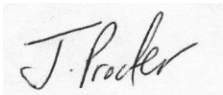




Parent & Visitor Code of Conduct Policy

Review cycle	1 / 2 years	Date: October 2026
Approved by	Chair of Governors	
Changes made in this review cycle		
Linked policies	Child Protection and Safeguarding Policy Health and Safety Policy	
Signed		Date: October 2026
Position	Executive Headteacher	
Date of next Review	October 2028	

A Code of Conduct for Parents, Carers and Visitors

Rationale

The Pioneer Federation has welcoming, supportive and inclusive schools and it is important that all members of the school community work together. We depend on the entire school community to help us maintain and improve our children's learning. We are very fortunate to have supportive and friendly parents and carers. Our parents/carers recognise that educating children is a process that involves partnership between home and school and understand the importance of a good working relationship to equip children with the necessary skills for adulthood.

For these reasons we welcome and encourage parents/carers to participate fully in the life of the school, through avenues such as parent forums and the FPTA/PFCS.

The purpose of this code is to provide a reminder to all parents, carers and visitors about expected conduct to ensure a safe and positive school environment for our children.

Respect and Concern for Others and their Rights

Parents, carers & visitors are allowed **on to school premises** by permission of the school; this may be withdrawn if necessary.

We expect parents, carers and visitors to show respect and consideration for others by:

- ✱ Supporting the school ethos by setting a good example in their speech and behaviour towards all members of the school community;
- ✱ Being conscious of other parents/children when talking so not to offend in any way;
- ✱ Allowing plenty of time so that children arrive ready for a punctual start of the school day, to avoid disruption to their learning and that of others;
- ✱ Respecting the school environment, including keeping the school tidy by not littering;
- ✱ Parking carefully and in good time for the safety of the children, yourself and other road users, and not parking, waiting or stopping in no-parking areas.
- ✱ Not bringing animals onto the school grounds for health and safety reasons, unless for educational purposes and with the prior permission of the school.

In order to support the ethos of the school, we will not tolerate:

- ✱ Using offensive language or displaying temper- including shouting;
- ✱ Threatening, aggressive or intimidating conversations or behaviour towards another adult or child;
- ✱ Abusive, threatening, aggressive or damaging emails, phone, text or social network messages relating to the schools;
- ✱ Using tobacco, or being under the influence of alcohol or drugs on the school premises;
- ✱ Damaging or destroying school property;
- ✱ Disruptive behaviour, which interferes with teaching, learning or administration of the school.

Potential Actions Taken:

Leadership at the school, Executive Headteacher and Federation Governors could take the following actions and adverse behaviour may be reported to the appropriate authorities.

Note: depending on the seriousness of the behaviour, the stages may not follow this sequence.

In nearly all cases, leaders will attempt to communicate face to face / phone call with parents/visitors and reminders and warnings will be sent in writing via the Clerk or Headteacher.

1. Reminder of Code of Conduct, specifying the breach.
2. Warning: sent in writing, specifying the breach and explaining that the consequence of any repeat of the behaviour would be a ban from site.
3. Prohibit an adult from entering the school grounds to safeguard our school community. Duration of ban will be dependent on the situation;
4. Report the adult/s to the Police and work with them to enforce a restraining order to restrict access to the school site.

If an incident happens **off the school site** parents have the right to report this to the Police.

Staff Procedures:

- Staff should use the Code of Conduct if they are concerned about the behaviour of a visitor to the school.
- If inappropriate behaviour occurs, staff must report it to the Headteacher/Head of School immediately and write a statement.

Administrative Actions:

- All Pioneer school office will have a print off copies of the Parent Code of Conduct displayed in the sign in entrance area.
- All Pioneer website will have Code of Conduct within the main policy folder.
- There is an option to also display a sign on the window in the school office – explaining that Pioneer staff should be treated with respect and all visitors must abide by the Code of Conduct.

Review

The Governors review this policy every two years. The Governors may however review the policy earlier than this if the government introduces new regulations or if the Governing Body receives recommendations on how the policy could be improved.

Signed by:

Chair of Governors:



Executive Headteacher:



Date: 01/10/2026