



Forest School Leader – Pioneer Federation

Teachers Main Pay Scale

The range of duties and responsibilities for teachers is contained in the School Teachers' Pay and Condition Document.

Core Purpose

- To plan and deliver our Forest School programme, supporting our high standards of care and education
- To embrace the ethos of the Pioneer Federation outdoor provision.
- To ensure the safety and wellbeing of all pupils at all times.

Key Responsibilities

- To plan and deliver a Forest School programme.
- To promote learning in the outdoor environment by following the ethos and principles of forest school along with the school's ethos.
- To oversee the day-to-day delivery, organisation and smooth running of our outdoor programme.
- To support the high standards of care and education of all children.
- To follow all school policies including Safeguarding and Child Protection.
- To maintain an engaging, fun and supportive environment, demonstrating flexibility in planning and running sessions in response to varying/changing needs of children.
- To contribute to Pioneer School/Outdoor learning curriculum planning.
- To carry out a write up of sessions, for topic books, website, newsletters, including annual evaluation of impact and EYFS observations where appropriate
- Update the Pioneer handbook annually
- To report to governors annually about the Forest School programme
- To support the evaluation of programmes and to continually strive for improvement.
- To ensure effective communication with teachers, support staff, head teachers, governors, parents, volunteers, partner organisations and of course, children.
- To ensure the health and safety of all children, including writing and checking risk assessments for the sites, tools and activities used.
- Carry out dynamic risk assessment during a session
- Be familiar with the sites

- Linking or liaison with the forest school site owners (e.g. Parish council or private owners) to ensure permissions, risk assessments and ongoing site use or works are agreed.
- Be aware of safeguarding and welfare issues.
- Undertake the planning and preparation for the visits, including briefing group members.
- Review activities and advise teacher where adjustments may be necessary.
- Ensure that teachers/adults are aware of what the session involves.
- Ensure an appropriate ratio of adults: children.
- Ensure that adults have details of children's medical or special educational needs.
- To work with volunteers, teachers, teaching assistants in delivering sessions.
- To liaise with admin staff to share risk assessments for EXEANT
- To encourage high standards for the behaviour and discipline of children in lessons, in accordance with the school's policy.
- To take responsibility for Health and Safety of pupils and staff involved in lessons (including first aid).
- To participate and assist in the delivery of school events if appropriate.
- To ensure that all outdoor equipment used, is maintained and in good order.
- To ensure excellent communications with colleagues and parents maintaining high standards of professionalism at all times.
- Good time management and communication.
- Love of the outdoors and an understanding of nature and environmental issues.
- Ability to be flexible and positive in the face of weather throughout the year.
- Come rain or shine, a smile and a positive attitude, is necessary.
- The work requires moderate levels of physical effort. It involves lifting, handling equipment and other resources and to be involved in practical activities and physical care of learners and the physical outdoor environment. This role is exclusively outdoors and will require working on uneven surfaces and in unpredictable weather conditions.

Person Specification

Skill	Essential	Desirable
Education & Qualifications	An understanding of Health & Safety requirements and welfare issues of working with children aged between 4 and 11.	Level 3 Forest Schools programme Leadership Certificate, (or be willing to undertake the training). Hold a current Paediatric First Aid Certificate, (or be willing to undertake the training). Hold a Food Hygiene Certificate (or be willing to undertake the training).
Knowledge & Experience	A minimum of 2 years of practical experience of Forest Schools provision for children aged between 4 and 11. Skills of empathy, listening, communication and responding with appropriate language to build rapport with children from a variety of ages, abilities and backgrounds.	Knowledge and understanding of the new EYFS Framework and primary curriculum. Knowledge and understanding and practical experience of sustainable woodland management and education within the outdoor environment.
Skills & Abilities	Ability to work on your own and as part of a team. Good communication skills. Excellent organisation skills and ability to prioritise.	
Personal competencies, qualities, attitude and behaviours	Motivation to work with children and young people. Ability to form and maintain appropriate relationships and personal boundaries with children and young people. Emotional resilience in working with challenging behaviours. Positive attitude to use of authority and maintaining discipline. Reliable, Adaptable, flexible and discreet.	

NOTE: THE GOVERNING BODY EXPECTS ALL EMPLOYEES TO HAVE A FULL COMMITMENT TO THE LOCAL AUTHORITY'S EQUAL OPPORTUNITIES POLICY AND AN ACCEPTANCE OF PERSONAL RESPONSIBILITY FOR ITS PRACTICAL APPLICATION. ALL EMPLOYEES ARE REQUIRED TO COMPLY WITH, AND PROMOTE, THE POLICY AND TO ENSURE THAT DISCRIMINATION IS ELIMINATED WITHIN THE SERVICE TO THE PUPILS, THEIR PARENTS AND CARERS