferences by closing date	*How the places were allocated on 16 April 2018 (see admission criteria on page 68)
Herstmonceux Church of England Primary School (4-11) VC Gardner Street, Hailsham, BN27 4LG, ☎ 01323 833148 🌐 www.herstmonceux.e-sussex.sch.uk	Ms K Russell (Acting)	208	30	30	19/34	Priority 2=8 Priority 3=8 Priority 5=4
High Hurstwood Church of England Primary School (4-11) VC Chillies Lane, High Hurstwood, Uckfield, TN22 4AD, ☎ 01825 733231 🌐 www.highhurstwood.e-sussex.sch.uk	Mrs J Cook	102	15	15	23/51	Priority 2=8 Priority 3=1 Priority 4=1 Priority 5=5 distance 2868m
Hurst Green Church of England Primary School (4-11) VC London Road, Etchingam, TN19 7PN, ☎ 01580 860375 🌐 www.hurstgreen.e-sussex.sch.uk	Ms A Flack	117	20	20	14/23	Priority 2=9 Priority 3=4 Priority 5=1
Icklesham Church of England Primary School (4-11) VC High Fords, Icklesham, Winchelsea, TN36 4BX, ☎ 01424 814448 🌐 www.ickleshamcp.e-sussex.sch.uk	Mrs P Robinson	108	15	15	16/32	Priority 2=8 Priority 3=1 Priority 5=6 distance 8481m
Iford and Kingston Church of England Primary School (4-11) VC Wellgreen Lane, Kingston, Lewes, BN7 3NR, ☎ 01273 474973 🌐 www.iford-kingston.e-sussex.sch.uk	Mr A Dobell	200	30	30	28/43	Priority 2=12 Priority 3=5 Priority 5=13
Laughton Community Primary School (4-11) C Church Lane, Laughton, Lewes, BN8 6AH, ☎ 01323 811306 🌐 www.laughton.e-sussex.sch.uk	Mrs V Brown	106	15	15	13/39	Priority 2=4 Priority 3=3 Priority 5=8 distance 10,100m
Mark Cross Church of England Primary School (4-11) VA Mark Cross, Crowborough, TN6 3PJ, ☎ 01892 852866 🌐 www.markcrossprimary.co.uk	Mrs L Hazeldine-Cowan	103	15	15	11/44	Information available from the school
Mayfield Church of England Primary School (4-11) VC Fletching Street, Mayfield, TN20 6TA, ☎ 01435 873185 🌐 www.mayfieldcep.e-sussex.sch.uk	Miss J Warren	166	30	30	21/30	Priority 2=8 Priority 3=10 Priority 4=1 Priority 5=3
Maynards Green Community Primary School (4-11) C Maynards Green, Heathfield, TN21 0DD, ☎ 01435 812622 🌐 www.thelifecloud.net/schools/MaynardsGreenCommunityPrimarySchool	Mrs V Poole	218	30	30	39/77	Priority 2=16 Priority 3=11 Priority 5=3 distance 2100m
Netherfield Church of England Primary School (4-11) VC Darvel Down, Netherfield, Battle, TN33 9QF, ☎ 01424 838323 🌐 www.netherfield.e-sussex.sch.uk	Mrs B Gill	142	20	20	20/31	Priority 2=5 Priority 3=2 Priority 4=2 Priority 5=11
Newick Church of England Primary School (4-11) VC Allington Road, Newick, Lewes, BN8 4NB, ☎ 01825 723377 🌐 www.newickschool.org	Mrs S Thomas	211	30	30	24/39	Priority 2=9 Priority 3=7 Priority 5=9
Ninfield Church of England Primary School (4-11) VC Church Lane, Ninfield, Battle, TN33 9JW, ☎ 01424 892486 🌐 www.ninfieldce.org/esussex/primary/ninfield	Mr C Brown	153	20	20	16/41	Priority 2=10 Priority 3=2 Priority 5=5
Northiam Church of England Primary School (4-11) VC Main Street, Northiam, Rye, TN31 6NB, ☎ 01797 252141 🌐 www.northiamcep.e-sussex.sch.uk	Mrs J Bray	93	15	15	15/20	Priority 1=1 Priority 2=6 Priority 3=7 Priority 5=1

Apply for a school 2019-2020

Primary schools (age range in brackets)	Admissions 2019-2020			What happened in 2018-2019		
School details A (Academy) C (Community) F (Free) SP (Special Facility) T (Trust) VA (Voluntary Aided) VC (Voluntary Controlled)	Head of school	Predicted Roll 2019-2020	Admission number 2019-2020	Admission number	First/Total preferences by closing date	*How the places were allocated on 16 April 2018 (see admission criteria on page 68)
Nutley Church of England Primary School (4-11) VC School Lane, Nutley, Uckfield, TN22 3NW, ☎ 01825 712575 🌐 www.nutleyprimaryschool.org.uk	Mrs E Peasgood	85	15	15	11/15	EHCP=2 Priority 2=4 Priority 3=5 Priority 4=1
Park Mead Primary School (4-11) C Upper Dicker, Hailsham, BN27 3QP, ☎ 01323 844247 🌐 www.parkmeadprimary.eschools.co.uk	Mrs E Field	119	15	15	32/58	Priority 1=1 Priority 2=11 Priority 3=5
Peasmarsh Church of England Primary School (4-11) VC School Lane, Peasmarsh, Rye, TN31 6UW, ☎ 01797 230325 🌐 www.peasmarsh.e-sussex.sch.uk	Mrs L Smart	88	15	15	8/18	Priority 2=6 Priority 3=2
Pevensy and Westham Church of England Primary School (4-11) VC 86 High Street, Westham, Pevensy, BN24 5LP, ☎ 01323 762269 🌐 www.pevensy-westham.e-sussex.sch.uk	Mr R Thomas	420	60	60	62/126	Priority 2=26 Priority 3=20 Priority 4=2 Priority 5=12 distance 2084m
Plumpton Primary School (4-11) C Southdowns, Plumpton Green, Lewes, BN7 3EB, ☎ 01273 890338 🌐 www.plumpton.e-sussex.sch.uk	Ms S Buchan	103	20	20	15/23	Priority 2=3 Priority 3=6 Priority 5=6
Punnett's Town Community Primary School (4-11) C Punnett's Town, Heathfield, TN21 9DE, ☎ 01435 830361 🌐 www.punnettstown.e-sussex.sch.uk	Mrs C Winter	95	15	15	14/22	Priority 2=6 Priority 3=5 Priority 4=1 Priority 5=2
Ringmer Primary School (4-11) C Harrisons Lane, Ringmer, Lewes, BN8 5LL, ☎ 01273 812463 🌐 www.ringmerprimary.school	Mr D Evans	291	45	45	44/55	Priority 2=15 Priority 3=28 Priority 4=1 Priority 5=1
Rotherfield Primary School (4-11) C North Street, Rotherfield, TN6 3NA, ☎ 01892 852574 🌐 www.rotherfieldprimary.org.uk	Miss K Bishop	211	30	30	24/67	Priority 2=11 Priority 3=3 Priority 5=16
St Mark's Church of England Primary School (4-11) VA School Lane, Hadlow Down, Uckfield, TN22 4HY, ☎ 01825 830375 🌐 www.st-marks.e-sussex.sch.uk	Ms A Stow/ Mrs C Rivers (Co-headteachers)	93	13	13	16/24	Information available from the school
St Mary the Virgin Church of England Primary School (4-11) VA High Street, Hartfield, TN7 4AA, ☎ 01892 770221 🌐 www.hartfieldschool.co.uk	Mrs F Taylor	95	20	20	15/27	Information available from the school
St Michael's Church of England Primary School (4-11) VC Houghton Green Lane, Playden, Rye, TN31 7PJ, ☎ 01797 280277 🌐 www.playdenschool.com	Ms C Marshall	93	15	15	8/22	Priority 2=3 Priority 3=1 Priority 4=1 Priority 5=4
St Michael's Primary School (4-11) C Station Road, Withyham, Hartfield, TN7 4BP, ☎ 01892 770307 🌐 www.st-michaels.e-sussex.sch.uk	Mrs C O'Shea	100	15	15	9/21	Priority 2=2 Priority 3=2 Priority 4=2 Priority 5=7

Apply for a school 2019-2020

Primary schools (age range in brackets)	Admissions 2019-2020			What happened in 2018-2019		
School details A (Academy) C (Community) F (Free) SP (Special Facility) T (Trust) VA (Voluntary Aided) VC (Voluntary Controlled)	Head of school	Predicted Roll 2019-2020	Admission number 2019-2020	Admission number	First/Total preferences by closing date	*How the places were allocated on 16 April 2018 (see admission criteria on page 68)
St Thomas' Church of England Primary School (4-11) VA Friars Road, Winchelsea, TN36 4ED, ☎ 01797 226479 🌐 www.st-thomas-winchelsea.e-sussex.sch.uk	Mrs C Gardiner	143	20	20	16/34	Information available from the school
Salehurst Church of England Primary School (4-11) VC George Hill, Robertsbridge, TN32 5BU, ☎ 01580 880288 🌐 www.salehurstprimarschool.co.uk	Mrs E Avard	201	30	30	23/33	Priority 2=16 Priority 3=6 Priority 5=2
Sedlescombe Church of England Primary School (4-11) VC Gammons Way, Sedlescombe, TN33 0RQ, ☎ 01424 870585 🌐 www.sedlescombecep.e-sussex.sch.uk	Mrs C Harvey	209	30	30	30/61	Priority 2=11 Priority 3=7 Priority 4=2 Priority 5=10 distance 6098m
Staplecross Methodist Primary School (4-11) VC Staplecross, Robertsbridge, TN32 5QD, ☎ 01580 830256 🌐 www.staplecross.e-sussex.sch.uk	Mrs E Avard	97	15	15	11/17	Priority 2=4 Priority 3=3 Priority 4=1 Priority 5=3
Stone Cross School (4-11) C Adur Drive, Stone Cross, Pevensey, BN24 5EF, ☎ 01323 461002 🌐 www.thelifecloud.net/schools/stonecross	Mrs E Clements	431	60	60	84/235	Priority 1=1 Priority 2=26 Priority 3=29 Priority 4=1 Priority 5=3 distance 369m
Stonegate Church of England Primary School (4-11) VC Station Rd, Stonegate, Wadhurst, TN5 7EN, ☎ 01580 200415 🌐 www.stonegate.e-sussex.sch.uk	Mr J Elms	95	15	15	10/37	Priority 2=1 Priority 3=1 Priority 5=8
Ticehurst and Flimwell Church of England Primary School (4-11) VC Steellands Rise, Ticehurst, Wadhurst, TN5 7DH, ☎ 01580 200344 🌐 www.ticehurst.e-sussex.sch.uk	Miss F Sayers	107	30	30	13/21	EHCP=1 Priority 2=5 Priority 3=7
Wadhurst Church of England Primary School (4-11) VC Sparrows Green, Wadhurst, TN5 6SR, ☎ 01892 783155 🌐 www.wadhurst.myschoolsite.net	Ms C Vernon	264	45	45	33/46	Priority 2=19 Priority 3=13 Priority 5=2
Westfield School (4-11) C Main Road, Westfield, Hastings, TN35 4QE, ☎ 01424 751404 🌐 www.westfield.e-sussex.sch.uk	Mr M Jarvis	218	30	30	20/57	Priority 1=1 Priority 2=8 Priority 3=7 Priority 4=1 Priority 5=11
Wivelsfield Primary School (4-11) C South Road, Wivelsfield Green, Haywards Heath, RH17 7QN, ☎ 01444 471393 🌐 www.wivelsfieldschool.org	Mrs H Smith	222	30	30	26/56	Priority 1=1 Priority 2=5 Priority 3=14 Priority 5=9

Community areas for secondary schools

Each East Sussex address falls into a 'community area'. Where you live can make a difference to the outcome of your application as geography normally forms part of a school's selection criteria.

Types of school: A (Academy) C (Community) F (Free) T (Trust)
VA (Voluntary Aided)

Area number	
1	Rye College A
2	Hastings and St Leonards secondary schools
3	Robertsbridge Community College C
4	Claverham Community College, Battle C
5/5a	Bexhill secondary schools
6	Uplands Community College, Wadhurst C
7	Heathfield Community College C
8	Hailsham Community College Academy Trust A
5a/9	Eastbourne secondary schools <i>(see the additional map on page 46)</i>
10	Beacon Academy, Crowborough A
11	Uckfield College
12	King's Academy Ringmer A
13	Seaford Head School A
14	Chailey School C
15	Priory School, Lewes T
16	Seahaven Academy, Newhaven A
17	Peacehaven Community School T & Seahaven Academy A

The map on **page 45** represents the community areas served by the secondary schools. Each area has been given a number and this links that area to a particular school or group of schools.

If you are unclear as to which area your address is in, you can phone the Admissions Team on 0300 33 09 472. More detailed maps are available upon request.

Area 2
ARK Helenswood Academy (Girls only) A
ARK William Parker Academy (Boys only) A
The Hastings Academy A
The St Leonards Academy A

Area 5/5a
Bexhill Academy A
St Richard's Catholic College VA*

Area 5a/9
Gildredge House F*
Ratton School A
St Catherine's College A
The Causeway School C
The Cavendish School A
The Eastbourne Academy A
Willingdon Community School C

*These schools do not use community areas. If you are in any doubt, please enquire at the individual school.

Please note that schools marked with (A), (F), (T) or (VA) are responsible for admission decisions.

You can study the admissions criteria for all schools from **page 52** onwards.

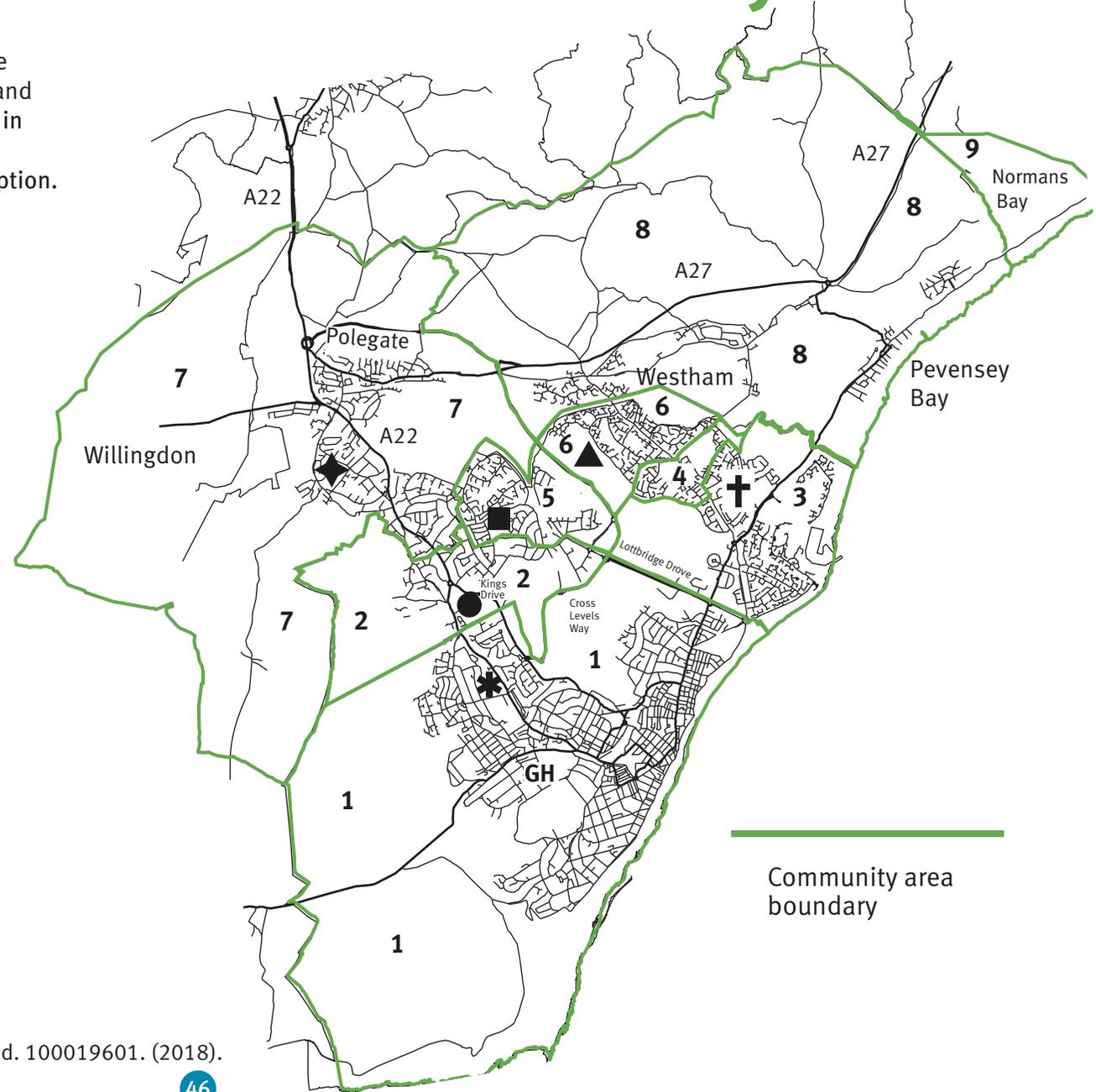
Community areas for Eastbourne secondary schools

The community area for Eastbourne has been divided into nine sub areas. Each sub area has been given a reference number and the table below shows which areas each school serves. Living in a community area does not guarantee a place at a school. The admissions criteria will be applied in the event of oversubscription.

