

## **PTFA AGM Thursday 16<sup>th</sup> November 2023 2.45 pm Larch class**

**Present** : Rachel Reid, Kerry Powell, Chantel Pepperell, Mrs Robinson, Katie Schreiber, Helen Law, Duncan Hodgson, Lois Cox, Fran Brunsdon, Matt Neville, Jen Black, Kim Wimble

### **1. Apologies**

N/A

### **2. Minutes of previous AGM**

No outstanding items. CP noted that Becca Bastin was the previous teacher representation and now she has left it would be good to have a teacher rep. Mrs Robinson said she would be happy to take on the role, but would also open it up and ask the other teachers at the next staff meeting if anyone else would like to take on this role.

### **3. Chair's Report**

KP gave an overview of the PTFA and we have raised nearly £7000 this year. It was discussed how on the Wishlist from last year was the outdoor stage and all the money has now been raised for this and we are in the process of organising a contractor to put this together. The deadline is February as this is the date by which if not installed, the Co-Op money would have to be refunded.

There was an explanation of class pots to Mrs Robinson, each pot being worth £100 for each class, plus a pot for SEN, Forest school and caretaker and a new class pot for anyone who was struggling and could not afford for their children to attend certain events, which has been utilised several times.

There has been a change to the format of school discos recently whereby the parents do not attend, teachers and PTFA volunteers run the events and snacks are pre ordered. The latest disco was well attended and worked really well.

Everyone needs reminding of the bingo ball as there aren't as many takers this year and also a recap of how easy fundraising works, especially for new parents.

As there are a lot of new staff, all teachers are to be made aware of class pots and to know to ask the PTFA if they are in need of anything in particular as at the moment there are ample funds in the account. As ever, these events can only run with volunteers and we are always looking for more helpers and volunteers.

#### **4. Treasurer's Report**

Duncan gave an over view of the fundraising for the year and highlighted the biggest earner for the year was the school discos, followed by the Christmas fair. Sadly, the summer social this year was a bit of a wash out because of the awful weather so the profit was particularly low for that event which was a real shame as its usually one of our biggest profit makers.

There were a few anomalies on the fundraising summary where it looks as though the PTFA hadn't paid for certain things, e.g. the PTFA licence, swimming, hoodies, etc. Duncan to double check and amend if necessary.

Trustees updated an accounts submitted for the year. Still confirmed on payment for class funds etc but as payments will now be in this financial year, DH will need to include them in next years accounts.

## 5. Head Teachers Report

Mrs Robinson started by saying she was hugely thankful for all the volunteers within the PTFA for all the time and energy that they give.

The flexibility from everyone with regards to the change in the format of the school discos was also much appreciated.

Mrs Robinson has a Wishlist from all teachers, it has various items ranging from highlighter pens to larger items across both Key Stages and she is very appreciative of the money from the PTFA that will go towards these much needed items.

## 6. Election of Members

<b>Position</b>	<b>Person</b>	<b>Nominated</b>	<b>Seconded</b>
<b>Chair</b>	Kerry Powell	Rachel Reid	Chantel Pepperrell
<b>Vice Chair</b>	Helen Law	Kim Wimble	Lois Cox
<b>Treasurer</b>	Duncan	Fran Brunsdon	Jen Black
<b>Secretary</b>	Katie Schreiber	Chantel Pepperrell	Matt Neville

## 7. AOB

None.

## 8. Date of next meeting

22<sup>nd</sup> January 2024