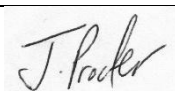
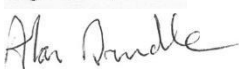


Early Years Fees Policy

Review cycle	1 / 2 / 3 years	Date: September 2025
Approved by	Federation Governors	
Changes made in this review cycle	Funded hours rules	
Linked policies	Charging and Remissions Policy	
Signed	 	Date: September 2025
Position	Executive Headteacher & Chair of Governors	
Date of next Review	September 2026	

**EAST HOATHLY EARLY YEARS FUNDING
FEE STRUCTURE FROM SEPTEMBER 202**
Opening Times - Monday to Friday, 8.45am to 3.15pm

To secure a place for your child at East Hoathly we will ask for a £50 deposit. For funded only sessions this will be refunded if you take up your place.

Funding for 3 and 4 year old children:

From the term* following a child's 3rd birthday, parents can access 15 funded hours per week or 30 funded hours if they are entitled.

Sessions

8.45am to 3.15pm - Only full day sessions are available which are 6.5 hours per day.

Any hours attended that are in addition to the funded hours will be charged at £5.50 per hour or part thereof.

If you wish your child to have a hot meal, they can order and pay for this on the day; **please note this is additional to the attendance fee** or please send your child in with a packed lunch.

Weekly sessions non-funded

There is a charge of £5.50 per hour for any hours above those funded or extra days after the funding term starts.

Children can start the day after their 3rd birthday but it will be a paid place until the funding period starts.

Payment Terms

One term in advance Via BACS to the school's bank account

Invoices will be sent to parents at the end of each term.

All fees and charges must be paid by the first day of the school term which will be stated on the invoice

Notice periods (including funded hours)

If you wish to give notice on your child's place at East Hoathly, we require one term's (six weeks) written notice. If your child does not attend during the notice period, fees will still be expected to be paid in **full**.

**'Term,' as stated above, refers to: Autumn Term: September to December (ie. School terms 1 and 2); Spring Term: January to Easter (ie. School terms 3 and 4); and Summer Term: after Easter holiday to July (ie. School terms 5 and 6).*

The nursery is open for 38 weeks of the year during school term times only and fees will be charged 6 times a year in line with the 6 school terms.

Late fees

These will apply if you pick up late and have not notified us - the fee is £5.50 per late pick up. However, if notification of extreme circumstances is received, this be waived at the Head of Schools discretion.

Missed sessions

We are unable to give refunds for nursery sessions missed because of illness or holidays (or due to enforced closure from adverse weather conditions), as staffing levels are planned for the term. Where possible, we may be able to offer a 'swapped session' but this is only when we are still able to maintain our ratios.

Changes to funded hours claimed can only be altered in January, April and September.

Should any parents have any difficulties with payments at any time, please see the Head of School in strictest confidence.

Other Financial Support Available

30 Hours Extended Entitlement and Tax Free Childcare

You may wish to take a look at the following page on the HM Government website for the different types of help available to you to help paying for your childcare

www.childcarechoices.gov.uk/

East Hoathly school is registered with numerous Voucher Schemes, please contact us if you need any details.

For additional information on childcare costs visit www.eastsussex.gov.uk/children-families/childcare/costs/childcare-costs