Name and type of school	Areas served
GH Gildredge House > F	n/a
● Ratton School > A	1 and 2
† St Catherine's College > A	3
▲ The Causeway School > C	3, 4, 6 and 8
* The Cavendish School > A	1 and 2
■ The Eastbourne Academy > A	2, 5, 6 and 7
◆ Willingdon Community School > C	7, 8 and 9

Please note that the Academy Trust and governors of the Free school are responsible for admission arrangements.
More detailed maps of the community area serving these schools are available from the school on request.

Types of school: A (Academy) C (Community) F (Free)



Secondary schools information

This section lists the names and types of all secondary schools. Each school's address, telephone number and a contact name is given together with the number of places available for **September 2019**. Where applicable, we have given details about special facilities housed within a school and what educational need they cater for.

Please remember that the admissions criteria varies from school to school and you should look at and understand the criteria for the schools of interest to you.

What happened in 2018-2019 and how the places were allocated*

We have recorded the number of applications each school received last year and hope that this information assists you in deciding which school(s) to apply for.

For local authority controlled schools, we have given the number of pupils allocated under each admissions priority. If the tiebreaker was applied, we have stated the distance that relates to the furthest child allocated a place at the school within that admission priority. *The distance is a hyperlink so you can see the tiebreaker area on a map.* The criteria and tiebreaker for local authority controlled schools is explained on [page 68](#).

Secondary schools	Admissions 2019-2020			What happened in 2018-2019		
School details A (Academy) C (Community) F (Free) SP (Special Facility) T (Trust) VA (Voluntary Aided) 6th (Sixth Form)	Head of school / Principal	Predicted Roll 2019-2020	Admission number 2019-2020	Admission number	First/Total preferences by closing date	*How the places were allocated on 1 March 2018 (see admission criteria on page 68)
Bexhill area						
Bexhill Academy A SP (Autism) Gunters Lane, Bexhill-on-Sea, TN39 4BY, ☎ 01424 730722 🌐 www.bexhillhigh.org	Ms H Brown	1323	330	330	208/298	Information available from the school
St Richard's Catholic College VA Ashdown Road, Bexhill-on-Sea, TN40 1SE, ☎ 01424 731070 🌐 www.strichardscc.com	Miss D Cronin	1004	200	200	251/360	Information available from the school
Eastbourne area						
The Causeway School C Larkspur Drive, Eastbourne, BN23 8EJ, ☎ 01323 465700 🌐 www.causewayschool.org	Ms L Leung	530	189	189	55/128	EHCP=1 Priority 2=28 Priority 3=39 Priority 4=2 Priority 5=15
The Cavendish School A Eldon Road, Eastbourne, BN21 1UE, ☎ 01323 731340 🌐 www.cavendishschool.net	Mr P Marchant	825	180	180	150/458	Information available from the school
The Eastbourne Academy A SP (Autism) Brodrick Road, Eastbourne, BN22 9RQ, ☎ 01323 514900 🌐 www.theeastbourneacademy.org	Ms V Stevens	710	180	180	131/232	Information available from the school

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Secondary schools		Admissions 2019-2020		What happened in 2018-2019		
School details	Head of school / Principal	Predicted Roll 2019-2020	Admission number 2019-2020	Admission number	First/Total preferences by closing date	*How the places were allocated on 1 March 2018 (see admission criteria on page 68)
A (Academy) C (Community) F (Free) SP (Special Facility) T (Trust) VA (Voluntary Aided) 6th (Sixth Form)						
Gildredge House F with 6th Compton Place Road, Eastbourne BN20 8AB ☎ 01323 400650 🌐 www.gildredgehouse.org.uk	Mr S Reeves	794	120	144	132/379	Information available from the school
Ratton School A Park Avenue, Eastbourne, BN21 2XR, ☎ 01323 504011 🌐 www.ratton.e-sussex.sch.uk	Mr H Knox-Macaulay	1201	243	243	258/609	Information available from the school
St Catherine's College A Priory Road, Eastbourne, BN23 7BL, ☎ 01323 465400 🌐 www.stcatherines.college	Mr M Talbot	1084	216	216	241/407	Information available from the school
Willingdon Community School C SP (Hearing Impairment) Broad Road, Willingdon, Eastbourne, BN20 9QX ☎ 01323 485254 🌐 www.willingdonschool.org.uk	Ms E Beer	1006	200	200	207/388	EHCP=6 Priority 1=1 Priority 2=71 Priority 3=110 Priority 4=5 Priority 5=7 distance 2036m
Hastings/St Leonards area						
ARK Helenswood Academy (Girls) A with 6th Upper school, The Ridge, Hastings, TN34 2AF ☎ 01424 422470 Lower school, The Ridge, St Leonards, TN37 7PS ☎ 01424 753040 🌐 www.helenswoodacademy.org	Ms T Dohel	744	216	216	65/134	Information available from the school
ARK William Parker Academy (Boys) A with 6th Parkstone Road, Hastings, TN34 2NT, ☎ 01424 439888 🌐 www.arkwilliamparkeracademy.org	Ms S Newman	672	240	240	64/102	Information available from the school
<p>We are aware that ARK Schools is proposing to consult on bringing these two academies together as a co-educational academy with a planned admission number of 360 students per year group with effect from 1 September 2019. ARK will consult widely on this proposal, which will need to be approved by the Secretary of State.</p> <p>A decision on whether to go ahead with this is likely to be made after the closing date for applications on 31 October 2018. We will update the website as soon as we are in a position to do so. Any queries should be directed to hastingsconsultation@arkonline.org Parents and carers of current pupils will be kept informed by ARK throughout the process.</p>						
The Hastings Academy A SP (Speech & Language) Rye Road, Hastings, TN35 5DN ☎ 01424 711950 🌐 www.thehastingsacademy.org.uk	Mr S Smith	892	180	180	207/290	Information available from the school
The St Leonards Academy A SP (Autism & Physical and Sensory Impairment) Edinburgh Road, St Leonards, TN38 8HH ☎ 01424 448740 🌐 www.thestleonardsacademy.org	Ms K Tinsley	1485	300	300	347/545	Information available from the school

Apply for a school 2019-2020

Secondary schools		Admissions 2019-2020		What happened in 2018-2019		
School details A (Academy) C (Community) F (Free) SP (Special Facility) T (Trust) VA (Voluntary Aided) 6th (Sixth Form)	Head of school / Principal	Predicted Roll 2019-2020	Admission number 2019-2020	Admission number	First/Total preferences by closing date	*How the places were allocated on 1 March 2018 (see admission criteria on page 68)
Other schools in the county in alphabetical order						
Beacon Academy A with 6th East Beeches Road, Crowborough, TN6 2AS ☎ 01892 603000 🌐 www.beacon-academy.org	Ms A Robinson	1381	220	220	240/386	Information available from the school
Chailey School C Mill Lane, South Chailey, Lewes, BN8 4PU ☎ 01273 890407 🌐 www.chaileyschool.org (Children living in Ditchling and Ditchling Common will not qualify for free transport if they live in the area served by Downlands Community School, Hassocks)	Mrs H Key	773	162	162	161/403	EHCP=4 Priority 1=1 Priority 2=43 Priority 3=77 Priority 4=5 Priority 5=32 distance 9902m
Claverham Community College C North Trade Road, Battle, TN33 OHT ☎ 01424 772155 🌐 www.claverham.e-sussex.sch.uk	Mr P Swatton	1145	230	230	298/594	EHCP=4 Priority 1=6 Priority 2=100 Priority 3=104 Priority 4=7 Priority 5=9 distance 6320m
Hailsham Community College Academy Trust A with 6th SP (Autism) Battle Road, Hailsham, BN27 1DT ☎ 01323 841468 🌐 www.hailshamcc.e-sussex.sch.uk	Mr P Matthews	1295	240	240	221/248	Information available from the school
Heathfield Community College C with 6th SP (Autism) Cade Street, Heathfield, TN21 8RJ ☎ 01435 866066 🌐 www.heathfieldcc.co.uk	Ms C Barlow	1487	240	240	243/344	EHCP=4 Priority 1=2 Priority 2=87 Priority 3=115 Priority 4=3 Priority 5=29 distance 11,784m
King's Academy Ringmer A Lewes Road, Ringmer, Lewes, BN8 5RB ☎ 01273 812220 🌐 www.kgaringmer.uk	Mr M Hillier	445	150	150	81/171	Information available from the school
Peacehaven Community School T SP (Speech, Language & Communication) Greenwich Way, Peacehaven, BN10 8RB ☎ 01273 581100 🌐 www.phcs.org.uk	Ms R Joseph	815	180	180	131/194	Information available from the school

This school may convert to an Academy

Apply for a school 2019-2020

Secondary schools	Admissions 2019-2020			What happened in 2018-2019		
School details A (Academy) C (Community) F (Free) SP (Special Facility) T (Trust) VA (Voluntary Aided) 6th (Sixth Form)	Head of school / Principal	Predicted Roll 2019-2020	Admission number 2019-2020	Admission number	First/Total preferences by closing date	*How the places were allocated on 1 March 2018 (see admission criteria on page 68)
Priory School T SP (Hearing Impairment) Mountfield Road, Lewes, BN7 2XN ☎ 01273 476231 🌐 www.priory.e-sussex.sch.uk	Mr A Smith	1144	232	232	250/385	Information available from the school
Robertsbridge Community College C Knelle Road, Robertsbridge, TN32 5EA ☎ 01580 880360 🌐 www.robertsbridge.org.uk	Mr Z Vice (w/e 1.1.19)	712	145	130	168/370	EHCP=1 Priority 1=4 Priority 2=49 Priority 3=53 Priority 4=5 Priority 5=18 distance 12,015m
Rye College A The Grove, Rye, TN31 7NQ ☎ 01797 222545 🌐 www.ryecollege.co.uk	Mr B Blakelock	680	150	150	110/190	Information available from the school
Seaford Head School A with 6th Arundel Road, Seaford, BN25 4LX Steyne Road, Seaford, BN25 1AL ☎ 01323 891623 🌐 www.seafordhead.org	Mr R Ellis	1300	240	240	217/313	Information available from the school
Seahaven Academy A Southdown Road, Newhaven, BN9 9JL, ☎ 01273 517601 🌐 www.seahavenacademy.org.uk	Ms S Pringle	683	150	150	152/240	Information available from the school
Uckfield College C with 6th SP (Autism) Downsview Crescent, Uckfield, TN22 3DJ ☎ 01825 764844 🌐 www.uckfield.college	Mr H Hennebry	1708	270	270	256/343	EHCP=5 Priority 1=4 Priority 2=79 Priority 3=140 Priority 4=13 Priority 5=28
Uplands Community College C with 6th Lower High Street, Wadhurst, TN5 6AZ ☎ 01892 782135 🌐 www.uplandscscc.com	Mr R Ellis (Interim)	871	150	168	149/286	EHCP=1 Priority 1=2 Priority 2=49 Priority 3=55 Priority 4=4 Priority 5=57 distance 15,607m

Special schools

Special schools cater for pupils with particular educational difficulties. Pupils are only admitted to special schools when a statutory assessment of their special educational needs has been made and it is agreed that they need to attend a special school.

The Assessment & Planning Team (*see page 6*) deals with admissions to special schools.

School	Head of school
Cuckmere House School (9-16 yrs) (SEMH) (Boys) Eastbourne Road, Seaford, BN25 4BA, ☎ 01323 893319 Tower House Annexe (Residential) is located at: Downs Road, Seaford, BN25 4QL, ☎ 01323 897815 🌐 www.sabden.org.uk	Ms L Myles
Glyne Gap Academy School (2-19 yrs) (CLD/ASD) Hastings Road, Bexhill, TN40 2PU ☎ 01424 217720 🌐 www.glynegap.e-sussex.sch.uk The 16-19 Unit is located at Bexhill College	Mrs K Prawanna
Grove Park School (2-19 yrs) (CLD/ASD) Primary - Church Road, Crowborough, TN6 1BN, ☎ 01892 663018 🌐 www.grove-park.e-sussex.sch.uk Secondary is located at Beacon Community College, Beeches Road site. ☎ 01892 603095 16-19 Unit is located at Beacon Community College, Green Lane site. ☎ 01892 603077	Mrs A Wellman
Hazel Court School (11-19 yrs) (CLD/ASD) Larkspur Drive, Eastbourne, BN23 8EJ, ☎ 01323 465720 🌐 www.hazelcourtschool.co.uk FE Department is located at Sussex Downs College, Eastbourne	Mrs S Gurney

The abbreviations next to the schools indicate the school's specialism:	
SEMH	Social, Emotional and Mental Health
ACLD	Autism, communication and associated learning difficulties
CLD	Complex Learning Difficulties (including ASD)
ASD	Autistic Spectrum Disorder

School	Head of school
The Lindfield Academy (11-16 yrs) (ACLD) Lindfield Road, Eastbourne, BN22 0BQ, ☎ 01323 502988 🌐 www.thesouthfieldtrust.com	Mrs K McIlhargey
New Horizons (7-16 yrs) (SEMH) Beauchamp Road, St Leonards, TN38 9JU ☎ 01424 855665 🌐 www.sabden.org.uk	Miss S Hopkins
St Mary's School (SEMH Boys) (9-16 yrs) Horam, Heathfield, TN21 0BT, ☎ 01435 812278 🌐 www.sabden.org.uk	Mr P Murphy
Saxon Mount School (11-16 yrs) (ACLD) Edinburgh Road, St Leonards, TN38 8DA ☎ 01424 426303 🌐 www.torfield-saxonmount.com	Mr R Preece
The South Downs Academy (4-11 yrs) (ACLD/CLD) (West site) Beechy Avenue, Eastbourne, BN20 8NU ☎ 01323 730302 🌐 www.thesouthfieldtrust.com (East site) Shinewater Lane, Langney, Eastbourne, BN23 8AT	Miss S James Miss P Kershaw
Torfield School (3-11 yrs) (ACLD) Croft Road, Hastings, TN34 3JT, ☎ 01424 428228 🌐 www.torfield-saxonmount.com	Mr R Preece

Academy schools – criteria

We strongly recommend that you read the **full** admissions policy for the academy that interests you as the wording in this section may have been adapted slightly for this booklet. Some academies require the completion of a supplementary form. These are indicated by this symbol **+**.

► Primary academies – criteria

Where possible we have grouped schools together where they share similar criteria. As a result, these are not necessarily listed in alphabetical order.

All Saints CE Junior **+**

1. “Looked after” children or children who were previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order.
2. Children attending Dudley Infant Academy.
3. Siblings of children attending All Saints C.E. Junior Academy or Dudley Infant Academy at the time of admission.
4. Children of parents who are regular worshippers in the Parish Churches of St. Clement with All Saints. **Applications under this category MUST be accompanied by a completed Supplementary Form.**
5. Children of parents who have been members of staff at All Saints C.E. Junior Academy continuously for the two years prior to the application for admission; or staff recruited to fill a vacant post for which there is a demonstrable skill shortage. **Applications under this category MUST be accompanied by a completed Supplementary Form.**
6. Children of parents who are regular worshippers at other Anglican churches; **Applications under this category MUST be accompanied by a completed Supplementary Form.**
7. Children of parents who are regular worshippers at other mainstream Christian denominations (Full members of Churches Together in Britain and Ireland); **Applications under this category MUST be accompanied by a completed Supplementary Form.**
8. Any other children.

- “Regular” is defined as attending at least one Sunday service each month in the last 12 months. Reference will be made to the priest or minister of the present church or previous church from which the family has just moved.
- “Sibling” refers to brother or sister, half brother or sister, adopted or fostered brother or sister, step brother or sister, or the child of a parent/carer’s partner where the child for whom the Academy place is sought is living in the same family unit at the same address as that sibling.
- “Staff” includes all staff (teaching and non-teaching) appointed by the Academy, including part-time staff with a continuous employment record and any short-term contract staff with a continuous employment record covering at least term time employment, for the 2 years or more prior to admission.
- The Governors require the completion of a Supplementary Form from applicants to be considered under criteria 4,5,6 and 7 - this may require a clergy reference. The form is obtainable from the Headteacher or from East Sussex County Council.

Tiebreaker

In the event of any of the above categories being over-subscribed, the Governors will take those children who are nearest to the Academy (by the shortest publically available walking route from the home of the child to the front door of All Saints C.E. Junior Academy. Flats will be prioritised according to the lowest number first (e.g. Flat 1 will take precedence over Flat 2 etc). The Local Authority’s computerised measuring system will be used to determine these distances.

In the event that applicants cannot be prioritised using distance as detailed above because the distance measurements are the same, the Trust will use random allocation to decide which children will be offered the remaining places.

Apply for a school 2019-2020

ARK Blacklands and Little Ridge

- a) Looked After Children and children who have been previously looked after (pursuant to the Admissions Code).
- b) Children of staff at the school where there is a demonstrable skill shortage – children of members of staff will have priority in the oversubscription criteria if the staff member is filling a post for which there is a demonstrable skill shortage. ARK Schools is required to approve the Principal's designation of such posts and confirm the assessment that a member of staff appointed meets the requirements of the shortage. Priority will be limited to one place for each form of entry in any year.
- c) Children who at the time of the admission have a sibling who attends the academy. For this purpose "sibling" means a whole, half or step-brother or sister, or an adopted child resident at the same address. (In respect of applications to **Little Ridge**, the fact that an applicant has a sibling attending the nursery school will not be a factor giving rise to priority.)
- d) Children of staff in the school – Where there is **no** demonstrable skill shortage, priority may be given where the academy is oversubscribed to a child of a person who will have been employed in the academy for two or more years at the time the application for admission is made. Priority will be limited to one place for each form of entry in any year.
- e) Children living within a pre-defined community area – Each home address in the county falls within a community area.
- f) Children living outside the pre-defined community area – This covers children who do not fit into any other criteria.

Tiebreaker - For categories e) and f) above, the distance measurement will be calculated using East Sussex County Council's method. The method they adopt for measurement (straight line distance) and also selection between equal applicants and those living in flats will apply.

