



East Hoathly CE Primary
School and Nursery
Church Marks Lane
East Hoathly
Lewes
East Sussex
BN8 6EQ

Executive Headteacher: Mr James Procter
Email: head@easthoathly.e-sussex.sch.uk

Telephone: 01825 840247
Email: office@easthoathly.e-sussex.sch.uk

Monday 4th January 2021

Dear East Hoathly Families,

Reopening 5th January 2021 and online learning update

We are writing to provide you with further details on how we are ensuring that East Hoathly is able to reopen safely to all children on Tuesday 5th January 2021.

The Government and Local Authority are instructing primary schools to remain open unless staffing difficulties mean they need to close to most children. The most recent advice from East Sussex County Council is that, considering the latest information available to us, we should continue to do all we can to open primary schools. This will be kept under constant review and we will keep you fully informed.

East Hoathly will be open to all children from Tuesday 5th January. We have updated our risk assessment to enable us to have staff and children back in school safely, and the full version is available on our school website <https://easthoathly.pioneerfederation.co.uk/category/coronavirus-updates/>

Key information:

- One parent to pick up and drop off
- We would ask that parents wear a mask at pick up and drop off, which staff will also be doing. Please ensure you leave the premises as soon as possible, do not stand in groups and be mindful to keep 2-metre social distance from others.
- We will be having no volunteers or visitors in school. There will be no Forest School until further notice and we will keep this under review.
- Mr Procter will be primarily working from home to reduce the risk of transfer between schools. This will be reviewed at the end of Week 2.
- All meetings will take place virtually.
- The school will still be ventilated so please ensure your child wears layers under their uniform, as the weather turns colder.
- Please only send your child into school with the essentials for the school day – i.e. reading books, homework, P.E. kit, lunch box, water bottle etc.
- After-School clubs (including French morning club) will take place as planned (other than homework club which will not take place this term), each with its own risk assessment available from the school office on request.

If, in the future, schools are instructed to close to most children, we will continue to be open for vulnerable children and children of critical workers. Inclusion Managers will be in contact with you if your child(ren) comes into the vulnerable group category to discuss whether in-school provision is required. Please read the following information from the government to see if the critical worker criteria applies to you – please note, this has changed since the previous lock down: <https://www.gov.uk/government/publications/coronavirus-covid-19-maintaining-educational-provision/guidance-for-schools-colleges-and-local-authorities-on-maintaining-educational-provision>



In order for us to plan effectively and to update our records, we ask that all parents who consider themselves eligible for a place under critical worker status to fill in this online form by 12:00pm Wednesday 6th January. Any forms received after this deadline will not be considered unless there are spaces available.

https://docs.google.com/forms/d/e/1FAIpQLSenNc9SxT1mi7qVnJP3dNgKlfZkNcrQJrKeLKMLy9_Lt4Agg/viewform?usp=sf_link

If individual children need to remain at home in quarantine, there is two weeks' worth of work on each class' page on the school website <https://easthoathly.pioneerfederation.co.uk/category/coronavirus-updates/>

Following a bubble closure, or whole school closure, we will move to online learning through Google Classroom, as detailed below and in our previous letter on 5th October. We also recommend that you remind yourselves of the Remote Learning Policy and the Parents' Guide to using Google Classroom (<https://easthoathly.pioneerfederation.co.uk/remote-learning>), as well as checking you have your child(ren)'s login ready.

Each pupil (from Nursery to Year 6) has been provided with a login to access his or her class' work. They will not have access to send each other emails with this address: it is purely for use of Google Classroom and to allow them contact with their teacher when needed.

The details below set out what you can expect from East Hoathly Primary School if we move to online learning:

8.30-9.45am	
15 minutes 'live' morning registration with Class Teacher and Teaching Assistant. All children should attend and teachers will take a register. They will also share the overview of the learning for the day. These sessions are staggered to allow for families to share devices. Children should be muted and only 'unmuted' to allow for specific questions.	
8.30-8.45am	Year 5 and 6
8.45-9am	Year 3 and 4
9-9.15am	Year 1 and 2
9.15-9.30am	Nursery
9.30-9.45	Reception
During hours of the school day	
Children to complete the learning activities. This will include the following:	
<ul style="list-style-type: none"> • Daily pre-recorded phonics for Year 1 + 2 (aimed at Y1 level), Reception and Nursery. • Daily pre-recorded Maths (all classes) and English (Year 2-6) learning session (led by a teacher or using Oak Academy Trust resources) • 1 daily topic-based lesson – this will either be a pre-recorded video or resources with clear instructions. 	
Pupil support sessions	
The Class Teacher and Class Teaching Assistant will hold a live Google Meet for one daily session for have a general question and answer slot from pupils and parents. There will always be two members of staff in these sessions and we would advise parents to also be part of these to ask any questions.	
If teachers identify that pupils require 1:1 or small group tutorials, they will arrange these with individuals.	
9.45-10.30 am	Reception (including phonics session)
10.30-11.15 am	Year 1/2 (including phonics session)
11.15 – 12.15 pm	Year 5/6
1-2 pm	Year 3/4
2.15-3.30pm	
15 minutes 'live' session with Class Teacher and Class Teaching Assistant. This is to provide the children opportunity to share what they have done during the day or read a class story together. These sessions are staggered to allow for families to share devices. Children should be muted and only 'unmuted' to allow for specific questions or sharing.	
2.15 – 2.30pm	Nursery
2.30 – 2.45pm	Reception
2.45-3pm	Year 1 and 2
3-3.15pm	Year 3 and 4
3.15-3.30pm	Year 5/6

HOW TO CONTACT STAFF

Teachers and teaching assistants will be available to contact during school hours of 8:30am and 3:15pm and messages that are received before or after this time will be responded to as soon as possible. The class email addresses will be live again and all contact with the teacher should be made through this email address or through Google Classroom.

Eh-reception@pioneerfederation.co.uk

Year1-2@easthoathly.e-sussex.sch.uk

Year3-4@easthoathly.e-sussex.sch.uk

Year5-6@easthoathly.e-sussex.sch.uk

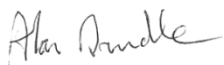
Please note that when the children are in school, any emails received at the class email addresses will not be responded to and any questions for teachers should be sent via the school office.

We appreciate that teaching your children at home presents many challenges, and that home schooling is not an option you would choose. This is especially difficult with some parents also trying to work from home at the same time and supporting more than one child. We are here to support you as much as we can and ask that you contact us if we can offer any further help or advice.

If you will be unable to access Google Classroom from home and need to discuss how we can support you with ICT equipment, please contact the School Office.

Please do not hesitate to contact your child's class teacher if you have any questions.

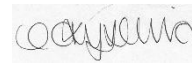
Yours sincerely,



Mr A Brundle
Chair of Governors



Mr J Procter
Executive Headteacher



Miss V Lewis
Head of School