



East Hoathly CE Primary School and Nursery Church Marks Lane East Hoathly Lewes East Sussex BN8 6EQ

Executive Headteacher: Mr James Procter Email: head@pioneerfederation.co.uk Telephone: 01825 840247 Email: easthoathlyoffice@pioneerfederation.co.uk

29<sup>th</sup> September 2023

Dear East Hoathly Parents,

## Start of the day:

Thank you to everyone who has worked with the school on our new morning routine. The children have settled brilliantly into the new routine. They all come into school in a calm manner ready for learning.

As a reminder, if you need to speak to the teacher or give a message, please see the adult at the gate who will pass on the message. Adults can only be in the school building if they have signed in at the office.

## **Celebration Assembly:**

I wanted to take this opportunity to clarify celebration assemblies on a Friday. We will invite parents via ParentMail by a Thursday lunchtime to come to our celebration assembly on Friday's at 9.05am. This is to ensure families have the opportunity to see their child being celebrated. You are still welcome to come to the assemblies on Friday, even if your child isn't receiving a values certificate that week.

## **Open afternoon:**

On Thursday 19<sup>th</sup> October, we would like to welcome all families to come and see your child's learning from term 1. The school will be open from 2.30pm – 3.30pm for you to pop along to the classrooms. You may come at a time convenient to you during this hour. When you have looked at your child's learning you may take your child home. Please see your class teacher who will tick off on the register that you are taking your child home. If you can't make this afternoon, please collect your child at normal time of 3.15pm. Clubs will still be happening on that afternoon.

## **Coffee morning:**

On Wednesday 18<sup>th</sup> October from 9.00 – 10.00am, I will be holding a coffee morning for parents to come and have a chat with myself. Please pop in if you would like to just say hello or to discuss any queries you might have.

If you have any questions or queries please do contact me, via Mrs Mackmin in the main office either by email or phone. Or please see me in the playground.

Yours sincerely,

Mrs Briley Head of School