In the event that applicants cannot be prioritised using the tiebreaker above because the distance measurements are the same, the Local Authority will use random allocation to decide which children will be offered the remaining places.

ARK Castledown

- a) Looked After Children and Children who have been previously looked after (pursuant to the Admissions Code).
- b) Children who live within the defined community area and who, at the time of the admission, have a sibling who attends the academy. For this purpose "sibling" means a whole, half or step-brother or -sister or an adopted child resident at the same address. In respect of applications to the primary school, the fact that an applicant has a sibling attending the nursery school will not be a factor giving rise to priority.
- c) Other children living within the pre-defined community area. Each home address in the East Sussex county falls within a community area.
- d) Children who live outside the defined community area and who, at the time of the admission, have a sibling (as defined above) who attends the academy.
- e) Other children living outside the pre-defined community area. This covers children who do not fit into any other criteria.

Tiebreaker - Any distance measurement will be calculated using East Sussex County Council's method. The method they adopt for measurement (straight line distance) and also selection between equal applicants and those living in flats will apply.

In the event that applicants cannot be prioritised using the tiebreaker above because the distance measurements are the same, the Local Authority will use random allocation to decide which children will be offered the remaining places.

Apply for a school 2019-2020

Christ Church CE Primary and Nursery †

1. to “looked after” children or children who were previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order;
2. to children of parents who are regular* worshippers at Christ Church; **Applications under this category MUST be accompanied by a completed Supplementary Form**
3. to siblings** of children attending Christ Church CE Primary and Nursery Academy (Reception to Year 6) at the time of admission;
4. to children of parents who have been members of staff at Christ Church CE Primary and Nursery Academy nursery continuously*** for the two years prior to the application for admission; **Applications under this category MUST be accompanied by a completed Supplementary Form**
5. to children of parents who are regular* worshippers at other Anglican Churches; **Applications under this category MUST be accompanied by a completed Supplementary Form**
6. to children who are currently enrolled in Christ Church Nursery and joined no later than the first week of the term beginning in January 2019; **Applications under this category MUST be accompanied by a completed Supplementary Form**
7. to the children of parents who are regular* worshippers at other mainstream Christian denominations (Full member of Churches Together in Britain and Ireland); **Applications under this category MUST be accompanied by a completed Supplementary Form**
8. to children with particular medical or social problems supported by documentary evidence from professionals (doctors, educational psychologist, social worker) where it is felt that our school is the only appropriate school;
9. to any other children.

* “Regular” is defined as attending at least one Sunday service each month in last 12 months. Reference will be made to the priest or minister of the present church or the previous church from which the family has just moved.

** A sibling refers to brother or sister, half brother or sister, adopted or fostered brother or sister, step brother or sister, or the child of the parent/ carer’s partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.

*** This includes all staff (teaching and non-teaching) appointed by the School including part-time staff with a continuous employment record and any short-term contract staff with a continuous employment record covering at least term time employment for the required period of time. Staff, employed by contractors, are explicitly excluded.

The Governors require the completion of a supplementary form from applicants to be considered under criteria 2, 4, 5, 6 or 7 – this may require a clergy reference. The form is obtainable from the headteacher or from ESCC (School Admissions team).

In the event of any of the categories being over-subscribed, the Governors will take those children who are nearest to the school (by the shortest publically available walking route from the home of the child to the gate at the top of the school pedestrian access slope on Woodland Vale Road).

Apply for a school 2019-2020

The Baird, Churchwood, Dudley Infant, Hollington, Robsack Wood, Silverdale and West St Leonards

1. Looked after Children and previously looked after children.

Children in public care or those who were looked after but are not any longer because they have been adopted.

2. Children of staff employed at the academy in either or both of the following circumstances:

(a) Where the member of staff has been employed at the academy for two or more years at the time at which the application for admission to the academy is made.

(b) The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

3. Children who will have a brother or sister attending the Academy (or a linked junior school) at the time of admission.

The term sibling means a full, step, half, adopted or foster brother or sister living in the same household.

4. Children living within the community area for the academy.

5. Children living outside the community area for the academy.

Tiebreaker: If there are more children who qualify for a place than places available, places will be allocated to students living closest to the Academy (using the shortest distance from home to school measured using a straight line). If, after all of the relevant criteria have been applied, two applicants cannot be separated for a final place, the Trust will use random allocation to determine the property for the remaining place.

The 'Community Area' for each academy in the trust is shown on the map on **page 24** (area 9).

Breakwater, Hawkes Farm and White House academies +

1. Looked After and Previously Looked After Children
2. Children with a Medical Need*
3. Children with a Sibling** at the Date of Admission
4. All Other Children

***Medical need** - Children for whom the preferred academy is the only suitable and appropriate school for the child. To be included within this category, there must be compelling reasons why the preferred academy is the only school which is suitable and appropriate for the child to attend because of a medical need of the child or their parent which prevents them from attending any other school.

For the avoidance of doubt, social reasons and inconvenience for parents will **not** be regarded as a compelling reason for the child to be included within this category.

Parents must complete a Category 2 (Children with a Medical Need) Form, which is available for download on the Academy's website or in hard copy form from the Academy's office. (**see school policy for full details**)

****A "sibling"** will include a full, half, step, adopted or foster brother or sister, as well as a child of their parent's partner with whom they have been cohabiting for a period of at least one year at the application deadline, provided that in all cases the sibling and the applicant child live at the child's home address and are being brought up as siblings as part of a core family unit.

TIE BREAKER - distance

Within each category, priority is given to those living closest to the academy measured in a straight line from the geographical reference point at the child's main home address to the Academy's designated entrance using the Local Authority's geographical distance measuring software.

Where two applications cannot otherwise be separated because the distance between the child's home address to the Academy is the same, the order in which places will be allocated will be determined by random lottery in the presence of a person who is independent of the Academy.

Apply for a school 2019-2020

Burfield, High Cliff and Phoenix academies +

These academies follow the same criteria as **Breakwater, Hawkes Farm** and **White House** academies although they have an additional criterion relating to nursery attendance. This additional priority comes between 3. 'siblings' and 4. 'All other children'

- Eligible Children who attend an Academy Nursery***

***Nursery attendance

Children attending one of the above academy nurseries and are eligible for Early Years Pupil Premium at the application deadline will be placed in this category. To be included in this category, the parent must complete a Category 4 (Eligible Children who Attend the Academy's Nursery) Form and submit it before by the application deadline. Failure to do so will result in the child being placed into the next category that applies.

Looked after and previously looked after children are also currently eligible for EYPP, however these children will always fall into Category 1 rather than this category.

Heron Park, Glenleigh Park, King Offa and Oakwood

1. Looked after children and previously looked after children. Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).

2. Children who have siblings at the academy.

3. Other children.

A "sibling" is a natural brother or sister, or a half brother or sister, or a legally adopted brother or sister or half-brother or sister, or step brother or sister who will be living with them at the same address at the date of their entry to the Academy in years R-6 of the Academy. Proof of the sibling relationship will be required.

If in categories 2-3 a tie-break is necessary to determine which child is admitted, the child living closest to the academy will be given priority for admission. Distance is measured from the child's home to the front gates of the academy in a straight line. Proof of residence will be required.

Random allocation will be used as a tie-break in categories 2-3 to decide who has highest priority for admission if the distance between a child's home and the Academy is equidistant in any two or more cases.

Jarvis Brook, Langney, Parkland Infant and Shinewater primary

These schools use the same selection criteria as Local Authority controlled schools which can be found on **page 68**.

Ocklynge and Parkland Junior

These schools use the same selection criteria as the Local Authority controlled junior schools which can be found on **page 69**.

Ore Village

1. **Children 'Looked After' and Adopted Children.** Looked after and adopted children who were looked after, but ceased to be so because they were adopted (or subject to residence orders or special guardianship orders) immediately following being looked after.
2. **Children who will have a brother or sister at the school at the time of admission.** Children are siblings if they are full, half, adoptive or foster brother or sister living in the same household.
3. **Children who have siblings attending OVPA Nursery** Children are siblings if they are full, half, adoptive or foster brother or sister living in the same household who will be attending OVPA Nursery School at the date of the applicant's entry to Ore Village Primary Academy in Years R – 6 of the school.

4. Other children

Tiebreaker

If in categories 2-4 above a tie break is necessary to determine which child is admitted, the child living closest to the school will be given priority for admission. Distance is measured from the child's home to the front gates of the school using the same measurement approach as East Sussex County Council. A random allocation process will be used as a tie break in categories 2-4 above to decide who has highest priority for admission if the distance between a child's home and the school is equidistant in any two or more cases.

Apply for a school 2019-2020

Pebsham

1. Looked After Children and Adopted Children.

Looked After and adopted children who were looked after, but ceased to be so because they were adopted (or subject to residence orders or special guardianship orders) immediately following being looked after.

2. Children who will have a brother or sister at the school at the time of admission.

Children are siblings if they are full, half/step, adoptive or foster brother or sister living in the same household.

3. Children who have siblings attending Glyne Gap School

Children are siblings if they are full, half, adoptive or foster brother or sister living in the same household who will be attending Glyne Gap School at the date of the applicant's entry to Pebsham Primary Academy in Years R–6 of the Academy.

4. Currently employed staff's children

Currently employed staff's children, if they are full, half/step, adoptive or foster children, living in the same household as the member of staff.

5. Other children

Tiebreaker

In the event of a tie-break, the child living closest to the academy will be given priority for admission. Distance is measured from the child's home to the front gates of the academy in a straight line.

Rye Community Primary

1. Looked After Children.
2. Children with an exceptional medical or social need for whom attendance at any other school would be inappropriate (*must be accompanied by supporting evidence; the evidence submitted, such as a letter from a doctor or social worker, must clearly demonstrate that the needs of the child can only be met by attending the school*).
3. Children of members of the UK Armed Forces.
4. Children who have a sibling* on roll at the school at the time of application.
5. Children living within the defined community area.
6. Children living outside the defined community area and attending Pugwash Nursery.

*Children are 'siblings' if they are full, half, adoptive or foster brother or sister living in the same household.

Tiebreaker: If there are more children who qualify for a place than places available, places will be allocated to students living closest to the Academy (using the shortest distance from home to school using a surfaced, passable route). If, after all of the relevant criteria have been applied, two applicants cannot be separated for a final place, the Trust will use random allocation to determine the property for the remaining place.

Apply for a school 2019-2020

Sir Henry Fermor †

1. To looked after children and all previously looked after children. Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).
2. To children who, on the date of their entry, have siblings* still attending the school.
3. To children whose parents/legal guardians are regular worshippers** at All Saints' or St Richards Churches in Crowborough. Written verification should be obtained from their Minister on the standard form, obtainable from the school and the Local Authority. The supplementary form should be returned to the school.
4. To children whose parents/legal guardians live in Crowborough and are regular worshippers** at another Christian Church. Written verification should be obtained from their Minister, on the standard form, obtainable from the school and the Local Authority. The supplementary form should be returned to the school.
5. To children who need to attend for compelling medical or social reasons. Such applications should be accompanied by evidence from a doctor or social worker which demonstrate that the needs of the child can only be met by attendance at Sir Henry Fermor CE School.
6. To children of parents/legal guardians living within the ecclesiastical parish*** of All Saints and St Richards, Crowborough.
7. To other children.

Tiebreaker - When deciding between applicants who have equal entitlement under any of the above criteria, priority will be given to those in order of distance from their home to the school measured by a straight line, the nearest being accepted first. We would use the distance (in metres) provided by the local authority.

A *sibling is a full, half or step brother or sister living permanently in the same household, including an adoptive or foster brother or sister.

**Regular worshippers are defined as attending church at least once a month for at least one year.

***Maps of the boundaries of the ecclesiastical parish of All Saints and St Richards, Crowborough, can be viewed at the school.

St Leonards CE Primary Academy

1. Looked after Children and previously looked after children (Children in public care or those who were looked after but are not any longer because they have been adopted).
2. Children who will have sibling attending the academy at the time of admission living within the community area* that has been designated to the academy. (The term sibling means a full, step, half, adopted or foster brother or sister).
3. Children living within the community area that has been designated to the academy.
4. Children who will have a brother or sister attending the academy at the time of admission living outside the community area. (The term sibling means a full, step, half, adopted or foster brother or sister).
5. Children living outside the community area.

*A map of the community area is available from the school on request and also shown on **page 24** (area 9).

Tiebreaker

In the event of oversubscription within any category, place allocation will be decided by prioritising applications on the basis of home to school distance measured in a straight line (as the crow flies).

If applicants cannot be prioritised using the tiebreaker because the distance measurements are the same, the Trust will use random allocation to decide which children will be offered the remaining places.

Apply for a school 2019-2020

St Paul's CE Primary Academy

1. Looked after Children and previously looked after children (Children in public care or those who were looked after but are not any longer because they have been adopted).
2. Children who will have a brother or sister attending the academy at the time of admission living within the community area* that has been designated to the academy. (The term sibling means a full, step, half, adopted or foster brother or sister).
3. Children who attend St Paul's Church of England Nursery. They must attend a minimum of 15 hours per week for the whole academic year prior to starting school (September-July).
4. Children living within the community area* that has been designated to the academy.
5. Children who will have a brother or sister attending the academy at the time of admission living outside the community area. (The term sibling means a full, step, half, adopted or foster brother or sister).
6. Children living outside the community area.

*The community area is shown on **page 24** (area 9).

Tiebreaker

In the event of oversubscription within any category, place allocation will be decided by prioritising applications on the basis of home to school distance measured in a straight line (as the crow flies).

In the event that applicants cannot be prioritised using the tiebreaker above because the distance measurements are the same, the Trust will use random allocation to decide which children will be offered the remaining places.

► All through academies – criteria

The Cavendish School (2-16)

1) Looked after children and Adopted Children / and Children with a statement of SEN or EHCP

2) Siblings: Children who will have a brother or sister at the school at the time of application and this sibling will be on the register when the applicant is admitted. This will apply across all year groups excluding the Pre-school

Children are siblings if they are full, half, adoptive or foster brother or sister living in the same household. In the event where the number of siblings exceeds the number of places available the published over-subscription criteria will be applied.

3) Children of staff working at The Cavendish School

Priority will be given to the children of contracted paid staff working at the school where the member of staff has been employed at the school for two or more years at the time at which the application for admission is being made. Also, priority will be given to a member of staff who has been recruited to fill a vacant post where there is a demonstrable skill shortage.

4) Children attending the Pre-school and applying for Reception Year place

Children applying for a Reception Year school place who attends at the Pre-school and who are living within the pre-defined community area on or before the application deadline date of 15 January 2019.

5) Children living within the pre-defined community area

Each home address in the county falls within a community area although living in the pre-defined community area does not guarantee a place can be allocated. A map of the community area is available on the school's website and also shown on **page 46** (areas 1 and 2).

6) Children living outside the pre-defined community area

Each home address in the county that falls outside the pre-defined community area.

Apply for a school 2019-2020

Tiebreaker

In the event where there are more children who qualify under an oversubscription criteria than places available, place allocation will be decided by prioritising applications on the basis of home to school distance measured in a straight line. In the event that applicants cannot be prioritised using the tiebreaker above because the distance measurements are the same, the Authority will use random allocation to decide which children will be offered the remaining places. This will be done electronically using the Authority's admissions software.

Hailsham Community College (4-19)

1. Looked after children and children who were looked after, but ceased to be so because they were adopted (or subject to residence orders or special guardianship orders) immediately following being looked after.
2. Children who will have a brother or sister at the school at the time of admission and who live at the same address, within the pre-defined community area*
3. Other children living within a pre-defined community area.
4. Children who will have a brother or sister at the school at the time of admission who live at the same address, outside the pre-defined community area.*
** Children who have a brother or sister who joined the school prior to 1 September 2018 and who is still on roll will be admitted under the previous criteria which gave priority to brothers and sisters regardless of whether they live in the pre-defined community area or not.*
5. Other children living outside the pre-defined community area.
 - Children are 'siblings' if they are full, half, adoptive or foster brother or sister living in the same household including siblings attending the sixth form.
 - The community area for primary admissions is shown on **page 24** (area 37) and for secondary admissions on **page 45** (area 8). Living in the community area does not guarantee a place.

Tiebreaker

In the event of oversubscription within any category, place allocation will be decided by prioritising applications on the basis of home to school distance measured in a straight line (as the crow flies). This will be measured from the delivery point (supplied by Royal Mail) in the school to the delivery point in the family home.

In the event that applicants cannot be prioritised using the tiebreaker above because the distance measurements are the same, the Authority will use random allocation to decide which children will be offered the remaining places. This will be done electronically using the Authority's admissions software.

► Secondary academies – criteria

We have grouped together the secondary academies where they share similar criteria. As a result, these are not necessarily listed in alphabetical order. We strongly recommend that you read the **full** admissions policy for the academy that interests you as the wording in this section may have been adapted slightly for this booklet.

Beacon Academy

1. Looked after Children and previously looked after children (children in public care of a local authority)
2. Children who are due to transfer and have a sibling (the term sibling means a full, step, half, adopted or foster brother or sister) at the Academy at the time of admission.
3. Priority will be given to the children of contracted paid staff working at the school where the member of staff has been employed at the school for at least 2 years prior to the application for admission being made or where a member of staff has been recruited to fill a vacant post where there is a demonstrable skill shortage.
4. Children living within a pre-defined community area. (see map on **page 45** – area 10).
5. Children living outside the pre-defined community area.

Tiebreaker

If there are more children who qualify for a place than places available, places will be allocated to students living closest to the Academy (on the basis of home to school distance measured in a straight line). If, after all of the relevant criteria has been applied, two applicants cannot be separated for a final place, the Academies Trust will use random allocation to reach a decision.

