



Caretaker (Chiddingly Primary School)

Lewes, East Sussex, United Kingdom (On-site)

JOB INFO

Job Identification	3899
Job Category	Education
Posting Date	17/07/2026, 00:00
Apply Before	11/09/2026, 12:00
Locations	 Chiddingly Community Primary School, Chiddingly, BN8 6HN, GB (On-site)
Working Hours	12.5
Salary	£25,185 to £25,583 per annum, pro rata
Salary From	25,185
Salary To	25,583
Working Pattern	Part Time
Contract Type	Permanent Contract
Number of Openings	1

JOB DESCRIPTION

Hours of work: 12.5 hours per week
Working pattern: Part-time
(As the position is part-time only, the above salary will be pro rata)

Closing date: 11 September 2026 noon

For more information and to apply for the above post, please contact:

Chiddingly Primary School (Muddles Grn, Chiddingly, Muddles Green, Lewes BN8 6HN)

Phone: 01825 872307

Email: Chiddinglyoffice@pioneerfederation.co.uk

Website: <https://pioneerfederation.co.uk/vacancies/>

Please note, we do not accept CVs.

Chiddingly Primary School is a small, thriving, friendly, village school, with a dedicated and enthusiastic staff and happy children. We are a small school set in beautiful rural location and are looking for a dedicated Caretaker to help keep our Chiddingly School site looking its best.

Responsibilities:

- Maintaining clean, safe and secure school premises, which includes buildings and grounds.
- Carrying out handy person activities, routine maintenance and refurbishment, Porterage and minor repairs.
- Maintain the general school premises, furniture and fittings and reporting any issues to the School Business Managers and Headteacher
- Maintain the security of the school premises.
- Carry out regular checks of alarm systems, locks, fire safety appliances, security gates and perimeter fencing, and ensure any necessary repairs are actioned.
- Advise Headteacher, Health and safety administrator and School Business Manager all matters relating to school security and safety. Ensure a safe working and learning environment in accordance with relevant legislation.
- Carry out and record regular health and safety checks, including legionella risk, play equipment, safety equipment, and any hazards on school premises, report any issues to School Business Manager or Headteacher.

We understand that everyone's circumstances are different. We offer flexible working hours to suit the successful candidate, with the possibility of arranging a schedule that fits around other commitments.

Requirements:

- Previous caretaking experience within a school environment is desirable - although
- training via ESCC will be given.
- Previous experience of building maintenance / basic DIY and an understanding of
- health & safety regulations will be useful.
- Good interpersonal skills to protect the school's interests in dealing with
- contractors and other visitors to the site.
- Good literacy and numeracy skills.
- Must be willing to undergo an Enhanced Disclosure & Barring Service (DBS) check prior to commencing work.

We warmly welcome visits to our school, please contact the School Office on Chiddinglyoffice@pioneerfederation.co.uk or 01825 872307 to book an appointment.

Application packs available here <https://pioneerfederation.co.uk/vacancies/>

Interview – 15.9.26

This post is covered by the Childcare Disqualification Regulations 2018.

The school will need to ensure that they are not knowingly employing a person who is disqualified under the 2018 Regulations in connection with relevant childcare provision. Accordingly, the successful candidate will be required to demonstrate to the school, by completing a self-declaration form as part of the pre-employment checks process, that they have not been disqualified under the 2018 Regulations.

If the preferred candidate is found to be disqualified under the 2018 Regulations, the offer of employment will be subject to the application by the preferred candidate to Ofsted for a waiver and the receipt of a waiver from Ofsted.

ABOUT US

Additional Information

This authority is committed to safeguarding and promoting the welfare of children and young people

and expects all staff and volunteers to share this commitment. All staff will be expected to hold or be willing to obtain Enhanced DBS check or Enhanced check for Regulated Activity with the Disclosure & Barring Services (previously the Criminal Records Bureau). For further information about what is required in this process please go to <https://www.gov.uk/dbs-check-applicant-criminal-record>.

All school based staff have the responsibility for promoting the safeguarding and welfare of children. All school staff should be aware of the school's Child Protection and Safeguarding Policy and work in accordance with this document at all times.



**JOIN OUR
TALENT
COMMUNITY**

Why, we do not store information that can identify you personally.

Manage Preferences