Bexhill Academy

1. **Looked After Children and children who were looked after, but ceased to be so because they were adopted (or subject to residence orders or special guardianship orders) immediately following being looked after.**
2. **Children with an exceptional medical or social need for whom attendance at any other school would be inappropriate.**

Parents must submit supporting evidence, such as a letter from a doctor or social worker, which clearly demonstrates that the needs of the child can only be met by attending Bexhill Academy.

3. **Children who will have a brother or sister at the school at the time of admission.**

Children are siblings if they are full, half, adoptive or foster brother or sister living in the same household. Please note that children with siblings attending the school will only be prioritised ahead of in area children if they also live in the community area.

4. **Children living within the pre-defined community area.**

Each home address in the county falls within a community area although living in a community area does not guarantee a place can be allocated. The community area is shown on the map on **page 45** (areas 5/5A).

5. **Children living outside the pre-defined area.**

Tiebreaker

If there are more children who qualify under an oversubscription criterion than places available, place allocation will be determined by prioritising applications within that criterion, on the basis of the shortest route from home to school using a straight line measurement.

Using the Authority's Geographical Information System (GIS) distances are measured from the child's home to the nearest gate used by pupils at the school.

Apply for a school 2019-2020

ARK Helenswood, ARK William Parker and ARK Sixth Form

- a) Looked After Children and children who have been previously looked after (pursuant to the Admissions Code).
- b) Children of staff at the school where there is a demonstrable skill shortage – Children of members of staff will have priority in the oversubscription criteria if the staff member is filling a post for which there is a demonstrable skill shortage. ARK Schools is required to approve the Principal's designation of such posts and confirm the assessment that a member of staff appointed meets the requirements of the shortage. Priority will be limited to one place for each form of entry in any year.
- c) Children who at the time of the admission have a sibling who attends the academy. For this purpose "sibling" means a whole, half or step-brother (**William Parker**) or sister (**Helenswood**), or an adopted child resident at the same address.
- d) Children of staff in the school – Where there is **no** demonstrable skill shortage, priority may be given where the academy is oversubscribed to a child of a person who will have been employed in the academy for two or more years at the time the application for admission is made. Priority will be limited to one place for each form of entry in any year.
- e) Children living within a pre-defined community area (*see map page 45 - area 2*) – Each home address in the county falls within a community area.
- f) Children living outside the pre-defined community area – This covers children who do not fit into any other criteria.

Tiebreaker 1 If there are more children who qualify under an oversubscription criterion than places available, place allocation will be determined by prioritising applications within that criterion, on the basis of the shortest route from home to school using surfaced, passable routes.

Tiebreaker 2 Random application in case applicants cannot be prioritised by distance.

ARK Sixth Form East Sussex

- The PAN for external Y12s is 10. Those students already attending the academy and achieving the minimum academic entrance requirements will transfer to the sixth form.
- The minimum academic entrance requirements for admission to the post-16 provision will be published in the academy sixth-form prospectus which will be available on request and also published on the ARK Sixth Form East Sussex website. These requirements will relate to both internal and external applicants.
- Where the sixth form is oversubscribed, priority will be given to those qualifying applicants following the oversubscription criteria as described for ARK Helenswood and William Parker.

Kings Academy Ringmer

a. Children in Care

Children in the care of a local authority - looked after children and children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).

b. Students whose siblings* currently attend the Academy and who will continue to do so on the date of admission; In the event of oversubscription using this criterion, priority will be given to those living nearest** to the Academy.

c. Children of staff members

The Governors will offer a place to children whose parent(s) have, at the time of application, been employed by Kings Academy Ringmer for a minimum of two years at the time of making the application or who are employed in a currently recognised shortage subject area.

d. Children living in the Community Area

In the event of oversubscription using this criterion, priority will be given to those living nearest** to the Academy. The community area is shown on *page 45* (area 12).

e. Children living outside the Community Area

Apply for a school 2019-2020

Where there are more applications than places after application of criteria a) to e), distance from the Academy from home will be taken into account. Priority will be given to those living nearest**to the Academy. In a tie breaker situation, random allocation could be used if, for instance, there are more than one living in the same block of flats and therefore the same distance from the Academy.

*Sibling is defined as:

Brothers or sisters, including half-brothers or sisters, step-brothers or sisters and foster children living at the same address. Another child normally resident for the majority of term time in the same household, for whom an adult in the household has parental responsibility as defined in the Children Act 1989.

** Distances are calculated from home to Academy using surfaced, passable routes.

Ratton School

1. Looked After Children and Adopted Children.

Looked After and adopted children who were looked after, but ceased to be so because they were adopted (or subject to residence orders or special guardianship orders) immediately following being looked after.

2. Children who will have a brother or sister at the school at the time of admission.

Children are siblings if they are full, half, adoptive, foster or step brother or sister living in the same household.

3. Children of staff working at Ratton School.

Priority will be given to the children of contracted, paid staff working at the school where the member of staff has been employed at the school for at least 2 years prior to the application for admission being made or where a member of staff has been recruited to fill a vacant post where there is a demonstrable skill shortage.

4. Children living within the pre-defined community area.

Each home address in the county falls within a community area although living in a community area does not guarantee a place can be allocated. A map of the community area is available from the school website and also shown on **page 46** (areas 1 and 2).

5. Children living outside the pre-defined area.

Tiebreaker: If there are more children who qualify under an oversubscription criterion than places available, place allocation will be decided by prioritising applications on the basis of home to school distance measured in a straight line. In the event that applicants cannot be prioritised using the tiebreaker above because the distance measurements are the same, the Authority will use random allocation to decide which children will be offered the remaining places. This will be done electronically using the Local Authority's admissions software.

Rye College

1. Looked After Children.
2. Children with an exceptional medical or social need for whom attendance at any other school would be inappropriate (*must be accompanied by supporting evidence; the evidence submitted, such as a letter from a doctor or social worker, must clearly demonstrate that the needs of the child can only be met by attending the school*).
3. Children of members of the UK Armed Forces.
4. Children who have a sibling* on roll at the school at the time of application.
5. Children living within the defined community area**.
6. Children living outside the defined community area**.

*Children are 'siblings' if they are full, half, adoptive or foster brother or sister living in the same household.

The community area is shown on **page 45 (area 1).

Tiebreaker: If there are more children who qualify for a place than places available, places will be allocated to students living closest to the Academy (using the shortest distance from home to school using a surfaced, passable route). If, after all of the relevant criteria have been applied, two applicants cannot be separated for a final place, the Trust will use random allocation to determine the property for the remaining place.

Apply for a school 2019-2020

Seaford Head School – Admission to Year 7

i. Children in the care of, or provided with accommodation by, a local authority and children who were looked after, but ceased to be so because they were adopted.

ii. Children of UK service personnel (UK Armed Forces) - For families of service personnel with a confirmed posting to their area, or crown servants returning from overseas to live in that area.

iii. Siblings of children on roll at Seaford Head School at the time of admission who live at the same address within the community area*.

*Children are ‘siblings’ if they are full, half, adoptive foster or step brother or sister living in the same household. This criterion includes siblings attending the school’s sixth form.

iv. Children of staff. Once the above criteria i to iii have been applied to other applicants and offers have been made subsequent to the offer date for secondary admissions, the school may offer places to the children of staff where the member of staff has been employed at the school for 2 or more years at the time at which the application for admission to the school is made, and/or where the member of staff is recruited to fill a vacant post for which there is a demonstrable skills shortage for the vacant post in question. This is accordance with paragraph 1.39 of the School Admissions code.

v. Children living within the community area.

vi. Siblings of children on roll at Seaford Head School who are on roll at one of the feeder schools at the time of application.** The community feeder schools are: Alfriston Primary School, Anney Roman Catholic School, Chyngton School, Cradle Hill School and Seaford Primary School.

vii. Children living outside our community area who are on roll at one of the feeder schools at the time of application. The details of the feeder schools are provided in criterion (vi)

viii. Siblings of children on roll at Seaford Head School who live outside the community area.**

ix. Children living outside the community area.

** Children who have a sibling who joined Seaford Head School prior to 1 September 2017 who is still on roll will be admitted under the previous criteria which gave priority to siblings regardless of whether they live in the pre-defined community area or not.

Tiebreaker

If there are more applicants who qualify under an oversubscription criterion than places available, allocation of places will be determined by prioritising applications within that criterion. This will be on the basis of the shortest route from home to the main gate of the school using the method adopted by East Sussex County Council.

If applicants cannot be prioritised by distance; ie the distance from home to the school is absolutely equal for such applicants, this will be resolved by random allocation. This process will be independently verified. The community area is shown in the full school policy and also on the map found on **page 45 - area 13**.

Seaford Head School – Admission to Year 12

All students whose statement of special educational needs (SEN) names the school will be admitted.

Students already on roll at Seaford Head School, who meet the Academic Entry Requirements requesting a place will automatically be admitted to the Sixth Form from September 2019.

The governors will admit a minimum of **60** students not already on roll, meeting the Academic Entry Requirements, to Year 12 from September 2019. This number can be exceeded at the governors’ discretion.

Academic Entry Requirements

All students, including those already at SHS, must meet the following academic entry requirements:

i) 5+ A*-C GCSE passes including English & Mathematics

ii) Minimum of 224 points taken from the student’s best 5 results for studying 4 subjects

iii) Minimum of 218 points taken from the student’s best 5 results for studying 3 subjects

iv) GCSE Grade B and above in the subjects selected for study to Level 3

In the event of over subscription for candidates who meet the Academic Entry Requirements, the governors will make the final decision based upon the oversubscription criteria below to determine which students are offered the available spaces and will be applied in the following order:

Apply for a school 2019-2020

i. **Students in the care of, or provided with accommodation by a local authority**, and students who were previously looked after but ceased to be so because they have been adopted.

ii. **Children of staff.**

iii. **Students living the shortest distance to Seaford Head Sixth Form Centre***

* Tiebreaker

If there are more applicants who qualify under an oversubscription criterion than places available, allocation of places will be determined by prioritising applications within that criterion. This will be on the basis of the shortest route from home to the main gate of Seaford Head Sixth Form Centre using the method adopted by East Sussex County Council.

If applicants cannot be prioritised by distance; ie the distance from home to the school is absolutely equal for such applicants, this will be resolved by random allocation. This process will be independently verified.

Seahaven Academy

- **Looked after children and previously looked after children** who ceased to be so because they were adopted (or became subject to a residence order or special guardianship order) as defined in the School Admissions Code 2014.
- **Children who have specific medical needs, social needs and special needs students without a statement naming the Academy where the application is supported by written supporting evidence from an appropriately qualified person** as to why the Academy is the only setting that can meet the child's needs. It is the responsibility of parents to show that it is essential for the child to attend the Academy rather than any other school.
- **Children who live in the community area* and are siblings of students who attend the Academy**, and will still be attending when the child starts. The term "siblings" refers to full, step, half,

adopted or fostered brothers or sisters living permanently at the same address. The Academy reserves the right to ask for proof of relationship such as a birth certificate and proof of residence.

- **Children of staff.** Once the above criteria have been applied to other applicants and offers have been made subsequent to the offer date for secondary admissions, the school may offer places to the children of staff where the member of staff has been employed at the school for 2 or more years at the time at which the application for admission to the school is made, and/or where the member of staff is recruited to fill a vacant post for which there is a demonstrable skills shortage for the vacant post in question. This is accordance with paragraph 1.39 of the School Admissions code.
- **Other children who live in the community area*.**
- **Children living outside our community area who are on roll at one of the feeder schools** at the time of application. Feeder schools are Harbour Primary, Breakwater Primary and Denton Primary.
- **Children who live outside the community area and are siblings of students who attend the Academy**, and will still be attending when the child starts, other than students who at the time are in the sixth form but were not previously in lower years. The term "siblings" refers to full, step, half, adopted or fostered brothers or sisters living permanently at the same address**. The Academy reserves the right to ask for proof of relationship.
- **Other children who live outside the catchment area.**

* A map of the community area is available from the school website and also shown on **page 45** (areas 16 and 17).

**A child's permanent address is where he or she normally lives and sleeps and goes to school from.

Proof of residence can be requested at any time throughout the admissions process.

In the case of oversubscription priority is given to applicants who live nearest the Academy measured by a straight line from Academy to the child's home address, using Ordnance Survey address point data.

Apply for a school 2019-2020

St Catherine's College †

Foundation Places (108 places)

1. Children Looked After and previously Children Looked After who are eligible under any of the Foundation criteria below.
2. Children who are eligible under any of the Foundation criteria below and who have a strong medical or other special reason for attending this college.
3. Children of any member of staff who, at the time of application, has been employed at the college for two or more years and who are eligible under any of the Foundation criteria below.
4. Children who are eligible under any of the Foundation criteria below and who have a brother or sister attending the college at the time of admission.
5. Children who are, or whose parents are, regular worshippers at an Anglican church.
6. Children who are, or whose parents are, regular worshippers at another Christian church.
7. Children who are, or whose parents are, regular worshippers at a place of worship of another major world faith which is a member body of the UK Inter-Faith Network.
8. Children from church schools. (please see footnote 6)

Community Places (108 places)

1. Children Looked After and previously Children Looked After.
2. Children who have a strong medical or other special reason for attending this college.
3. Children of any member of staff who, at the time of application, has been employed at the college for two or more years.
4. Children who are eligible under any of the Community criteria below and who have a brother or sister attending the college at the time of admission.
5. Children living within the Eastbourne Borough ward of Sovereign and to the east of Lottbridge Drove in the Borough ward of St. Anthony's.
6. Children living outside the area identified in category 5 above.

- *In the event of oversubscription within any category, place allocation will be decided by prioritising applications on the basis of home to college distance measured in a straight line (as the crow flies). Distances will be measured from the child's home address to the nearest gate used by the children at the College. Distances will be measured using the Local Authority's software.*

Footnotes:

1. Those applying for a Foundation Place should submit a Foundation Reference Form to the college. The Foundation Reference Form must be completed by your priest, minister or religious leader confirming that you or your child have attended a public service of worship at least once a month during the last 12 months.
2. Where parents feel there is a medical or other special reason for attending the college, verification such as a medical, education welfare officer's or social worker's report will be required at the time of application. To be given priority for admission on this basis, the Governors would have to be satisfied that the child's needs could only be met at St Catherine's College.
3. The terms 'children' and 'brother and sister' refer to all children for whom the applicant has parental responsibility and who are resident at the same address. The term 'parent' includes a legal guardian.
4. The term 'Christian church' refers to a church that is, or is eligible to be, a full member of Churches Together in Britain & Ireland or of The Evangelical Alliance.
5. 'Staff' is defined as anyone who is directly contracted by St Catherine's College to work for a minimum of 16 hours per week.
6. This includes all church and church partnership schools. This criteria is not limited to Eastbourne area schools.
7. A map of the boundaries for the college community area can be viewed at the college.

Apply for a school 2019-2020

The Eastbourne Academy

i. Children in the care of, or provided with accommodation by, a local authority.

ii. Children with an exceptional medical or social need for whom attendance at any other school would be inappropriate.

Parents must submit supporting evidence, such as a letter from a doctor or social worker, which clearly demonstrates that the needs of the child can only be met by attending a particular school. The Academy Trust will decide whether or not the evidence provided is sufficient to allow a place under this criterion, and may seek its own professional advice in reaching its decision.

iii. Children with a sibling at the school at the time of admission.

Children are 'siblings' if they are full, half, adoptive or foster brother or sister living in the same household. In the event of oversubscription using this criterion, priority will be given to those living nearest to the Academy, as defined in the tiebreaker

iv. Children living within the community area*.

v. Children living outside the community area*.

*A map of the community area is available from the school website and also shown on **page 46** (areas 2,5,6 and 7).

Tiebreaker – Distance. The distance used is the shortest distance from home to school using surfaced, passable routes and is measured by the East Sussex County Council on behalf of the Academy Trust.

The Hastings Academy and The St Leonards Academy

1. Looked after Children and previously looked after children.

Children in public care or those who were looked after but are not any longer because they have been adopted

2. Children of staff employed at the academy in either or both of the following circumstances:

(a) Where the member of staff has been employed at the academy for two or more years at the time at which the application for admission to the academy is made

(b) The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage

3. Children who will have a brother or sister attending the Academy (or a linked junior school) at the time of admission.

The term sibling means a full, step, half, adopted or foster brother or sister living in the same household

4. Children living within the community area for the academy*.

5. Children living outside the community area for the academy*.

*A map of the community area is shown on **page 45** (area 2).

Tiebreaker: If there are more children who qualify for a place than places available, places will be allocated to students living closest to the Academy (using the shortest distance from home to school measured using a straight line). If, after all of the relevant criteria have been applied, two applicants cannot be separated for a final place, the Trust will use random allocation to determine the property for the remaining place.

Community and Voluntary Controlled (LA) schools

► Infant, primary and secondary – criteria

The priorities below will be used to decide who gets a place at community and voluntary controlled infant, primary and secondary schools.

1. Looked after children and children who were looked after, but ceased to be so because they were adopted (or subject to residence orders or special guardianship orders) immediately following being looked after.
2. Children who will have a brother or sister* at the school (or linked junior school) at the time of admission and who live at the same address, within the pre-defined community area**.
3. Other children living within a pre-defined community area**.
4. Children who will have a brother or sister* at the school (or linked junior school) at the time of admission who live at the same address, outside the pre-defined community area**.
5. Other children.

*Children are ‘siblings’ if they are full, half, adoptive or foster brother or sister living in the same household including siblings attending sixth forms.

Each home address in the county falls within a community area although living in a community area does not guarantee a place. **(See the maps on pages 24, 26, 28 and 45 showing the various community areas)

Children who have a brother or sister who joined the school prior to 1 September 2017 (1 September **2012** for Frant CE Primary School and 1 September **2018** for Polegate and Willingdon primary schools) and who is still on roll will be assigned to priority 2 under the previous arrangement which gave priority to brothers and sisters regardless of whether they live in the pre-defined community area or not.

Where a child has been unable to secure a place at a school in his/her community area and has been directed to attend a school outside the community area as an alternative, any applications for younger siblings to attend the school will be treated as if the family were resident in the community area, as long as the sibling will still be attending the school when the younger child starts.

► Tiebreaker

In the event of oversubscription within any priority, place allocation will be decided by prioritising applications on the basis of home to school distance measured in a straight line. This will be measured from the address point in the school (supplied by Ordnance Survey) to the address point in the family home. For split site schools, we will measure to the site where the child will attend for the majority of lessons at the point of entry.

In the event that applicants cannot be prioritised using the tiebreaker because the distance measurements are the same, the Authority will use random allocation to decide which children will be offered the remaining places. This will be done electronically using the Authority’s admissions software.

► Out of area siblings

Since **September 2017**, the admissions criteria give priority to children living in a community area (priority 3) above siblings who live outside of the area served by the school (priority 4). You can still apply for and get schools outside of your community area. However, there is no guarantee that younger children in your family will be able to follow their brother or sister. You will therefore need to consider the possibility that your children may end up at different schools if you send your child to a non-local school.

► Factors not included

When schools are oversubscribed, the stated admissions criteria are applied to decide which children will be allocated places. Given this, you will need to bear in mind that it does **not** take account of:

- attendance at a particular school, pre-school or nursery setting. The only **linked** schools are those recognised under **priority 3** for children moving from an infant to a junior school (**see page 69**);
- any previous association you or your family may have had with a school;
- your profession or your working or child care arrangements; and
- any reference to a child’s ability or particular aptitude.

Junior schools – criteria

The priorities below will be used to decide who gets a place at community junior schools.

1. Looked after children and children who were looked after, but ceased to be so because they were adopted (or subject to residence orders or special guardianship orders) immediately following being looked after.
2. Children who will have a brother or sister* at the school (or linked infant school) at the time of admission and who live at the same address, within the pre-defined community area**.
3. Children wishing to transfer between a linked*** infant and junior school.
4. Other children living within a pre-defined community area**.
5. Children who will have a brother or sister* at the school (or linked infant school) at the time of admission who live at the same address, outside the pre-defined community area**.
6. Other children.

*Children are ‘siblings’ if they are full, half, adoptive or foster brother or sister living in the same household.

The Eastbourne Community area is shown on the map on **page 26 (area 40)

***Linked infant and junior schools

Motcombe Community School—Ocklynge Junior School

Parkland Infant School—Parkland Junior School

Pashley Down Infant School—Ocklynge Junior School

Roselands Infant School—Stafford Junior School

St Andrew’s CE Infant School—Tollgate Community Junior School

West Rise Community Infant School—West Rise Junior

Children who have a brother or sister who joined the school prior to 1 September 2017 and who is still on roll will be assigned to priority 2 under the previous arrangement which gave priority to brothers and sisters regardless of whether they live in the pre-defined community area or not.

► Tiebreaker

In the event of oversubscription within any priority, place allocation will be decided by prioritising applications on the basis of home to school distance measured in a straight line. This will be measured from the address point in the school (supplied by Ordnance Survey) to the address point in the family home.

In the event that applicants cannot be prioritised using the tiebreaker because the distance measurements are the same, the Authority will use random allocation to decide which children will be offered the remaining places. This will be done electronically using the Authority’s admissions software.

► Factors not included

When schools are oversubscribed, the stated admissions criteria are applied to decide which children will be allocated places. Given this, you will need to bear in mind that it does **not** take account of:

- any previous association you or your family may have had with a school;
- your profession or your working or child care arrangements; and
- any reference to a child’s ability or particular aptitude.

Transfer to Junior School 2019

Please note that only applications for All Saints CE Junior Academy, Ocklynge Junior School, Parkland Junior School, Stafford Junior School, Tollgate Junior School and West Rise Junior School will be accepted. If you wish your child to transfer from an infant to a primary school then you will need to make an ‘in-year application’ for September 2019 (**see page 16**). Applications can be made from 1 June 2019 onwards.

Free schools – criteria

Gildredge House

1. Looked after children (as defined under section 22 of the Children Act 1989) and children who were looked after but ceased to be so because they were adopted or became subject to an Arrangement Order or Special Guardianship Order.
2. Children whose parents are founders of Gildredge House Free School and who have been granted this provision by the Secretary of State for Education.
3. Children of staff who are employed at the school.
4. Children who have siblings attending this school at the time of application and on the date of admission. This excludes a sibling of external students who join the school in Year 12 or Year 13. In the event where the number of siblings exceeds the number of places available the published over-subscription criteria will be applied.
5. To fulfil the school's role as a community hub, after places have been filled under the first four criteria, 60% of any remaining places will be offered to those children who live nearest to the school based on a straight line distance measurement.
6. To provide fair and open access to the wider community, after places have been filled under the first five criteria, any remaining places will be offered to children living within the East Sussex County Council Electoral Divisions of Eastbourne, Polegate, Willingdon and East Dean. Where the number of applicants in this category exceeds the number of places, offers will be determined by random allocation.
7. After places have been filled under the first six criteria any remaining places will be offered to children from other areas. Where the number of applicants in this category exceeds the number of places, offers will be determined by random allocation.

Definition of terms

Founders are those members of the steering group who were instrumental in the set-up of the school as decided by the Governing Board in 2012 and who have been granted this provision by the Secretary of State for Education.

Staff will include all those who are permanently employed directly by the school. At the start of the academic year beginning 2015 staff will need to be employed for 2 years or more at the time when the application for admission to the school is made and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage. Staff does not include Contractors or Peripatetic Teachers.

Sibling – The term 'sibling' means brother or sister, half brother or sister, legally adopted brother or sister, step-brother or step-sister, or the child of the parent / carer's partner, brother or sister of a child who is a Looked after Child or a child who is the subject of an Arrangement Order or Special Guardianship Order, and in every case, the child must be living in the same family unit at the main dwelling.

Straight Line Distance Measurement – East Sussex County Council uses a Geographical Information System (GIS) that East Sussex County Council applies to all school applications. East Sussex County Council uses Ordnance Survey Mapping data to measure the distance, as the crow flies, from a point designated by Gildredge House (this being the entrance to the Waterfield building – the front entrance at the main reception area). This point is defined by an Ordnance Survey grid reference and is mapped to the Ordnance Survey address point for the applicant property. An address point is the official Ordnance Survey location of a property within the UK and is unique to that property. For applicants that share an address point, the tie breaker process will be used.

Main dwelling – will be defined as the main address at which the student spends the majority of school nights (Sunday to Thursday). This will also be the address at which the child is registered with their GP and, (where appropriate), the address to which any child benefit may be paid. Proof of address and other details may be asked for at any time to verify this information.

Main dwelling is also defined as the main address at which the student lives at the time of application. A place cannot be offered on the basis of a possible future move. A place can only be offered on the basis of a planned future move as evidenced by:

- a) a letter from the solicitor (or equivalent) confirming exchange of contracts to buy a property relevant to the application, together with a copy of the signed and dated contract;
- b) A signed and dated tenancy agreement confirming the renting of a specific property relevant to the application for a minimum term of twelve months;
- c) A letter from a housing association confirming that the parent(s)/ carer(s) will be living at a specific address relevant to the application and when that residency is to commence.
- d) A letter from an employer, social services or other official agency to support the declaration of a return to the UK including evidence of planned Main Dwelling as defined within paragraphs (a) – (c) above. In the case where an applicant is returning to the UK to a residential address to which they already have legal title – Office Copy Entries (available from the Land Registry) will be required. Supporting documentation of a planned future move **must** be supplied at the time of application.

Methods for random allocation

Those applications that are subject to random allocation will:

- a. Have their details entered into a computer programme.
- b. Each application will be given a Unique Identification Number.
- c. The programme will randomise all the applications and present the names in a randomised list.
- d. The relevant number of places to be filled under category 6 will be offered to students in position order from the list of randomised applications.

Tie Breaker – In the event where the number of applicants within a specific criterion from 1 to 4 exceeds the number of places available (e.g. two Looked After Children for one available place) the next relevant over-subscription criterion will be applied (e.g. sibling). In the event that two or more children live at the same distance from the school (as can happen with families living in blocks of flats) the tie breaker will be decided by random allocation.

Trust schools – criteria

The following schools are **Trust schools**. This means that the Governors have assumed responsibilities for managing the land and assets, employing the staff, and admissions.

► Primary – criteria

Grovelands Community School, Hailsham

1) Looked after children and children who were looked after, but ceased to be so because they were adopted (or subject to residence orders or special guardianship orders) immediately following being looked after.

2) Children who will have a brother or sister at the school at the time of admission.
Children are ‘siblings’ if they are full, half, adoptive or foster brother or sister living in the same household.

3) Children whose parents are employed as teachers at Grovelands School in either or both of the following circumstances

a) Where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or

b) The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage

4) Children living within a pre-defined community area.

Each home address in the county falls within a community area although living in a community area does not guarantee a place can be allocated

5) Children living outside the pre-defined area.

This relates to children who do not meet criteria 1 to 4 above.

*A map of the community area is available from the school on request and also shown on **page 24** (area 37).

Tiebreaker

If there are more children who qualify under an oversubscription criterion than places available, place allocation will be determined by prioritising applications within that criterion, on the basis of the home to school distance using the same method as the local authority. In the event that applicants cannot be prioritised using the tiebreaker above because the distance measurements are the same, the Authority will use the random allocation to decide which children will be offered the remaining places. This will be done electronically using the Authority’s admissions software.

Western Road Community Primary, Lewes

Priority 1. Looked after children and previously looked after children. This refers to children in the care of a local authority and to those who were looked after, but ceased to be so because they were adopted (or subject to residence orders or special guardianship orders) immediately following being looked after.

Priority 2. Children with an exceptional medical or social need for whom attendance at any other school would be inappropriate. Parents must submit supporting evidence, such as a letter from a doctor or social worker, which clearly demonstrates that the needs of the child can only be met by attending Western Road Community Primary School. Officers of the Children’s Services Authority, Headteacher and Governors will decide whether or not the evidence provided is sufficient to allocate a place under this admission priority. This may include seeking our own professional advice. The evidence must conclusively show that no other school than Western Road Community Primary School can meet the child’s needs.

Priority 3. Children who will have a brother or sister at the school at the time of admission. Children are ‘siblings’ if they are full, half, adoptive or foster brother or sister living in the same household.

Priority 4. Children of staff in either or both of the following circumstances:
a) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

Priority 5. Children living within our pre-defined community area. Each home address in the county falls within a community area although living in a community area does not guarantee a place – see **page 26** (area 65).

Priority 6. Children living outside the pre-defined community area.

Tiebreaker

If there are more children who qualify under an admission criterion than places available, place allocation will be determined by prioritising applications within that criterion, on the basis of the shortest route from home to school using surfaced, passable routes.

Distances are measured using the Local Authority’s geographical information system from the child’s home to the nearest gate used by children at the school. Random allocation will be used as a tie-break in ‘Priority 3 and 5 and 6’ (above) to decide who has highest priority for admission if the distance between two children’s homes and the school is the same.

Apply for a school 2019-2020

► Secondary – criteria

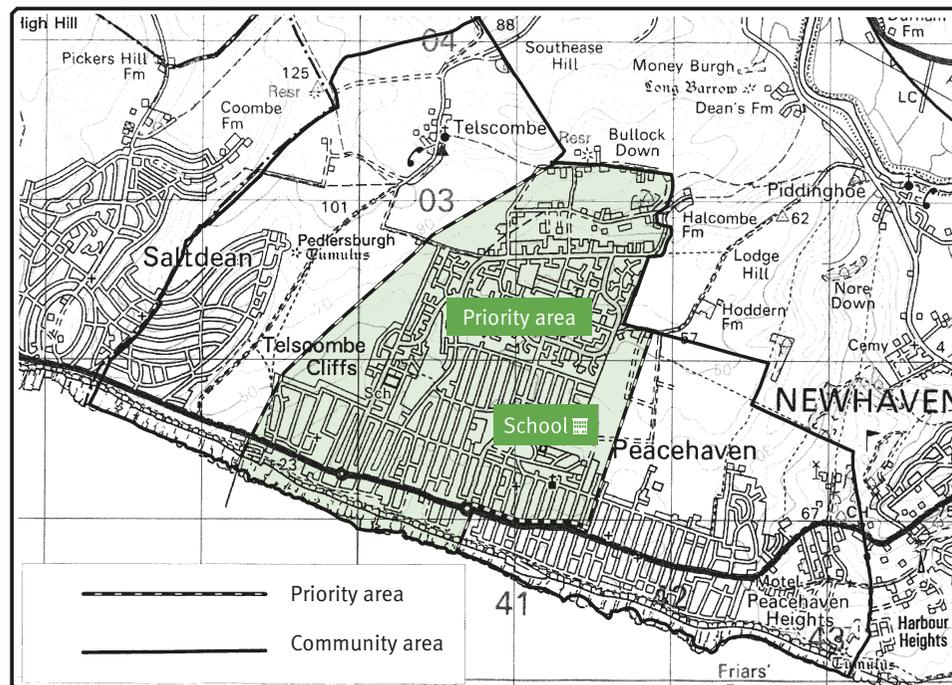
Peacehaven Community School

1. Looked after children and previously looked after children.
2. Children who will have a sibling (children are siblings if they are full/half or adoptive/foster brother or sister living in the same household) at the school at the time of admission.
3. Children living within the pre-defined Community area.
4. Children living outside the pre-defined Community area.

Tiebreaker

If there are more children who qualify under an oversubscription criterion than places available, place allocation will be determined by prioritising applications within that criterion by the distance measured by the shortest walking route from home to school using the Authority's Geographical Information System (GIS). Distances are measured from the child's home to the nearest gate used by pupils at the school.

Defined priority area



Priory School, Lewes

1. Looked after children and children who were looked after, but ceased to be so because they were adopted (or subject to residence orders or special guardianship orders) immediately following being looked after.
2. Children who will have a brother or sister at the school at the time of admission and who live at the same address, within the pre-defined community area*.
3. Other children living within a pre-defined community area.
4. Children who will have a brother or sister at the school at the time of admission who live at the same address, outside the pre-defined community area.*
* Children who have a brother or sister who joined the school prior to 1 September 2017 and who is still on roll will be admitted under the previous criteria which gave priority to brothers and sisters regardless of whether they live in the pre-defined community area or not.
5. Other children living outside the pre-defined community area.

*A map of the community area is available from the school website and also shown on **page 45** (area 15).

Tiebreaker

In the event of oversubscription within any category, place allocation will be decided by prioritising applications on the basis of home to school distance measured in a straight line (as the crow flies). This will be measured from the delivery point (supplied by Royal Mail) in the school to the delivery point in the family home.

In the event that applicants cannot be prioritised using the tiebreaker above because the distance measurements are the same, the Authority will use random allocation to decide which children will be offered the remaining places. This will be done electronically using the Authority's admissions software.

Voluntary Aided (VA) church schools

The governors of VA church schools are responsible for adopting their own list of priorities for deciding which children should be allocated the available places.

In this section, we have listed each schools admissions criteria which you will see varies from school to school. We strongly recommend that you obtain a full copy of the admission policy for the school(s) you are interested in as it will contain far more information than the criteria alone. In addition the wording may have been slightly adapted for this booklet. At most VA church schools, the governors ask parents to complete a supplementary information form (SIF) in addition to the standard application form. This extra information enables schools to rank applications correctly against their admissions criteria. Those schools requiring the supplementary form are indicated by this symbol + next to the school name.

Schools are listed in the following order:

► Primary VA schools

Alphabetical order by town and then by village.

► Secondary VA schools

You can get a full copy of a schools admissions policy including SIFs where appropriate by contacting the school direct.

When a VA church school is oversubscribed, it will be appreciated that the governors often give the highest priority for places to children whose parents can demonstrate a commitment to the religious faith of the school. Parents should bear in mind that if they name a VA church school as one of their preferences but cannot meet the most important criterion established by the governors, an application may be unsuccessful.

There are also voluntary controlled church primary schools where admissions are governed by the County Council's admissions priorities.

Details are listed in the schools information tables starting on **page 30**.



► Primary VA schools criteria – by town

► Bexhill

St. Mary Magdalene Catholic Primary †

1. Catholic looked after children or previously looked after children.
2. Catholic children with a brother or sister*at the school at the time of admission, resident in the parish of Bexhill**whose parent/carer attends Sunday Mass at least once a month***. *The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest's signature with the parish stamp or seal to confirm that the parent/carer attends Sunday Mass at least once a month.*
3. Catholic children with a brother or sister*at the school at the time of admission, who are not resident in the parish of Bexhill** whose parent/carer attends Sunday Mass at least once a month***. *The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest's signature with the parish stamp or seal to confirm that the parent/carer attends Sunday Mass at least once a month.*
4. Catholic children without a brother or sister* at the school at the time of admission, resident in the parish of Bexhill** whose parent/carer attends Sunday Mass at least once a month***. *The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest's signature with the parish stamp or seal to confirm that the parent/carer attends Sunday Mass at least once a month.*
5. Catholic children without a brother or sister* at the school at the time of admission, who are not resident in the parish of Bexhill** whose parent/carer attends Sunday Mass at least once a month***. *The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest's signature with the parish stamp or seal to confirm that the parent/carer attends Sunday Mass at least once a month.*
6. Other Catholic children.
7. Other looked after children or previously looked after children.
8. Other children with a brother or sister* at the school at the time of admission.

9. Catechumens, Candidates for Reception into the Church and children who are members of an Orthodox Church (*see policy notes*). *Applications for children from an Orthodox Church must be supported with a certificate of baptism and a letter confirming membership of the applicable Orthodox Church, signed by the appropriate priest.*

10. Children of other Christian denominations whose membership is evidenced by a minister of religion. *The application must be supported by a letter confirming membership of the Christian denomination, signed by the minister of religion.*

11. Children of other faiths whose membership is evidenced by a religious leader. *The application must be supported by a letter confirming membership of that faith, signed by the faith leader.*

12. Any other children.

We recommend you read all the notes in the school policy.

***Brother or sister:** For admission to this school, a brother or sister is defined as a natural brother or sister (i.e. another child of the same parents, whether living at the same address or not), or a half-brother/ half-sister or a step-brother/ step-sister or an adoptive or foster brother/ sister, living at the same address. A child will be given a 'brother or sister' priority if they have a brother or sister at the school at the time of the child's admission.

****Parish Boundaries:** The parish boundary map is shown in the full school policy. Zoomable maps are available at: www.abdiocese.org.uk/Parishes

*****Attendance at Sunday Mass** at least once a month means that frequency of attendance by the parent/carer over at least one year prior to the closing date for applications, i.e. from 16th January 2018 Sunday Mass includes the Saturday evening vigil Mass.

Tiebreaker: Priority will be given to children living closest to the school determined by the shortest distance. Distance will be measured in a straight line (as the crow flies) from the Royal Mail delivery point at the school's main door to the Royal Mail delivery point in the family home/the child's home address, using the Local Authority's computerised measuring system.

In the unlikely event that any two or more children live equidistant from the school, and in all other ways have equal eligibility for a place, the names will be issued a number and drawn randomly to decide which child receives priority. This will be supervised by a person independent of the school.

Apply for a school 2019-2020

St. Peter and St. Paul CE Primary +

1. ‘Looked after Children’ including previously ‘Looked after Children’. (Looked after Children who are in the care of the Local Authority. Previously Looked after Children, but ceased to be so because they were adopted or became the subject of a Residence Order or a Special Guardianship Order. You will need to provide copies of orders and certificates in support of your application.)
2. Children whose parent(s)/carers are frequently* involved in the worship of one of the Foundation churches of St. Peter, St. Michael, St. Barnabas, St. Augustine and St. Stephen.
3. Children whose parent(s)/carers are frequently* involved in the worship and work in any other Anglican parish in Bexhill or Christian church in the town of Bexhill that is in full membership of “Churches Together in Britain and Ireland”.

To be considered under categories 2 and 3 parents must ask their minister to complete the Supplementary Information Form (obtained from the school or school website). This form must then be returned directly to the school before the closing date for applications.

4. Children who have siblings already attending the school at the time of admission and who live at the same address.
5. Any other children not covered by any of the above categories.

Tiebreaker – Distance

Where the published admission number (PAN) is reached part way through any category, a straight-line measurement between home and the school will be calculated for every child satisfying the category. The distance will be measured using East Sussex County Council definition and systems, including the Geographical Information System (GIS).

Parents must state under which category they are applying.

Siblings include step siblings, foster siblings, adopted siblings and other children living permanently at the same address.

*Frequently is defined as attendance at least once a month, for 18 months, prior to the closing date of application.

► Crowborough

St John’s CE Primary +

1. Children in the care of a local authority (Looked After Children) and previously Looked After Children. Previously looked after children means children who were looked after but ceased to be because they were adopted or became subject to a residence order or special guardianship order.
2. Children whose parents can provide confirmation, using a Standard Clergy Preference Form that they have regularly attended St John’s Church, Crowborough.
3. Siblings of children currently attending St John’s CE Primary School at the time of their admission.
4. Children who live within the Ecclesiastical Parish of St John’s.
5. Children whose parents can provide verification by a minister or priest, using a Standard Clergy Preference Form that they regularly attend a church that is a full member of Churches Together in Britain and Ireland or the Evangelical Alliance.
6. Children with strong medical or other special reasons which imply that attendance at any other local school would be inappropriate and which the Governor’s accept.
7. Children not satisfying a higher criterion.

Tiebreaker: applied where the Admission Number is reached part way through any oversubscription criterion and there is a need to decide which children meeting this criterion are to be allocated places and which are to be refused. For this purpose, a line measurement will be calculated between home and school for each child falling within the particular criterion. Places will be allocated to those children living nearest to the school, according to a Geographic Information System (GIS) measurement – managed by East Sussex Admissions Department. Should any distances be exactly equal, priority will be decided by independent drawing of lots.

Regular attendance is understood to mean a minimum of twice a month for a period of two years.

Ecclesiastical Parish map A copy of the Ecclesiastical parish map can be made available to view by contacting the school office and is also available on the Church of England website.

Medical Needs The evidence submitted, such as a letter from a Doctor or Social Worker, must clearly demonstrate that the needs of the child **can only be met** by attendance at St. John’s C.E. (Aided) School.

Apply for a school 2019-2020

St Mary's Catholic Primary †

1. Catholic looked after children or previously looked after children.
2. Catholic children with a brother or sister* at the school at the time of admission.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church.

3. Catholic children without a brother or sister* at the school at the time of admission.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church.

4. Other looked after children or previously looked after children.
5. Catechumens, Candidates for Reception into the Church and children who are members of an Orthodox Church (*see policy notes*).

Applications for children from an Orthodox Church must be supported with a certificate of baptism and a letter confirming membership of the applicable Orthodox Church, signed by the appropriate priest.

6. Other children with a brother or sister* at the school at the time of admission.
7. Children of other Christian denominations whose membership is evidenced by a minister of religion.

The application must be supported by a letter confirming membership of the Christian denomination, signed by the minister of religion.

8. Children of other faiths whose membership is evidenced by a religious leader.

The application must be supported by a letter confirming membership of that faith, signed by the faith leader.

9. Any other children.

We recommend you read all the notes in the school policy.

***Brother or sister:** For admission to this school, a brother or sister is defined as a natural brother or sister (i.e. another child of the same parents, whether living at the same address or not), or a half-brother/ half-sister or a step-brother/ step-sister or an adoptive or foster brother/ sister, living at the same address. A child will be given a 'brother or sister' priority if they have a brother or sister at the school at the time of the child's admission.

Tiebreaker:

Priority will be given to children living closest to the school determined by the shortest distance. Distance will be measured in a straight line from the child's home address to the nearest gate for pupils to use at the school using the Local Authority's computerised measuring system.

In the unlikely event that any two or more children live equidistant from the school, and in all other ways have equal eligibility for a place, the names will be issued a number and drawn randomly to decide which child receives priority. This will be supervised by a person independent of the school.

► Eastbourne

St John's Meads CE Primary †

1. Looked After Children or Previously Looked After Children (previously looked after children are children who were looked after, but ceased to be so because they were adopted or became subject to a child arrangements order or special guardianship order).
2. Children whose parent worships regularly at an Anglican Church within a radius of 3 miles of Eastbourne Town Hall (to include East Dean and Friston, St John's Meads being the nearest school to these areas).
3. Children whose parent worships regularly at a Church that is a full member of Churches Together in Britain and Ireland or of the Evangelical Alliance and within a radius of 3 miles of Eastbourne Town Hall (to include East Dean and Friston, St John's Meads being the nearest school to these areas).
4. Other children.
 - Within each category, priority will be given to children with a sibling currently attending St John's Meads and who will be on the register when the applicant is admitted. 'Sibling' is deemed to mean a full, half or step, adoptive or foster brother or sister permanently living in the same household.

Apply for a school 2019-2020

- Where the Published Admission Number is reached part way through any criterion, a straight-line measurement 'as the crow flies' between home and the school will be calculated for every child satisfying that criterion. The distance will be measured using East Sussex County Council's Geographic Information System method.
- Places will be offered for those children living nearest to the school until all available places have been allocated. Random allocation will be used as a tie-break to decide who has the highest priority for admission if the distance between two or more children's homes and the school are exactly the same.
- Applications under criteria 2 or 3 must be accompanied by a Clergy Reference Form signed by the priest or minister, confirming that the criterion is satisfied. Applicants who have recently moved to the area must also submit a Clergy Reference Form from their previous priest or minister.
- The word 'regularly' (in criteria 2 and 3) shall mean at least twice a month at a church service for a period of at least 18 months uninterrupted prior to the application. Toddler groups in themselves do not constitute a church service.

St Thomas á Becket Catholic Primary †

1. Catholic looked after children or previously looked after children.
2. Catholic children with a brother or sister* at the school at the time of admission, resident in the parishes of Eastbourne, Langney with Pevensey Bay and Hampden Park, Polegate or Hailsham** whose parent/carer attends Sunday Mass at least once a month***.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest's signature with the parish stamp or seal to confirm that the parent/carer attends Sunday Mass at least once a month.

3. Catholic children with a brother or sister* at the school at the time of admission, who are not resident in the parishes of Eastbourne, Langney with Pevensey Bay and Hampden Park, Polegate or Hailsham** whose parent/carer attends Sunday Mass at least once a month***.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest's signature with the parish stamp or seal to confirm that the parent/carer attends Sunday Mass at least once a month.

4. Catholic children without a brother or sister* at the school at the time of admission, resident in the parishes of Eastbourne, Langney with Pevensey Bay and Hampden Park, Polegate or Hailsham** whose parent/carer attends Sunday Mass at least once a month***.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest's signature with the parish stamp or seal to confirm that the parent/carer attends Sunday Mass at least once a month.

5. Catholic children without a brother or sister* at the school at the time of admission, who are not resident in the parishes of Eastbourne, Langney with Pevensey Bay and Hampden Park, Polegate or Hailsham** whose parent/carer attends Sunday Mass at least once a month***.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest's signature with the parish stamp or seal to confirm that the parent/carer attends Sunday Mass at least once a month.

6. Other Catholic children.

7. Other looked after children or previously looked after children

8. Catechumens, Candidates for Reception into the Church and children who are members of an Orthodox Church (*see policy notes*).

Applications for children from an Orthodox Church must be supported with a certificate of baptism and a letter confirming membership of the applicable Orthodox Church, signed by the appropriate priest.

9. Other children with a brother or sister* at the school at the time of admission.

10. Children of other Christian denominations whose membership is evidenced by a minister of religion.

The application must be supported by a letter confirming membership of the Christian denomination, signed by the minister of religion.

11. Children of other faiths whose membership is evidenced by a religious leader.

The application must be supported by a letter confirming membership of that faith, signed by the faith leader.

12. Any other children.

Apply for a school 2019-2020

We recommend you read all the notes in the school policy.

****Brother or sister**:** For admission to this school, a brother or sister is defined as a natural brother or sister (i.e. another child of the same parents, whether living at the same address or not), or a half-brother/ half-sister or a step-brother/ step-sister or an adoptive or foster brother/ sister, living at the same address. A child will be given a 'brother or sister' priority if they have a brother or sister at the school at the time of the child's admission.

****Parish Boundaries:** The parish boundary maps are shown in the full school policy. Zoomable maps are available at: www.abdiocese.org.uk/Parishes

***** Attendance at Sunday Mass** at least once a month over at least one year prior to the closing date for applications (oversubscription criteria 2 to 5): For this priority within the oversubscription criteria, the parent/carer needs to attend Sunday Mass at least once a month over at least one year prior to the closing date for applications. Sunday Mass includes the Saturday evening vigil Mass.

Tiebreaker:

Priority will be given to children living closest to the school determined by the shortest distance. Distance will be measured in a straight line from the child's home address to the nearest gate for pupils to use at the school using the Local Authority's computerised measuring system.

In the unlikely event that any two or more children live equidistant from the school, and in all other ways have equal eligibility for a place, the names will be issued a number and drawn randomly to decide which child receives priority. This will be supervised by a person independent of the school.

The Haven CE/Methodist Primary +

Foundation Places (30)

1. Children who are looked after children and previously looked after children who themselves are regular* worshippers at a Christian church as defined in criteria 4-7.
2. Children with strong medical or other exceptional evidence for attending The Haven CE/Methodist School whose parents fulfil one of the criteria 4-7. Documentary evidence from a doctor, social worker or educational psychologist should be submitted with the application. To be given priority for admission on this basis, the Governors would have to be satisfied that the child's needs could only be met at The Haven CE/Methodist Primary School.
3. Children of any member of staff who, at the time of application, has been employed at the School for two or more years and who are eligible under any of the Foundation criteria below (4-7).
4. Children whose parents are regular* worshippers** at Sunday services in The Haven CE/Methodist School and live in the local area***.
5. Children whose parents are regular* worshippers** at Sunday services in The Haven CE/Methodist School.
6. Children of parents who are regular* worshippers** at an Anglican Church in the Deanery of Eastbourne, or Methodist Church in the Central Sussex United Area (Methodist URC) which was formally in the Eastbourne Methodist Circuit with priority being given to Anglican and Methodist applicants alternately until all such applicants are offered a place or the category is over-subscribed.
7. Children of parents who are regular* worshippers** at a Christian church in the Deanery of Eastbourne.
8. Children of Parents who are regular worshippers at a Christian church.

Apply for a school 2019-2020

Notes

a) Priority will be given to children who will have a sibling in the school at the time of admission within each criterion. A sibling is a full, half or step brother or sister living permanently in the same household, including an adoptive or foster brother or sister.

b) Christian churches are those which are members of Churches Together in England or the Evangelical Alliance.

c) All applicants for foundation places will be required to submit with their application a ministerial reference form confirming they are regular worshippers at their church.

d) Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).

e) *Regular is defined as 'attendance at least twice a month at a Sunday service for a period of at least 18 months prior to application'. For families who have recently moved into the area, documented evidence of attendance is accepted from their previous church in addition to any current local church in the Eastbourne Deanery and the former Eastbourne Circuit area, totalling 18 months altogether.

f) **Regular worshippers are those who are present for the majority of the service in the main body of the church.

g) *** The local area lies within a line drawn along the centre of Princes Road heading towards the Sovereign Centre roundabout, turning left onto Prince William Parade until it meets Atlantic Drive at the first mini roundabout. The northern boundary heads east from the end of Princes Road along Pevensey Bay Road until it ends at the Borough boundary, with properties being on the right hand side when travelling along the road.

Community Places (30 plus any transferred)

1. Children who are looked after children and previously looked after children within the Community category.
2. Children with strong medical or other exceptional reasons for attending The Haven CE/Methodist School. Documentary evidence from a doctor, social worker or educational psychologist should be submitted with the application. To be given priority for admission on this basis, Governors would have to be satisfied that the child's needs could only be met at The Haven CE/Methodist Primary School.
3. Children of any member of staff, who at the time of application, has been employed at the School for two or more years.
4. Children of parents who live in the local area*** and who will have a sibling in the school at the time of admission.
5. Children who will have a sibling in the school at the time of admission.
6. Children of parents who live in the local area***.
7. Children who attend the Nursery co-located on the school site.
8. Other children.

When deciding between applicants who have equal entitlement under any criteria for a community place or a foundation place, priority will be given to those children who live nearest to the school. This will be measured in a straight line from the school to the child's home, using the local authority computerised measuring system.

Random allocation will be used as a tie-break to decide who has the highest priority for admission if the distance between two or more children's homes and the school are exactly the same. This process will involve the drawing of lots, which will be supervised by a person independent of the Admissions Authority.

► Hastings and St Leonards

Sacred Heart Catholic Primary †

1. Catholic looked after children or previously looked after children.
2. Catholic children with a brother or sister* at the school at the time of admission, resident in the parish of Hastings or Rye** whose parent/carer attends Sunday Mass at least once a month***. *The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest's signature with the parish stamp or seal to confirm that the parent/carer attends Sunday Mass at least once a month.*
3. Catholic children with a brother or sister* at the school at the time of admission, who are not resident in the parish of Hastings or Rye** whose parent/carer attends Sunday Mass at least once a month***. *The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest's signature with the parish stamp or seal to confirm that the parent/carer attends Sunday Mass at least once a month.*
4. Catholic children without a brother or sister* at the school at the time of admission, resident in the parish of Hastings or Rye** whose parent/carer attends Sunday Mass at least once a month***. *The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest's signature with the parish stamp or seal to confirm that the parent/carer attends Sunday Mass at least once a month.*
5. Catholic children without a brother or sister* at the school at the time of admission, who are not resident in the parish of Hastings or Rye** whose parent/carer attends Sunday Mass at least once a month***. *The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest's signature with the parish stamp or seal to confirm that the parent/carer attends Sunday Mass at least once a month.*
6. Other Catholic children.
7. Other looked after children or previously looked after children.

8. Catechumens, Candidates for Reception into the Church and children who are members of an Orthodox Church(see policy notes). *Applications for children from an Orthodox Church must be supported with a certificate of baptism and a letter confirming membership of the applicable Orthodox Church, signed by the appropriate priest.*

9. Other children with a brother or sister* at the school at the time of admission.

10. Children of other Christian denominations whose membership is evidenced by a minister of religion.

The application must be supported by a letter confirming membership of the Christian denomination, signed by the minister of religion.

11. Children of other faiths whose membership is evidenced by a religious leader. *The application must be supported by a letter confirming membership of that faith, signed by the faith leader.*

12. Any other children.

We recommend you read all the notes in the school policy.

***Brother or sister:** For admission to this school, a brother or sister is defined as a natural brother or sister (i.e. another child of the same parents, whether living at the same address or not), or a half-brother/ half-sister or a step-brother/ step-sister or an adoptive or foster brother/ sister, living at the same address. A child will be given a 'brother or sister' priority if they have a brother or sister at the school at the time of the child's admission.

****Parish Boundaries:** The parish boundary maps are shown in the full school policy. Zoomable maps are available at: www.abdiocese.org.uk/Parishes

*****Attendance at Sunday Mass at least once a month** over at least one year prior to the closing date for applications (oversubscription criteria 2 to 5): For this priority within the oversubscription criteria, the parent/carer needs to attend Sunday Mass at least once a month over at least one year prior to the closing date for applications. Sunday Mass includes the Saturday evening vigil Mass.

Apply for a school 2019-2020

Tiebreaker:

Priority will be given to children living closest to the school determined by the shortest distance. Distance will be measured in a straight line from the child's home address to the nearest gate for pupils to use at the school using the Local Authority's computerised measuring system.

In the unlikely event that any two or more children live equidistant from the school, and in all other ways have equal eligibility for a place, the names will be issued a number and drawn randomly to decide which child receives priority. This will be supervised by a person independent of the school.

St Mary Star of the Sea Catholic Primary †

1. Catholic looked after children or previously looked after children.

2. Catholic children with a brother or sister* at the school at the time of admission, resident in the parish of St Leonards or Battle** whose parent/carer attends Sunday Mass at least once a month***.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest's signature with the parish stamp or seal to confirm that the parent/carer attends Sunday Mass at least once a month.

3. Catholic children with a brother or sister* at the school at the time of admission, who are not resident in the parish of St Leonards or Battle** whose parent/carer attends Sunday Mass at least once a month***.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest's signature with the parish stamp or seal to confirm that the parent/carer attends Sunday Mass at least once a month.

4. Catholic children without a brother or sister* at the school at the time of admission, resident in the parish of St Leonards or Battle** whose parent/carer attends Sunday Mass at least once a month***.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest's signature with the parish stamp or seal to confirm that the parent/carer attends Sunday Mass at least once a month.

5. Catholic children without a brother or sister* at the school at the time of admission, who are not resident in the parish of St Leonards or Battle** whose parent/carer attends Sunday Mass at least once a month***.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest's signature with the parish stamp or seal to confirm that the parent/carer attends Sunday Mass at least once a month.

6. Other Catholic children.

7. Other looked after children or previously looked after children.

8. Catechumens, Candidates for Reception into the Church and children who are members of an Orthodox Church(see policy notes).

Applications for children from an Orthodox Church must be supported with a certificate of baptism and a letter confirming membership of the applicable Orthodox Church, signed by the appropriate priest.

9. Other children with a brother or sister* at the school at the time of admission.

10. Children of other Christian denominations whose membership is evidenced by a minister of religion.

The application must be supported by a letter confirming membership of the Christian denomination, signed by the minister of religion.

11. Children of other faiths whose membership is evidenced by a religious leader.

The application must be supported by a letter confirming membership of that faith, signed by the faith leader.

12. Any other children.

We recommend you read all the notes in the school policy.

***‘Brother or sister’:** For admission to this school, a brother or sister is defined as a natural brother or sister (i.e. another child of the same parents, whether living at the same address or not), or a half-brother/ half-sister or a step-brother/ step-sister or an adoptive or foster brother/ sister, living at the same address. A child will be given a ‘brother or sister’ priority if they have a brother or sister at the school at the time of the child’s admission.

****Parish Boundaries:** The parish boundary maps are shown in the full school policy. Zoomable maps are available at: www.abdiocese.org.uk/Parishes

*****Attendance at Sunday Mass** at least once a month means that frequency of attendance by the parent/carer over at least one year prior to the closing date for applications. Sunday Mass includes the Saturday evening vigil Mass.

Tiebreaker:

Priority will be given to children living closest to the school determined by the shortest distance.

Distance will be measured in a straight line from the child’s home address to a point in the centre of the school using the Local Authority’s computerised measuring system.

In the unlikely event that any two or more children live equidistant from the school, and in all other ways have equal eligibility for a place, the names will be issued a number and drawn randomly to decide which child receives priority. This will be supervised by a person independent of the school.

► Heathfield

All Saints and St Richard’s CE Primary

1. Looked after children including previously looked after children. (Looked after children are children who are in the care of the local authority. Previously looked after children are children who were looked after but ceased to be so because they were adopted, or became the subject of a residence order or a special guardianship order. You may need to provide copies of orders and certificates in support of your application.)
2. Children who will have a sibling at the school at the time of admission. Children are ‘siblings’ if they are full, half, adoptive or foster brother or sister living in the same household.
3. Children with an exceptional medical or social need for whom attendance at any other school would be inappropriate. Parents must submit at the time of application, supporting evidence, such as a letter from a doctor or social worker, which clearly demonstrates that the needs of the child can only be met by attending a particular school. The Admissions committee will decide whether or not the evidence provided is sufficient to allocate a place under this admission priority. This may include seeking our own professional advice or seeking further information. The evidence must conclusively show that no other school than the preferred school can meet the child’s needs.
4. Children who have the shortest route from home to school using surfaced, passable routes. A child’s home is where the child normally permanently lives. Distance – measured using the East Sussex County Council system.

Note:

When deciding between applicants who appear to have an equal entitlement under criteria 1, 2 and 3, the Governors will have regard to the proximity of the applicants’ homes to the School, using the same method as set out in paragraph 4.

► Lewes

St Pancras Catholic Primary +

1. Catholic looked after children or previously looked after children.
2. Catholic children with a brother or sister* at the school at the time of admission, resident in the parish of Lewes**.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church.

3. Catholic children with a brother or sister* at the school at the time of admission, who are not resident in the parish of Lewes**.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church.

4. Catholic children without a brother or sister* at the school at the time of admission, resident in the parish of Lewes**.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church.

5. Catholic children without a brother or sister* at the school at the time of admission, who are not resident in the parish of Lewes**.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church.

6. Other looked after children or previously looked after children.
7. Catechumens, Candidates for Reception into the Church and children who are members of an Orthodox Church (*see policy notes*).

Applications for children from an Orthodox Church must be supported with a certificate of baptism and a letter confirming membership of the applicable Orthodox Church, signed by the appropriate priest.

8. Other children with a brother or sister* at the school at the time of admission.

9. Children of other Christian denominations whose membership is evidenced by a minister of religion.

The application must be supported by a letter confirming membership of the Christian denomination, signed by the minister of religion.

10. Children of other faiths whose membership is evidenced by a religious leader.

The application must be supported by a letter confirming membership of that faith, signed by the faith leader.

11. Any other children.

We recommend you read all the notes in the school policy.

***Brother or sister:** For admission to this school, a brother or sister is defined as a natural brother or sister (i.e. another child of the same parents, whether living at the same address or not), or a half-brother/ half-sister or a step-brother/ step-sister or an adoptive or foster brother/ sister, living at the same address. A child will be given a 'brother or sister' priority if they have a brother or sister at the school at the time of the child's admission.

****Parish Boundaries:** The parish boundary map is shown in the full school policy. Zoomable maps are available at: www.abdiocese.org.uk/Parishes

Tiebreaker:

Priority will be given to children living closest to the school determined by the shortest distance. Distance will be measured in a straight line from the child's home address to the school from a central point in each building using the Local Authority's computerised measuring system.

In the unlikely event that any two or more children live equidistant from the school, and in all other ways have equal eligibility for a place, the names will be issued a number and drawn randomly to decide which child receives priority. This will be supervised by a person independent of the school.

► Seaford

Annecy Catholic Primary +

1. Catholic looked after children or previously looked after children.
2. Catholic children with a brother or sister* at the school at the time of admission, resident in the parishes of Seaford and Peacehaven with Newhaven**.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and, on the Supplementary Information Form, their parish priest's signature with the parish stamp or seal.

3. Catholic children with a brother or sister* at the school at the time of admission, who are not resident in the parishes of Seaford and Peacehaven with Newhaven**.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and, on the Supplementary Information Form, their parish priest's signature with the parish stamp or seal.

4. Catholic children without a brother or sister* at the school at the time of admission, resident in the parishes of Seaford and Peacehaven with Newhaven**.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and, on the Supplementary Information Form, their parish priest's signature with the parish stamp or seal.

5. Catholic children without a brother or sister* at the school at the time of admission, who are not resident in the parishes of Seaford and Peacehaven with Newhaven**.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and, on the Supplementary Information Form, their parish priest's signature with the parish stamp or seal.

6. Other Catholic children.
7. Other looked after children or previously looked after children.
8. Catechumens, Candidates for Reception into the Church and children who are members of an Orthodox Church (*see policy notes*).

Applications for children from an Orthodox Church must be supported with a certificate of baptism and a letter confirming membership of the applicable Orthodox Church, signed by the appropriate priest.

9. Other children with a brother or sister* at the school at the time of admission.

10. Children of other Christian denominations whose membership is evidenced by a minister of religion.

The application must be supported by a letter confirming membership of the Christian denomination, signed by the minister of religion.

11. Children of other faiths whose membership is evidenced by a religious leader.

The application must be supported by a letter confirming membership of that faith, signed by the faith leader.

12. Any other children.

We recommend you read all the notes in the school policy.

***'Brother or sister':** For admission to this school, a brother or sister is defined as a natural brother or sister (i.e. another child of the same parents, whether living at the same address or not), or a half-brother/ half-sister or a step-brother/ step-sister or an adoptive or foster brother/ sister, living at the same address. A child will be given a 'brother or sister' priority if they have a brother or sister at the school at the time of the child's admission.

****Parish Boundaries:** Parish boundary maps are shown in the full school policy. Zoomable maps are available at: www.abdiocese.org.uk/Parishes

Tiebreaker:

Priority will be given to children living closest to the school determined by the shortest distance. Distance will be measured in a straight line from the child's home address to the school from a central point in each building using the Local Authority's computerised measuring system.

In the unlikely event that any two or more children live equidistant from the school, and in all other ways have equal eligibility for a place, the names will be issued a number and drawn randomly to decide which child receives priority. This will be supervised by a person independent of the school.

► Uckfield

Holy Cross CE Primary +

1. A child in, or previously in, public care (“looked after” children and previously looked after children).
2. A child who has a sibling who attends, or has attended, Holy Cross Church of England Primary School at the time of the proposed admission. (A sibling is defined as full, half, adoptive, step or foster brother or sister and/or any child living permanently in the same household.)
3. A child who lives within the Uckfield civic boundary and whose family worship at least once a month at Holy Cross Parish Church. Application to be supported by the parish priest.
4. A child who lives within the Uckfield civic boundary and whose family worship at least once a month in a Church which is a member of Uckfield Churches Together. Application to be supported by the minister leading the church.
5. A child who lives outside the Uckfield civic boundary whose family worships at least once a month at Holy Cross Parish Church. Application to be supported by the parish priest.
6. A child who lives within the Uckfield civic boundary.
7. A child who has a social or health reason for attending Holy Cross School. Application to be supported with appropriate references from the relevant agency (i.e doctor or social worker).
8. A child who does not fall within any of the above Admission Criteria categories.

Clarification:

a. Where church attendance is a deciding factor:

Church attendance is expected at least once a month over a 12 month period. In the case of Criteria 3, 4 and 5, this is to be supported by the parish priest or leading minister. A standard form is available in the school office or from the Local Authority to support these criteria.

b. Where distance is a deciding factor:

Distance will be measured using surfaced passable routes by the County Council’s geographical information system (GIS) from the child’s home to the nearest gate used by children at the school. It must also be a public right of way. If, by chance, there is more than one child living at the same distance then place to be allocated by random selection.

Little Horsted CE Primary +

1. Looked after children and all previously looked after children.
2. Children who have a sibling at the school at the time of admission.
3. Children of families who are resident in the ecclesiastical parishes of Little Horsted and Isfield.
4. Children of families who are regular worshippers at St Michael’s Church, Little Horsted or St Margaret’s Church, Isfield.
5. Children of families who are resident in the polling district of Ridgewood.
6. A child who has a social or health reason for attending Little Horsted School. Application supported with references.
7. Other children.

Tie Break

When deciding between applicants who have equal entitlement under any of the criteria, priority will be given to those children who live nearest the school. The distance will be measured in a straight line using the same method as the local authority (*see page 68*).

A sibling is a full, half or stepbrother or sister living permanently in the same household, including an adoptive or foster brother and sister.

Regular Worship is defined as at least once a month for the last 2 years. Applicants applying under criterion 4 will need to submit a clergy reference form obtainable from the school.

If using criterion 6, supporting evidence from a registered health professional such as a doctor or social worker will be required which outlines why Little Horsted School is the most suitable school and the difficulties that would be caused if the child had to attend another school.

A map showing the boundaries of the ecclesiastical parishes of Little Horsted and Isfield and a list of addresses that fall within the polling district of Ridgewood can be viewed at the school.

St Philip's Catholic Primary †

1. Catholic looked after children or previously looked after children.
2. Catholic children with a brother or sister* at the school at the time of admission. *The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church*
3. Catholic children without a brother or sister* at the school at the time of admission. *The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church .*
4. Other looked after children or previously looked after children.
5. Catechumens, Candidates for Reception into the Church and children who are members of an Orthodox Church (*see note in school policy*).
6. Other children with a brother or sister* at the school at the time of admission.
7. Children of other Christian denominations whose membership is evidenced by a minister of religion. *The application must be supported by a letter confirming membership of the Christian denomination, signed by the minister of religion.*
8. Children of other faiths whose membership is evidenced by a religious leader. *The application must be supported by a letter confirming membership of that faith, signed by the faith leader.*
9. Any other children.

***Brother or sister*:** For admission to this school, a brother or sister is defined as a natural brother or sister (i.e. another child of the same parents, whether living at the same address or not), or a half-brother/ half-sister or a step-brother/ step-sister or an adoptive or foster brother/ sister, living at the same address. A child will be given a 'brother or sister' priority if they have a brother or sister at the school at the time of the child's admission.

Tiebreaker:

Priority will be given to children living closest to the school determined by the shortest distance. Distance will be measured in a straight line from the address point in the school (supplied by Ordnance Survey) to the address point in the family home. In the unlikely event that any two or more children live equidistant from the school, and in all other ways have equal eligibility for a place, random allocation will be used to decide which children will be offered the remaining places. This will be done electronically using the Local Authority's admissions software.

▶ Primary VA schools criteria – by village

Blackboys CE Primary

- I. Looked after children and previously looked after children.
- II. Children who live within the Parish of Framfield, Blackboys and Palehouse Common, who satisfy the church qualification ie Children who live within the parish boundaries (civil and ecclesiastical) of Framfield, in areas traditionally served by the school, and frequently (frequently means at least once a month over the last 12 months) worship at the Parish Church of St Thomas a Becket.
- III. Children with siblings at the school at the time of admission who live in the parish. (Children are siblings if they are full, half, adoptive or foster brother or sister living in the same household.)
- IV. Children who live within the Parish of Framfield, Blackboys and Palehouse Common.
- V. Children with siblings at the school at the time of admission. (Children are siblings if they are full, half, adoptive or foster brother or sister living in the same household.)
- VI. Children of members of staff that have been employed at the school for two or more years at the time at which the application for admission to the school is made.
- VII. Children living in an adjoining parish to the Parish of Framfield, but whose parents/carers worship frequently (frequently means at least once a month over the past 12 months) at St Thomas a Becket Church.
- VIII. Children living outside the Parish of Framfield, whose parents/carers frequently (frequently means at least once a month over the past 12 months) worship in any Christian churches.
- IX. Other applicants to include those pupils who may attend Blackboys Pre-school.

Notes

- To satisfy the church qualification children must have attended church at least once a month for the last 12 months. Parents wishing to apply under such a criterion must provide a written statement from the priest/minister confirming attendance.
- Distance: Children within each criterion will be ranked by distance. Distance will be measured in line with the County Council's process – this is a straight line and not shortest walking distance.

Apply for a school 2019-2020

Framfield CE Primary †

- I. Looked after children and previously looked after children.
- II. Children who live within the Parish of Framfield, Blackboys and Palehouse Common, who satisfy the church qualification ie Children who live within the parish boundaries (civil and ecclesiastical) of Framfield, in areas traditionally served by the school, and frequently (frequently means at least once a month over the last 12 months) worship at the Parish Church of St Thomas a Becket.
- III. Children with siblings at the school at the time of admission who live in the parish. (Children are siblings if they are full, half, adoptive or foster brother or sister living in the same household.)
- IV. Children who live within the Parish of Framfield, Blackboys and Palehouse Common.
- V. Children with siblings at the school at the time of admission. (Children are siblings if they are full, half, adoptive or foster brother or sister living in the same household.)
- VI. Children of members of staff that have been employed at the school for two or more years at the time at which the application for admission to the school is made.
- VII. Children living in an adjoining parish to the Parish of Framfield, but whose parents/carers worship frequently (frequently means at least once a month over the past 12 months) at St Thomas a Becket Church.
- VIII. Children living outside the Parish of Framfield, whose parents/carers frequently (frequently means at least once a month over the past 12 months) worship in any Christian churches.
- IX. Other applicants to include those pupils who may attend Framfield Pre-school.

Notes

- To satisfy the church qualification children must have attended church at least once a month for the last 12 months. Parents wishing to apply under such a criterion must provide a written statement from the priest/minister confirming attendance.
- Distance: Children within each criterion will be ranked by distance. Distance will be measured in line with the County Council's process – this is a straight line and not shortest walking distance.

Groombridge St Thomas' CE Primary †

1. 'Looked After' children and 'previously looked after children'.
 2. Children of parents/legal guardians either or both who have been regular worshippers and participants* at St Thomas' Church Groombridge or any other Christian Church for one year and are residents in the community † of Groombridge. A clerical reference form is available from school on request.
 3. Children who will have an older brother or sister in the school at the time of admission, and live in the community † of Groombridge.
 4. Children of parents/legal guardians whose main residence is in the community † of Groombridge.
 5. Children who have an older brother or sister at the school at the time of admission.
 6. Children with a known special education or medical need who would benefit from a place at Groombridge St Thomas' C.E.P. School. Documentary evidence from a doctor, social worker or educational psychologist should be submitted with the application.
 7. Children of parents / legal guardians, either or both, who are regular* worshippers at a Christian church.
 8. Other children.
- When deciding between applicants who have equal entitlements under the above criteria priority will be given to those children who live nearest to the school using surfaced, passable routes.
 - * 'Regular worshippers and participants' is defined as those parents/ legal guardians (either or both) who attend a Christian church at least once a month over a period of at least one year prior to the date of application and who are actively involved in any other aspect of the work and worship of the Church other than as a regular worshipper. Applicants applying under this criteria will be required to submit a clerical reference form.
 - † A map showing the boundary enclosing the community of Groombridge can be inspected at school.

Apply for a school 2019-2020

Guestling-Bradshaw CE Primary †

1. A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order.
2. Children residing within the parishes of Guestling, Pett and Fairlight whose parent worships regularly (once per month for at least the twelve months prior to submitting the admission application) at a Church affiliated to 'The Churches Together in Britain and Ireland' and 'The Evangelical Alliance'.
3. Children whose families live in the parishes of Guestling, Pett and Fairlight.
4. Children who have a sibling enrolled at the school at the time of application who will remain so at the time of admission.
5. Children whose parent worships regularly (once per month for at least the twelve months prior to submitting the admission application) at a Church affiliated to 'Churches Together in Britain and Ireland' and 'The Evangelical Alliance'.
6. Children of Staff who have been employed at the school on a permanent contract for at least two years prior to the submission of the admission application, or children of a newly recruited teacher, appointed to satisfy a demonstrable skills shortage.
7. Children not satisfying a higher criterion.

Notes

The Supplementary Information Form must be completed and provided, if the parent wishes to the admission application to be considered against criterion 2 or 5.

If a parent would like his/her child to be prioritised against a sibling criterion, the sibling's details must be provided on the admission application form. The named sibling can be a full, half or adopted brother or sister, or another child, who lives for the 'majority' of his/her school time (more than 2.5 school days per week) within the same family unit and at the same home address.

Tiebreaker – The ranked order of these applications will be determined by calculating the straight-line distance between each child's home and the school, with the shorter distance receiving the higher priority. Distances will be calculated electronically by East Sussex County Council system. Where two or more distances are exactly equal and it proves necessary to sort the associated applications into ranked order, this will be decided by the drawing of lots.

A catchment Map indicating the parishes of Guestling, Pett and Fairlight is available to view on the school website, or at the school office by appointment.

Apply for a school 2019-2020

St Mark's CE Primary, Hadlow Down †

1. Looked After Children – A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements or special guardianship order.
2. Children who will have a sibling at St Mark's CE School at the time of admission.
3. Children whose parent(s)/carer(s) live within the civil parish boundaries of Hadlow Down. A map showing the parish boundaries is kept at the school.
4. Children of members of staff.
5. Children whose parent(s)/carer(s) live outside the civil parish boundaries of Hadlow Down but inside the ecclesiastical parish of Buxted and Hadlow Down, and who have worshipped at least once a month at St Mark's Church, Hadlow Down, or at St Margaret's or St Mary's Church, Buxted, during the twelve months prior to the date of application. The Rector is requested to complete a pro-forma confirming this which can be obtained from the school office or the Local Authority. A map of the ecclesiastical parish of Buxted and Hadlow Down is kept at the school.
6. Children whose parents(s)/carer(s) live outside the ecclesiastical parish of Buxted and Hadlow Down, and who have worshipped at least once a month at St Mark's Church, or at St Margaret's or St Mary's Church, Buxted, during the twelve months prior to the date of application. The Rector is requested to complete a pro-forma confirming this which can be obtained from the school office or the Local Authority. A map of the ecclesiastical parish of Buxted and Hadlow Down is kept at the school.
7. Children who have special educational, social or medical reasons for attending St Mark's CEP School (other than those with an EHCP naming St Mark's CE). Documentary evidence will be required from a doctor, social worker or educational psychologist to support the application e.g. letter from a healthcare professional.
8. Children whose parent(s)/carer(s) live outside the civil parish boundaries of Hadlow Down and who have worshipped at least once each month, at a Christian church, during the twelve months prior to the date of application. Evidence will be required from the Minister to confirm this and a pro-forma can be obtained from the school office or the Local Authority.
9. Other children.

Tiebreaker: In cases where applicants have equal entitlement under any of the above criteria, the governors will give priority to those living nearest to the school, measured in a straight line (as the crow flies).

Distance will be measured using the County Council's geographical information system (GIS), from the child's home (Ordnance Survey address point) to the nearest gate used by children at the school. Should any distances be exactly equal, priority will be decided by independent drawing of lots. This will be undertaken in the school building by a person entirely independent of the Admissions Committee and with no current connection to the school. The Chair of Governors will observe this process.

Sibling – For the purpose of the admissions process, a sibling is defined as a child living at the same address as a half or full brother or sister, an adoptive/foster brother or sister, a step sibling or children of the same household.

Members of Staff – For the purpose of the admissions process, a member of staff is defined as all staff employed by the governing body, that have been employed at the school for two or more years at the time at which the application for admission to the school is made.

Apply for a school 2019-2020

St Mary the Virgin CE Primary, Hartfield †

1. **'Looked after' children** and children who were looked after, but ceased to be so because they were adopted (or subject to residence orders or special guardianship orders) immediately following being looked after.
2. A **sibling** who is attending the school, at the time of admission.
3. **Parents regularly worshipping** at St Mary the Virgin, Hartfield or Holy Trinity, Coleman's Hatch and living in the civil parish.
4. Living in the **civil parish**.
5. **Living with Christian parents** who regularly worship at a Christian church and live outside the civil parish.
6. **Other children**.

When deciding between applicants of equal entitlement, the governors will give priority to the applicants living closest to the school, **measured using surfaced passable routes** by the County Council's geographical formation system (GIS) from the child's home to the nearest gate used by children at the school. It must also be a public right of way.

'Sibling' refers to brother or sister, half brother or half sister, adoptive brother or adoptive sister, step brother or step sister, foster siblings and includes children living as siblings in the same family unit. It will also be applied to situations where a full or half brother or sister are living at separate addresses. Criteria 2 includes children who at the time of application for whom the offer of a place at the school has been accepted, even if the sibling is not yet attending.

Regular worship is defined as attending a service at least once a month for a minimum of 12 months. Parents applying under criterion 5 must complete a supplementary form (available from the school) countersigned by the priest or minister able to verify that the requirements of a particular criterion have been met.

Maps of the civil parish of Hartfield can be viewed at the school.

Mark Cross CE Primary

1. Looked After Children and previously Looked After Children.
2. Children of parents living within the Ecclesiastical Parish of Mark Cross and are regular* worshippers in the Parish Churches of St. Mark's or St. Denys.
3. Children who will have a sibling on roll at Mark Cross at the time of admission.
4. Children of parents living within the Parish.
5. Children of parents who are regular* worshippers in the Parish Churches of St. Mark's or St. Denys.
6. Children of parents who regularly* attend another Christian Church.
7. Children of parents living outside the Parish.

Deciding between applicants

When deciding between applicants within a criterion, priority will be given to those children living nearest the school. Distance will be measured by the County Council's Geographical Information System from the home to the school. East Sussex County Council use SLD (Straight Line Distance) measurements.

* **Regular worshipper** - Regular being those present for Sunday Services at least twice a month for a minimum of 18 months at the time of application, to be confirmed in writing by the Church Minister.

Sibling - A sibling is a full, half or step brother or sister living permanently in the same household, including an adoptive or foster brother or sister.

Parish Map - A map of the Parish of St. Mark's is available at the school.

Apply for a school 2019-2020

St Thomas' CE Primary, Winchelsea †

1. Looked After Children or previously Looked After Children.
2. Children living in the ecclesiastical parish of Winchelsea and Winchelsea Beach.
3. Children with brothers or sisters already attending the school at the time of entry.
4. Children whose parents are regular worshippers at St Thomas', or St Richards' in Winchelsea and Winchelsea Beach.
5. Other Children.

In the event of oversubscription within any priority, place allocation will be decided by prioritising applications on the basis of home to school distance measured in a straight line (as the crow flies).

In the event that applicants cannot be prioritised using the tie-breaker above because the distance measurements are the same, the school will use random allocation to decide which children will be offered the remaining places. This will be done electronically using the Local Authority's admissions software.

Notes

- For parents applying under category 4 'regular' is defined as those who attend church at least once a month and have done so for the previous twelve months, written evidence provided by the priest/ minister of St Thomas', or St Richard's where they regularly worship. (A form is available from the school, which the minister will need to sign. The form will then need to be returned to the school with the admission form.)
- A sibling is a full, half or stepbrother or sister living permanently in the same household, including an adoptive or foster brother or sister.
- Maps of boundaries of the ecclesiastical parish of Winchelsea and Winchelsea Beach can be viewed at the school.

► Secondary VA schools – criteria

St Richard's Catholic College, Bexhill †

1. Catholic looked after children or previously looked after children.

The application must be supported with evidence that the child is currently or has previously been in the care of a Local Authority.

2. Catholic children who have made their First Holy Communion and who attend Sunday Mass frequently and regularly*.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church, the child's First Holy Communion Certificate (or, if this is not available, a service programme or other supporting evidence will be required), and their parish priest's signature with the parish stamp or seal to confirm the child frequently and regularly attends Sunday Mass.

3. Catholic children who have not made their First Holy Communion but who attend Sunday Mass frequently and regularly*.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest's signature with the parish stamp or seal to confirm the child frequently and regularly attends Sunday Mass.

4. Other Catholic children.

5. Other looked after children or previously looked after children.

6. Children who are members of an Orthodox Church.

Applications for children from an Orthodox Church must be supported with a certificate of baptism and a letter confirming membership of the applicable Orthodox Church, signed by the appropriate Priest.

7. Children of other Christian denominations whose membership is evidenced by a Minister of Religion.

The application must be supported by a letter confirming membership of the Christian denomination, signed by the minister of religion.

Apply for a school 2019-2020

8. Children of other faiths whose membership is evidenced by a religious leader.

The application must be supported by a letter confirming membership of that faith, signed by the faith leader.

9. Any other children.

*Frequent and regular attendance at Sunday Mass means attendance by the child at least three times a month over at least one year prior to the closing date for applications.

Within each of the categories, the following provisions will be applied in the following order:

- i. Children currently attending one of St Richard's named feeder schools **with** a brother or sister at St Richard's Catholic College at the time of admission.
- ii. Children currently attending one of St Richard's named feeder schools **without** a brother or sister at St Richard's Catholic College at the time of admission.
- iii. Children who do not currently attend one of St Richard's named feeder schools **with** a brother or sister at St Richard's Catholic College at the time of admission.
- iv. Children who do not currently attend one of St Richard's named feeder schools **without** a brother or sister at St Richard's Catholic College at the time of admission.

We recommend you read all the notes in the full school policy.

Tiebreaker:

Priority will be given to children living closest to the school determined by the shortest distance. Distance will be measured in a straight line from the child's home address to the nearest gate for pupils to use at the school using the Local Authority's computerised measuring system.

In the unlikely event that any two or more children live equidistant from the school, and in all other ways have equal eligibility for a place, the names will be issued a number and drawn randomly to decide which child receives priority. This will be supervised by a person independent of the school.

Apply for a school 2019-2020

Your notes



Glossary

Explanation of words and phrases

Admission authority

The body responsible for admission matters. For community and voluntary controlled schools, East Sussex County Council is the admission authority. In the case of academies, free schools, trust schools, and voluntary aided (church) schools, the governing body is the admission authority.

Admission number (sometimes known as 'PAN')

This is the maximum number of children a school will admit at the normal age of entry.

Curriculum

A programme of academic and other educational activities.

Designated school

The school that serves the area in which a pupil habitually lives or the nearest school to their home at which a place can be made available.

FAP (Fair Access Protocol)

The Fair Access Protocol is a formal document setting out how the local authority, in partnership with all schools, aims to ensure that no particular school has to admit a disproportionate amount of children deemed 'vulnerable' to under achievement. No school is considered full for children judged as requiring a school place under the FAP.

GIS

We use a Geographical Information System (GIS) to measure distances for school placement and transport purposes. GIS uses postcode address file data to pinpoint addresses and then calculates the home to school distance to give a constant result every time. Distances for school admissions are measured in a straight line – *see Tiebreaker method on page 68*. For transport eligibility, distances are measured using shortest walking distances.

Looked after children and previously looked after children

A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services function at the time of making an application to a school (see section 22(1) of the Children Act 1989. Children accommodated under section 20 of the Children Act 1989 are included in this priority. Previously looked after children are children who were looked after but ceased to be so because they were adopted or became subject to a Child Arrangements Order or special guardianship order. This may include children previously in state care outside of the UK.

Explanation of words and phrases

Predicted roll

This is the total number of pupils predicted to be at the school.

Schools Adjudicator

The role of the Office of the Schools Adjudicator (OSA) is to determine objections to admission arrangements and to decide on requests to vary determined admission arrangements.

SEN – Education, Health and Care Plan (EHCP)

A child will have an EHCP if their needs are formally recognised as being so severe they cannot be met by the existing arrangements and resources within a school. The plan will set out what the needs are and how they will be met.

Sibling

For admissions to community and voluntary controlled schools, children are siblings if they are full/half or adoptive/foster brother or sister living in the same household. We do not include step-children for the purposes of school admissions ie two families coming together.

SIF

A supplementary information form (SIF) may have to be completed if there is additional information that a school needs to know in order to apply its admission criteria.

Year group

The year group to which pupils are usually admitted based on the child's date of birth.



Useful notes

These notes are intended to help you complete the application form. However, we recommend you read the booklet before applying.

1. Please ensure that you give the following information:

- a) Your child's full name and date of birth, putting an **X** in the appropriate box to indicate whether your child is a boy or a girl. Please note that the Admissions Team will use your child's legal surname.
- b) Your child's home address. This must be the place where your child mainly lives on a regular basis. If you are likely to move house before September 2019, which could mean that you need to change your preference for a school, please refer to the subsections on Moving house on **page 10** and Late applications on **page 13**. You will need to send us evidence of your move and we may ask for verification that your house move has taken place. Parents should note that places cannot be held open for children moving into an area or for children seeking a transfer of school.
- c) The name of the school that your child attends or where they last attended if they are not currently at a school. Please include pre-schools or nursery settings.
- d) Your full name, and if you wish, your telephone number(s) and email address. Please tell us your relationship to the child – mother, father, grandparent etc. The person who signs the application form must have parental responsibility for the child. If your address is different from that given in the child's details, please tell us your address in the space on the reverse of the application form.
- e) The names and dates of birth of brothers/sisters living at the same address who attend any of your preferred schools including those at a school sixth form or a linked infant and junior school. This enables admission authorities to ensure children are ranked correctly against the relevant admission criteria. For admissions to community and voluntary controlled schools, children are siblings if they are full, half or adoptive/foster brother or sister living in the same household.

f) You may name up to three different schools within or outside of East Sussex and these should be listed in your order of priority.

2. Compelling reasons:

If you believe there are compelling reasons why your child must attend a particular school, and the Admission Authority has an oversubscription criterion for such reasons, you should say what the reasons are and provide evidence to support your case. For example, indicate if your child has a medical condition that makes it necessary for him/her to attend a particular school and give the reasons why that school can specifically meet your child's needs. You will need to supply independent evidence from a registered professional such as a doctor and/or social worker, who must verify the reasons why it is essential for your child to attend the preferred school.

Any evidence **must** be received by the closing date for applications (closing dates are printed at the top of the application form) as it is important that the information is available when decisions are reached.

3. Finally:

Please check that the information on the form is correct and sign and date the form. Then return your application form to:

**The Admissions Team
Children's Services
East Sussex County Council
County Hall
St Anne's Crescent
Lewes BN7 1UE**

Forms that are returned late may be subject to delay.

If you had a deferred admission agreed in 2018/19, please attach a copy of your decision letter to your application for a school place in September 2019.

Application form



Please tick one of the following options:

- Starting school for the first time in September 2019? If YES Apply by **15 January 2019**
Moving from infant to junior school in September 2019? If YES Apply by **15 January 2019**
Going up to secondary school in September 2019? If YES Apply by **31 October 2018**

For office use:-	On database <input type="checkbox"/>	Exchange required	Yes/No	Year group
	Transport Yes/No	Exchange received	Allocation	

1. Child's details (Please write in black ink using block capitals (except email addresses))

Legal surname: Known as (if different):

First names:

Current address:

.....

..... Postcode:

Boy <input type="checkbox"/>	Girl <input type="checkbox"/>
Date of birth	
Day	Month Year
<input type="text"/>	<input type="text"/>

Name of your child's present/previous school:

2. Parent/Carer details

Mr/Mrs/Ms/Miss/Other: Relationship to child:

Surname: First name:

Tel: email:

Address same as child above? YES NO

3. Other information

➤ Does the above child have an Education, Health and Care plan? (EHCP) YES/NO

➤ Is the above child a 'looked after child' or a previously 'looked after child'? YES/NO

➤ If YES, please give the name of the local authority:

Please give the names of brothers/sisters at the above address, who will be attending one of your preferred schools or a linked school, when the place is required.

Name of child Date of birth School (or school applied for)

.....

.....

4. Your preferred schools (Please note: the law allows you to state a preference **not** choose your child's school)

Please list below, in priority order, up to three schools you wish your child to attend.

1st Preference: Postcode:

2nd Preference: Postcode:

3rd Preference: Postcode:

See note **(1d) & (3)**
Signature of Parent/Carer: Date:

I confirm that all the information on this form is correct and that I have parental responsibility for the child named in section 1 'Child's details'. I understand that the authority reserves the right to check the information I have supplied and that any offer of a place based on fraudulent information may be withdrawn. I have read and understood the admission arrangements for the schools named as preferences.

